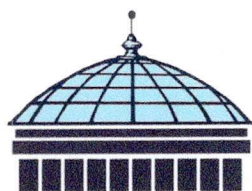




...preserving yesterday ...informing today ...inspiring tomorrow



St. Joseph Public Library
2005-2006 Annual Report

101st Edition

St. Joseph Public Library

Board of Trustees, 2005 – 2006

| | |
|---|----------------------------|
| Dr. Norma Bagnall | Term expires June 30, 2006 |
| Mr. Drew H. Brown Vice President | Term expires June 30, 2007 |
| Ms. Leila Hicks | Term expires June 30, 2008 |
| Ms. Sherri Lilly Secretary | Term expires June 30, 2007 |
| Dr. Carlos Moya | Term expires June 30, 2008 |
| Ms. Marlys E. "Marcie" Thedinger | Term expires June 30, 2006 |
| Ms. Bette L. Tolbert | Term expires June 30, 2008 |
| Ms. Winifred J. "Winnie" Watts Treasurer | Term expires June 30, 2007 |
| Dr. Deborah Weems President | Term expires June 30, 2006 |

St. Joseph Public Library

Staff Administrative Council

Mary Beth Revels, Director

Steven Olson, Projects Manager and Manager, East Hills Library

Deborah Gentry, Community Services and Promotions Coordinator

Carolyn Cunningham, Manager, Downtown Library

Audrey Sheets, Manager, Carnegie Library

Karen Schultz, Manager, Washington Park Library

Sue Horvath, Manager, Technical Services Department

Patti Barsch, Assistant Manager, East Hills Library

Sharon Canter, Assistant Manager for Reference Services, Downtown Library

Dee Zvolanek, Assistant Manager for Children's Services, Downtown Library

St. Joseph Public Library

Branches

CARNEGIE

316 Massachusetts Street816-238-0526
St. Joseph, MO 64504
Monday, Wednesday, Friday, Saturday 10:00 a.m. – 6:00 p.m.;
Tuesday and Thursday 10:00 a.m. – 7:00 p.m.
Fax.....816-238-9438

DOWNTOWN

927 Felix Street.....816-232-7729
St. Joseph, MO 64501
Monday – Thursday, 9:00 a.m. – 9:00 p.m.;
Friday – Saturday, 9:00 a.m. – 6:00 p.m.;
Sunday, 1:00 p.m. – 5:00 p.m.
Reference.....816-232-8151
TDD.....816-236-2160
Children's.....816-232-3812
Administrative Offices.....816-232-4038
Administrative Offices Fax.....816-279-3372

EAST HILLS

502 North Woodbine Road816-236-2136
Suite A
St. Joseph, MO 64506
Monday – Thursday, 9:00 a.m. – 9:00 p.m.;
Friday – Saturday, 9:00 a.m. – 6:00 p.m.;
Sunday, 1:00 p.m. – 5:00 p.m.
Fax.....816-236-1429
Community Services.....816-236-2107

WASHINGTON PARK

1821 N. Third.....816-232-2052
St. Joseph, MO 64505
Monday, Wednesday, Friday, Saturday 9:00 a.m. – 5:00 p.m.;
Tuesday and Thursday 12:00 noon – 8:00 p.m.
Fax.....816-236-2151

Introduction

A library is more than just a building, or in our case, four buildings. The front cover of this year's annual report features just a few of the activities, people, and artwork that are part of the St. Joseph Public Library.

The aluminum globe, entitled "Peace Globe" sits on the terrace of the East Hills Library. It was donated to the library by the St. Joseph Rotary Club East and dedicated on June 26, 2005. The hands of our Technical Services staff are also featured in the picture.

The first small picture was taken at the Carnegie Library Grand Reopening on December 1, 2002. The reopening, scheduled after a major renovation, occurred 100 years to the day from the original opening of the library. A library patron is seen examining an early accession book from the Carnegie Library.

