

To the Board of Directors  
St. Joseph Public Library  
St. Joseph, Missouri

In compliance with Missouri Revised Statutes 1978,  
Section 182.210, the accompanying report is submitted on  
the services, statistics, and finances of the St. Joseph  
Public Library for the fiscal year beginning July 1, 1985  
and ending June 30, 1986.

Respectfully submitted,

*Dorothy Sanborn Elliott*

Dorothy Sanborn Elliott  
Director

# ST. JOSEPH PUBLIC LIBRARY

Report of the Director, 1985-1986

95th ANNUAL REPORT

## Introduction

The 1985-1986 year was one of the most important ones in the history of the St. Joseph Public Library, as major progress was made in solving the perennial problem of how to fund services.

In past budget negotiations, the Library Board had been warned by the City administration of the imminent elimination of the library's subsidy from the City general fund, largely because of the anticipated demise of the Federal Revenue Sharing program. Faced with the task of replacing this allocation, which in 1985-1986 constituted 45% of the library's revenues, the Library Board in addition wanted to restore previous cutbacks in service as well as make some improvements. They accomplished this task with remarkable finesse and placed the St. Joseph Public Library on firm financial footing for the first time in many years.

## Levy Election

The library's financial problems had not begun with the threat of the discontinuation of the allotment from the City general fund. For the last three years, funds from the City of St. Joseph had been cut or frozen at a time when costs for library materials were escalating at a rate far greater than that of general inflation. This situation had resulted in decreases in the materials budget, the elimination of bookmobile service and the reduction of hours at the Central Library.

In July of 1985 the Library Board authorized the library director to explore the possibility of an election to increase the library levy. The \$.27 tax request eventually approved by the Library Board not only would make up for the loss of support from the City general fund, but it would cease the practice of deficit spending, return the materials budget to a level where the needs of St. Joseph would be met more adequately, restore hours of service at the Central Library and permit the beginning of the process to automate library functions.

A petition drive was conducted in the fall to request the City Council to place the library levy issue on the ballot. Over 100 volunteers assisted in the effort, many of whom reported that the prospect of a library levy increase was being received very favorably by the community. The petition drive also provided a good opportunity to identify the questions which the public had about the library and the reasons for the request for a levy. Furthermore, these same volunteers educated the community about library issues and served as advocates for library services.

Following the speedy and successful conclusion of the petition drive, a coalition of Library Board members, Friends of the St. Joseph Public Library, library staff and other volunteers began the campaign for a March 4, 1986 election.

They did clerical work, telephoned voters, spoke to organizations, distributed fliers, yard signs and bumper stickers, and assisted with media coverage. Over 110 people made telephone calls which yielded extremely positive feedback about the library. Speeches were given to over 80 organizations and groups. Several individuals, many on fixed incomes, contributed to the campaign fund. All of these efforts paid off on March 4 when the \$.27 library levy passed with 9,185 yes votes to 7,328 no votes.

### Finances

Since changes in the Missouri Statutes now require a city treasurer to pay over to a library treasurer funds collected on behalf of a library unless a library district contracts for financial services with the city, in August of 1985 the Library Board voted to retain the City of St. Joseph as the custodian of library funds, mainly because the City has a computer. Moreover, the library also would get a higher interest yield if library operating funds were pooled with other City monies.

The revised figure for total budgeted expenditures for the 1985-1986 year was \$652,982.55, increased at the end of the year by the City by the amount of \$9,840.55, to reflect election costs. Even including the election cost, actual expenditures for the year totaled \$645,575.46, as compared with the original pre-election total of \$643,142.00. Legal fees of \$3,788.70 also were not included in the original budget. Insurance costs were higher than anticipated, \$8,447.00 as compared with a budgeted amount of \$3,500.00. Actual expenditures for books and periodicals totaled \$80,573.64, as compared with original budgeted expenditures totaling \$89,965.00. Materials purchases were slowed in the late months of the 1985-1986 year because of these legal and election costs.

Counting a transfer of \$32,800.00 from a library money market account, revenues totaled \$621,194.75 for the year. Not including this transfer, there was a difference in expenditures and revenues of \$57,180.71. As stated earlier, the passage of the \$.27 library tax will result in an end to the practice of dipping into reserve funds.

### Services and Programming

Attendance at children's programs sponsored by staff at the Central Library and at the branches increased by 5% from the previous year. Total attendance was 21,700.

Enrollment in the 1985 summer reading program shot up by 50% over that of 1984-1985. A total of 894 children participated systemwide. Again greatly aided by the help of volunteers, the program included a new read-to-me unit for pre-schoolers and their parents. Donations from St. Joseph businesses and organizations again bolstered interest among the children.

During National Library Week special children's programs were conducted, and an amnesty period was held.

In June of 1986 the Library Board voted to restore the hours of service at the Central Library for the 1986-1987 year in keeping with a promise made during the levy campaign. Library users responded enthusiastically to this long awaited action.

### Library Resources

The size of the book collection increased by 2% during the year, 189,276 items as compared with 184,885 from last year. Slightly fewer books were purchased and received with funds from the 1985-1986 budget, 4,656 as compared with 4,695 in 1984-1985. This year's new titles purchased numbered 2,621 as compared with 2,988 last year.

Because 576 record albums were withdrawn as compared with 223 added, the size of the record collection fell from 2,182 as of June, 1985 to 1,829 as of June, 1986. Many more musical audiocassettes, 192 as compared with 111 last year, were added to the collection, increasing the size from 603 to 730.

Total book circulation for the year rose by 2%, the first such increase following several years of gradual decreases. At the Central Library it increased by 5.5% and at Carnegie by 3%. Perhaps most significant was the growth of 15% in juvenile circulation, as compared with a 5% drop in total adult book circulation.

Because of patron interest in the videocassette format and worsening financial problems resulting from the high costs associated with the care and replacement of the 16mm format, in August of 1985 a proposal was accepted by the members of the Missouri Libraries Film Cooperative to begin purchasing videocassettes in VHS format based on current selections in the packages of 16mm films. Packages of videocassettes will be mailed from library to library beginning in July of 1986. In 1986-1987 money for new materials will be used for videocassettes only, but in subsequent years new materials will be purchased in both 16mm and videocassette formats, with 16mm films confined to spot bookings. Packages of 16mm films in libraries as of July 1986 will be kept on deposit. "Floater" packages will be available as deposit packages as well, and optional exchanges between libraries can be made. The St. Joseph Public Library Board approved a videocassette loan policy in June of 1986, and videocassettes began circulating in July.

Many donations of both new and used books, several as memorials, were received throughout the year.

A major moving project occurred in the Reference Department of the Central Library to make the sequence of the shelving of books more logical.

At the Carnegie Library new signs for adult nonfiction were constructed, and an inventory was taken.

An inventory of the adult fiction collection was completed at the Washington Park Library.

The Technical Services staff completed pulling catalog cards from the files for titles no longer in the system. The backlog of these cards was extensive because of the large number of books previously cancelled from the bookmobile collection. Technical Services personnel also worked on preparing the shelf list for retrospective conversion. In addition, they assisted the staff of the Adult Circulation Department of the Central Library with the shifting and cancelling of books from the balcony collection.

### Personnel

Stephen J. Briggs, president of the Library Board for four years and chairman of the library levy campaign in 1986, at the June 1986 Library Board meeting received special recognition for his contributions.

Lynn Watkins and Stephen J. Briggs were reappointed to the Library Board in June of 1986 for three-year terms. Margaret Bucher replaced William J. Hinde for a three-year term also beginning in June of 1986.

A luncheon for members of the Friends of the St. Joseph Public Library, Library Board members and volunteers for the summer reading program was held in August of 1985. The annual Library Board/staff luncheon in December also provided a good opportunity for people to get to know each other.