Photograph Two features the hands of library trustee Drew Brown during a monthly Board meeting. The Board consists of nine community members who are committed to sustaining and improving library service in the community.

Photograph Three is a close up of Ophelia, a carved carrara-marble sculpture, which was donated to the library on August 14, 1902 by Louis and William Huggins. The Huggins brothers gave several pieces of art to the St. Joseph Public Library upon hearing that the Downtown Library was completed, while they were traveling abroad in Italy in 1902. The statue stands in the lobby of the Downtown Library.

Computers have become an important component of the service we provide to the community. Photograph Four features a patron looking at the library's new web site at <http://sjpl.lib.mo.us>. Sections of the new site include an events calendar, access to library databases, access to Policies and Guidelines and "This Day in History."

Photograph Five shows a reproduction of the painting, "A Young Girl Reading," by Jean-Honoré Fragonard that is on display at the Downtown Library. The print was given to the library in 1965 by the St. Joseph School District, in memory of Margaret Mitchell Wyeth, who was a long time member of both boards.

Photograph Six is a close up of "Girl with Dove," a bronze statue by sculptor Tom Corbin, that stands in front of the entrance of the East Hills Library. The statue was donated to the library by Bradley Charitable Trust, the William T. Kemper Foundation, and Commerce Bank and was dedicated at the library opening on September 12, 2004.

Photograph Eight features Dr. Norma Bagnall, library trustee and author, who participated in a public event at the library and is seen signing copies of her book, *"On Shaky Ground: the New Madrid Earthquakes of 1811-1812."*

Photograph Nine shows a hardworking Friend at work. The Friends of the St. Joseph Public Library began perpetual book sales at the East Hills and Downtown libraries during the year. Friends' member Jimm MacGregor is seen restocking books for the popular romance sale.

Public Services

A major goal of the library continues to be to provide community members a variety of materials, programs, and services to assist in their personal growth and development. The Summer Reading Program reaches many young people and helps fulfill that goal. During the 2005 program entitled "Dragons, Dreams & Daring Deeds," 96 programs were presented, with an attendance of 5,726 people. 1,850 children were enrolled, which represents a 14% increase from the previous year. 215 teens enrolled in the "Joust Read" summer program, a 49% increase from the previous year.

For the second year in a row the library offered an adult reading program in July. This year's program, entitled "Fiction to Film" offered special drawings for participants who read a book that was later made into a movie.

In January 2006, at the East Hills Library, forty-eight families enrolled and participated in the "Cabin Reading Program."

Programming continues year-round, both within the libraries and in the community. Each library offered storytimes and programs throughout the year, in addition to providing monthly programs for daycares and special programs for schools and groups. Family Movie Nights, bi-lingual storytimes, Mark Twain Reader's Club, Gross Night, Fantasy Funtime, Tricky Tuesday's, Junior Detective Club, Spiderwick Chronicle and Summer Fun Squad are just some of the many programs offered at the libraries during the year.

In addition to children and teen programs, the library sponsored and co-sponsored several adult programs including weekly movies hosted by a local movie critic, author events, multiple film festivals, computer classes, and programs on local history and genealogy, personal finance and investments, the interurban railroad, emergency preparedness, genealogy materials at the National Archives, and Medicare Part D.

Author Lisa Wheeler, winner of the 2005 Missouri Building Block Picture Book Award, visited the St. Joseph Public Library during Children's Book Week thanks to a cooperative effort with the Rolling Hills Consolidated Library.

Author Jay Feldman provided a program at the library about his book "*When the Mississippi Ran Backwards: Empire, Intrigue and the New Madrid Earthquakes.*" His visit to the library was made possible by the Runcie Club and was co-sponsored by the Rolling Hills Consolidated Library.

The library published a quarterly newsletter entitled "Library Matters." The newsletter was available for pick up at each library facility and was mailed or emailed to Board members, Friends members, and others who requested it.

American Library Association events were celebrated during the year. National Library Card Sign-Up month was celebrated by offering free replacement library cards, presenting gift bags to children who received their first library card, and offering a free book to every 2nd grade student in the community. The program for 2nd grade students was a joint effort with the Rolling Hills Consolidated Library. Banned Books Week was commemorated with displays at the libraries. Children's Book Week was celebrated with a visit from children's author Lisa Wheeler, and a drawing for book-related prizes at each library. National Library Week was celebrated with an event that featured local authors and publishers, computer classes were offered at each library throughout the week and drawings were held for children, teens and adults at each library.

The Reference Department provides correspondence research to people living outside of the library district. During the past year 210 requests were received. Those requests came from twenty-seven states, ninety-six U.S. cities and two Canadian provinces and cities.

Collection Development

The library received two Library Services & Technology Act grants, administered by the Missouri State Library, involving collection development. The library participated for the third year in the LearningExpress Library database grant program, and in the NoveList database program for the second year. Both databases are popular with staff and patrons.

The Reference Department has an extensive collection of newspaper articles on a myriad of subjects. They began a project this year of photocopying endangered articles on acid-free paper in order to prolong the usability of the information.

A number of World War military posters in the library's possession were digitized, repaired, put in preservation casings and are in the process of being framed. The posters will be displayed in the libraries and local museums and enjoyed by the public in the years to come.

City Council members were budgeted discretionary funds to donate to organizations throughout the community. Councilwoman Donna Jean Boyer donated \$500.00 to the Friends of the St. Joseph Public Library, to be used for the purchase of materials for young people. The Friends used the funds to purchase and replace classic books for young adults at each library.

The libraries completed a number of projects labeling shelves and books to make material easier for patrons to locate.

Personnel, Trustees, Volunteers and Staff Development

Volunteers continue to be an integral part of providing library service and assisted the library this year in several ways. They assisted the Technical Services Department by unpacking library materials, covering and labeling, and filing. They assisted with the Summer Reading Program by counting attendance and handing out prizes. They helped shelve materials at the library. Volunteers also helped maintain the park at the Washington Park and Carnegie libraries.

The library, its staff and board members belong to several library related organizations including the Kansas City Metropolitan Library Information Network (KCMLIN), Grand Rivers Library Council, American Library Association, Public Library Association, Missouri Library Association, MOREnet and Missouri Library Network Corporation (MLNC).

A staff day was held in January 2006. A trainer from KCMLIN presented a four hour program on Customer Service. The day also included training on interlibrary loans, dealing with difficult youth, an ice-breaker session in the morning and a team-building game entitled Yan-Kaloba to finish the day. The Customer Service portion of the staff day was funded with an LSTA grant, administered by the Missouri State Library.

The library encourages the development of staff members by participation in workshops, conferences, and courses related to the employee's job. In conjunction with this, the staff took advantage of training provided by the Missouri State Library, MOREnet, the Missouri Library Association, the Missouri Library Network Corporation, the Kansas City Metropolitan Library and Information Network, the Grand Rivers Library Conference and SkillPath.

Several Board members and the director participated in a series of videoconference workshops offered by the Missouri State Library on topics of interest to Trustees. The sessions were held at the Rolling Hills Consolidated Library.

One staff member received a Library Services Technology Act grant from the Missouri State Library to attend the Public Library Association Conference, held in Boston, MA in March 2006. The grant funded 75% of the expenses, allowing the staff member to attend the beneficial conference.

Facilities and Equipment

The library received a computer hardware grant from the Bill and Melinda Gates Foundation to replace ten, and add one additional Gates Computer at the Carnegie, Downtown and Washington Park libraries. The foundation paid 75% of the expenses associated with the computers, or \$8,151.00.