Several changes in the library staff occurred throughout the year. Ellen Kimmel, head of the Children's Department at the Central Library since December of 1983, resigned to accept a position at the Springfield, Massachusetts Public Library. Doris Finley, librarian in the Reference Department at the Central Library since 1962, announced her intent to retire. Marguerite Spencer joined the adult circulation staff at the Central Library as an assistant librarian II. Steven K. Olson returned to that department after a year's absence. There were several changes in page positions.

Opportunities for continuing education were seized whenever they became available. June Minnis attended a workshop at Union College in Lincoln, Nebraska on the Dewey decimal classification system. In August a workshop on microcomputers sponsored by the Northwest Missouri Library Network was attended by April Fager, Debra Grace, Barbara Hiatte, Linda Hinkle, Alyce Hougas and Karen Ruckman. Dorothy Elliott presented a workshop for department heads on time management. Carolyn Greufe, Ellen Kimmel and Dorothy Elliott attended the annual conference of the Missouri Library Association, before which June Minnis attended a preconference on microcomputers. The MLA conference held sessions on such subjects as state support

for libraries, programming, unions, adult literacy and the marketing of libraries. Microcomputers again were the topic of a workshop at the University of Missouri-Columbia attended by Carolyn Greufe and April Fager in December. The Kansas City Metropolitan Library Network conducted a workshop on the art of supervision which Carolyn Greufe, Alyce Hougas, Ellen Kimmel, June Minnis and Audrey Sheets attended. The second national conference of the Public Library Association was held in April of 1986 in St. Louis, and there Dorothy Elliott, Carolyn Greufe and Ellen Kimmel went to sessions on marketing, adult programming, urban main libraries, the arts and children at the library and microcomputers. The Northwest Missouri Library Network also had a workshop on automation in the spring which was attended by Carolyn Greufe, Debra Grace, June Minnis and April Fager. Ellen Kimmel and Deborah Miles attended the summer reading fair in May sponsored by the Kansas City Metropolitan Library Network at the Penn Valley Community College.

Ellen Kimmel participated in a panel discussion at the workshop "Staying Young: Cooperation Between School and Public Libraries" sponsored by the Northwest Missouri Library Network in late May. She also served on the Summer Reading Program Planning Committee and wrote a section of the manual published by the committee concerning sources and resources for materials related to the summer theme.

At the 1985 annual conference of the American Library Association Dorothy Elliott was a discussion leader at the day-long President's Program on "Forging Coalitions for the Public Good." Discussions were held following addresses on concepts of the public good, the library's role in a humanistic society, the library's role in supporting the economic health of the nation and building coalitions.

### Facilities

The Maintenance Department of the School District installed an all weather carpet on the front porch of the Central Library/School District building, vastly improving the appearance and safety of that area.

An office on the ground floor of the Central Library previously occupied by the Personnel Department of the School District was acquired by the library, initially to be used for the storage of materials for the book sale.

Before the end of the 1983-1984 fiscal year, the City Council had approved a Community Development grant of \$40,000 for repairs to the Washington Park and Carnegie Libraries. In the 1984-1985 year the firm of Brunner & Brunner was selected to prepare the specifications for this work. In late June of 1985 the Herbert Construction Company was awarded the bid for the project. In 1985-1986 the front steps at both the Washington Park and Carnegie Libraries were removed and replaced, and brick end walls were rebuilt. Windows were bricked up on the ground floor of the Washington Park Library, and a louver in a former coal chute was constructed to admit air into the basement. Wiring work was done at the Washington Park Library, and a metal door on the north side was installed. In addition, the window wells on the northwest side of the Washington Park Library were filled in with dirt, and a splash block was installed beneath the rain spout on the northwest side of the building to help alleviate the moisture problem.

### Community Relations

The staff of the St. Joseph Public Library continued working with other groups in the community toward the achievement of common goals.

A book sale in August sponsored by the Friends of the St. Joseph Public Library was successful both in terms of funds raised and good public relations generated for the library.

During the year the Friends bought a bicycle rack for the Carnegie Library, donated \$2,000 to the fund for the library levy campaign and approved funds for T-shirt transfers for the 1986 summer reading program, 1,000 promotional balloons for the library and library promotional posters for the East Side Human Resource Center. They also gave \$3,000 to the library for general operations.

Library staff members continued their strong support of the United Way campaign in 1985-1986.

Barbara Hiatte, Lori Rich, June Minnis, Karen Ruckman and Carolyn Greufe gave book reviews to the Lifelong Learning Program.

Bookmarks from several St. Joseph elementary schools were distributed at all three library facilities in honor of National Education Week.

Alyce Hougas spoke at numerous programs throughout the year.

Ellen Kimmel addressed the "Parents as Reading Partners" program sponsored by the Bessie Ellison PTA.

Karen Ruckman manned a display of library materials at the baby fair in early June which again provided a good opportunity to educate the public about the many resources available.

### Equipment

Several units of shelving were donated to the Central Library by the law firm of Strop, Roberts & Thomas. Mary Frances Adams contributed two metal record holders to the Washington Park Library.

The Southside Business Women donated a flag to the park outside the Carnegie Library.

At the Washington Park Library many new shelves were constructed by Larry Hamm. A floor machine also was purchased for the Washington Park Library.

Conclusion

After the yearlong effort to secure a separate library levy sufficient to maintain the high quality of the collection and services of the St. Joseph Public Library, the library administration is looking forward to continuing discussions with other libraries concerning cooperation in the automation of library functions. In addition, Library Board and staff members will commit themselves to keeping promises made during the levy campaign and to promoting library service to present and prospective users.

  
Dorothy Saphorn Elliott, Director



BOARD OF DIRECTORS OF THE ST. JOSEPH PUBLIC LIBRARY AS OF JULY 1, 1986

Mrs. Lynn Watkins President	Term expires June 1, 1989
Mr. Donald R. Trout First Vice-President	Term expires June 1, 1987
Mrs. Maxine Freeman Second Vice-President	Term expires June 1, 1988
Mr. Herbert Iffert Treasurer	Term expires June 1, 1988
Mr. Stephen J. Briggs	Term expires June 1, 1989
Mrs. Margaret Bucher	Term expires June 1, 1989
Mr. Gerald M. Coleman	Term expires June 1, 1987
Mr. William B. Ebert	Term expires June 1, 1987
Mrs. Eleanor Langemach	Term expires June 1, 1988

STAFF OF THE ST. JOSEPH PUBLIC LIBRARY AS OF JULY 1, 1986

ADMINISTRATION

Dorothy Sanborn Elliott	Director
Linda Hinkle	Secretary
Frank Harris	Custodian

CHILDREN'S DEPARTMENT

Lori Rich	Acting Head of the Children's Department (Librarian III)
Deborah Miles	Assistant Librarian II
Lori Johnson	Page (20 hours)

ADULT CIRCULATION DEPARTMENT

Carolyn Greufe	Head of the Adult Circulation Department (Librarian III)
Steven Olson	Assistant Librarian II
Karen Ruckman	Assistant Librarian I
Marguerite Spencer	Assistant Librarian II
Debra Grace	Circulation Control Clerk
Anne Jung	Page (20 hours)
Larry Palmer	Page (20 hours)
Michael Weiser	Page (20 hours)

REFERENCE DEPARTMENT

Doris Finley	Head of the Reference Department (Librarian III)
Sharon Canter	Assistant Librarian II
Barbara Hiatte	Assistant Librarian II
Stacey Adams	Page (20 hours)
Suzanne Clark	Page (20 hours)

TECHNICAL SERVICES DEPARTMENT

June Minnis	Head of the Technical Services Department (Librarian III)
Alene Hoffsonmer	Order Clerk
Kathleen Brockett	Clerk Typist
April Fager	Library Clerk
Brenda Gawatz	Library Clerk
Margaret Faustlin	Library Clerk (20 hours)

STAFF OF THE ST. JOSEPH PUBLIC LIBRARY AS OF JULY 1, 1986

CARNEGIE BRANCH LIBRARY

Audrey Sheets

Susan Edson  
Deborah Ellis  
Bridget Supple

Carnegie Branch Librarian  
(Librarian II)  
Assistant Librarian I  
Page (20 hours)  
Custodian (20 hours)