The library received an LSTA grant from the Missouri State Library for the purpose of purchasing ten laptop computers with wireless capability, an LCD projector, rewriteable SMARTboard, and lockable cabinet. The computer equipment is used for public and staff training. A total of \$17,631.00 was received to purchase the equipment.

The Missouri State Library conducted two workshops at the Washington Park Library. The subjects were grant writing and how to lead bi-lingual storytimes.

Wireless Internet access was made available at both the Downtown and East Hills libraries.

The East Hills Library is the only library building in the United States that also houses a Visitor's Center. The partnership with the Convention & Visitor's Center is flourishing and both organizations are pleased with the additional foot traffic each offers the other.

Armstrong Flooring paid for the replacement of the lobby floor at the East Hills library due to a manufacturing flaw in the floor. The project was completed over a few weeks time period and the library was able to remain open throughout the floor replacement, thanks to creative scheduling by the contractor.

Community Relations

Norma Bagnall and Mary Beth Revels attended Library Advocacy Day in Jefferson City along with Director Barbara Read and Trustee Sue Paxton, of the Rolling Hills Consolidated Library. The four met with all of our local legislators during the visit.

The library is represented by membership in several community groups including the Downtown Association, the Northtown Association, Lindbergh Family Resource Center Steering Committee, the Runcie Club, the St. Joseph Area Literacy Coalition, the St. Joseph Youth Alliance Community Partnership, the St. Joseph Area Chamber of Commerce, Leadership St. Joseph, Sertoma Club, and Rotary International.

Community groups and organizations used space provided by the library to conduct meetings and events. 138 organizations reserved space in the library during the year. Many of the organizations used the meeting rooms and library space multiple times throughout the year.

Several tours were provided at each library for groups, classes, and organizations interested in learning more about the library system.

The library-by-mail and deposit site programs continue to flourish. By year end, there were nine deposit sites and 90 patrons signed up for library-by-mail.

The Friends of the St. Joseph Public Library sponsored monthly adult book clubs at the Downtown and East Hills libraries. They held a book sale at the East Hills Shopping Center in October, and maintained a volunteer crew to help sort the donated books throughout the year. The Friends supported the library during the year by underwriting Summer Reading Program expenses, donating funds to purchase prize books for Library Card Sign-up Month, and providing the funding for the purchase of 200 copies of *BookPage* each month, a popular book review magazine.

The library participated in several community events including a St. Joseph Area Chamber of Commerce job fair, Pumpkinfest, Literacy Information Day, the Literacy Coalition's annual author visit, Literacy Volunteer Luncheon, a children's fair sponsored by the Mid-America Association for the Education of Young Children, Agency Days, St. Joseph Celebration of the Young Child, and the YWCA's Women of Excellence Luncheon.

Statistics

INCOME

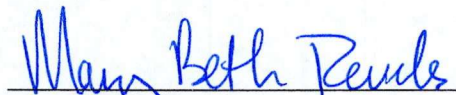
| | |
|-----------------------|---------------|
| Local tax income | \$2,644,983 |
| State aid | 28,733 |
| Athletes & Ent. funds | 1,245 |
| Grants | 28,952 |
| Other | <u>92,968</u> |
| Total | \$2,796,881 |

EXPENDITURES

| | |
|----------------------|---------------|
| Personnel | \$1,415,266 |
| Collection | 271,798 |
| Operations | 528,052 |
| COP payment | 655,969 |
| Capital expenditures | <u>15,613</u> |
| Total | \$2,886,698 |

*Pre-audited figures. For audits of the St. Joseph Public Library, please contact the office of the director at 816-232-4038.

| | |
|--|---------|
| Population served: | 69,252 |
| Registered borrowers | 30,703 |
| Total circulation: | 503,698 |
| Total library holdings: | 269,376 |
| Annual number of reference transactions: | 13,138 |
| Total internet sessions: | 82,341 |
| Annual program attendance: | 22,775 |
| Total number of programs: | 726 |



Mary Beth Revels
Director
St. Joseph, MO