WASHINGTON PARK LIBRARY

Alyce Hougas

Patricia Fuson  
Marta Gill  
Larry Hamm

Washington Park Branch Librarian  
(Librarian II)  
Assistant Librarian I  
Page (20 hours)  
Custodian (20 hours)

ST. JOSEPH PUBLIC LIBRARY

BOOK CIRCULATION FOR 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	63,533	45,010	108,543	39,343	11,374	50,717	159,260
Carnegie	11,486	5,084	16,570	14,080	6,151	20,231	36,801
Washington Park	22,749	4,163	26,912	22,580	7,180	29,760	56,672
TOTALS	97,768	54,257	152,025	76,003	24,705	100,708	252,733

BOOK CIRCULATION FOR 1984-1985

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	66,550	44,593	111,143	30,894	8,955	39,849	150,992
Carnegie	12,164	4,409	16,573	13,469	5,705	19,174	35,747
Washington Park	28,036	4,606	32,642	21,716	7,125	28,841	61,483
TOTALS	106,750	53,608	160,358	66,079	21,785	87,864	248,222

	<u>1985-1986</u>	<u>1984-1985</u>
FILM CIRCULATION:		
Number of films borrowed	2,082	3,013
Total attendance at film showings	64,090	148,002
PROJECTOR CIRCULATION:	247	117
PHONOGRAPH RECORD CIRCULATION:	4,367	4,531
PRINT & SCULPTURE CIRCULATION:	1,409	1,687
CASSETTE CIRCULATION:	3,639	3,172
CASSETTE PLAYER CIRCULATION:	19	25
GAMES:	2,756	2,385
CAMERA CIRCULATION:	17	24
REFERENCE QUESTIONS:	31,383	30,333
REGISTERED BORROWERS:	9,683	9,505
BOOKS BY MAIL:	300	144
INTERLIBRARY LOAN:		
Items borrowed*	590	558
Items loaned	552	518
Microfilms borrowed	231	164

\*Includes books, periodicals, subject and reference requests, and other requests

BOOK COLLECTION 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	33,762	95,157	128,919	6,306	12,220	18,526	147,445
Washington Park	5,754	7,510	13,264	4,677	4,950	9,627	22,891
Carnegie	6,402	5,380	11,782	3,063	4,095	7,158	18,940
TOTALS	45,918	108,047	153,965	14,046	21,265	35,311	189,276

BOOKS PROCESSED 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	3,831	2,412	6,243	695	454	1,149	7,392
Washington Park	1,348	286	1,634	626	313	939	2,573
Carnegie	723	186	909	324	220	544	1,453
TOTALS	5,902	2,884	8,786	1,645	987	2,632	11,418*

New books 5,695 of which 3,278 were new titles  
 Volumes added and replaced 615  
 Paperbacks unaccessioned 5,017  
 Microfilm and bound periodicals 91  
 Musical scores 0  
\*11,418

BOOKS PURCHASED

A total of 4,656 books were purchased and received with funds from the 1985-1986 budget. These include Toothaker medical books, library service plans, continuous standing orders, trade, short discount and mass market books. Out of the total of 4,656, there were 2,621 new titles purchased and received.

BOOKS WITHDRAWN 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	1,253	1,856	3,109	236	87	323	3,432
Washington Park	2,160	566	2,726	380	261	641	3,367
Carnegie	117	77	194	44	70	114	308
TOTALS	3,530	2,499	6,029	660	418	1,078	7,107

Of the total of 7,107, there were 1,525 titles withdrawn.

REINSTATEMENTS 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	11	28	39	8	13	21	60
Washington Park	-	5	5	7	3	10	15
Carnegie	3	6	9	2	-	2	11
<b>TOTALS</b>	14	39	53	17	16	33	86

TRANSFERS 1985-1986

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	3	8	11	2	-	2	13
Washington Park	1	30	31	4	2	6	37
Carnegie	1	55	56	-	2	2	58
<b>TOTALS</b>	5	93	98	6	4	10	108

The "transfers" figures represent only books transferred between branches. They are considered old titles in the system and are already in the count from previous book collection reports. Accordingly, the figures shown above are not included in the grand total for 1985-1986. The breakdown is shown only to represent the work as completed.

RECORD COLLECTION AND MUSICAL SCORES 1985-1986

Record albums in collection as of June, 1985  
 (Includes reference, juvenile and the branches)

2,182

Record albums added to collection as of June, 1986

+ 223

Includes:	Central Adult	210
	Central Juvenile	1
	Washington Park Adult	0
	Washington Park Juvenile	0
	Carnegie Adult	0
	Carnegie Juvenile	12
		<u>223</u>

Record albums withdrawn as of June, 1985

- 576

Includes:	Central Adult	566
	Central Juvenile	7
	Washington Park Adult	1
	Washington Park Juvenile	0
	Carnegie Adult	0
	Carnegie Juvenile	2
		<u>576</u>

Records in collection as of June, 1986

1,829

Record Collection and Muscial Scores 1985-1986 (Continued)

Miniature orchestral scores in collection as of June, 1985	97
No additions in 1986	0
Miniature orchestral scores in collection as of June, 1986	<u>97</u>

MUSICAL CASSETTES 1985-1986

Musical cassettes in collection as of June, 1985	603
Musical cassettes added to collection as of June, 1986	+ 192

Includes: Central Adult	171
Central Juvenile	1
Washington Park Adult	0
Washington Park Juvenile	15
Carnegie Adult	0
Carnegie Juvenile	5
	<u>192</u>

Musical cassettes withdrawn as of June, 1986	- 65
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Includes: Central Adult	55
Central Juvenile	3
Washington Park Adult	0
Washington Park Juvenile	2
Carnegie Adult	0
Carnegie Juvenile	5
	<u>65</u>

Musical cassettes in collection as of June, 1986	<u>730</u>
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EDUCATIONAL CASSETTES 1985-1986

Educational cassettes in collection as of June, 1985	449
Educational cassettes added to collection as of June, 1986 (Central only)	+ 10
Educational cassettes withdrawn from collection as of June, 1986	- <u>4</u>

Educational cassettes in collection as of June, 1986	455
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FILMSTRIPS 1985-1986

Filmstrips in collection as of June, 1985	63
Filmstrips added to collection as of June, 1986 (Washington Park only)	+ <u>5</u>

Filmstrips in collection as of June, 1986	68
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CONSTANCE FAUNILEROY RUNCIE MEMORIAL PICTURE COLLECTION 1985-1986

Pictures in collection as of June, 1985 (Reference and Juvenile)	437
Pictures added as of June, 1986	+ 14
Pictures withdrawn as of June, 1986	- <u>7</u>

Pictures in collection as of June, 1986	444
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SCULPTURE 1985-1986

Sculpture in collection as of June, 1985 (Reference only)	45
No additions as of June, 1986	<u>0</u>
Sculpture in collection as of June, 1986	45

GOVERNMENT DOCUMENTS 1985-1986

Government documents in collection as of June, 1985 (Reference only)	100,769
Government documents added as of June, 1986	<u>4,024</u>
Government documents in collection as of June, 1986	104,793

CITY DIRECTORIES CURRENT FOR JUNE, 1986 (Reference only) 81

TELEPHONE DIRECTORIES CURRENT FOR JUNE, 1986 (Reference only) 234

MICROFICHE - Completely cataloged for Reference only as of June, 1985 1  
(No additions in 1986)

MICROFILMS (PERIODICALS--NEWSPAPERS--MISCELLANEOUS), BOUND MAGAZINES 1985-1986

News-Press and Gazette as of June, 1986	1,098
Periodicals on film as of June, 1986	2,574
Miscellaneous microfilm as of June, 1986	30
Bound magazines as of June, 1986	8,724

(These figures are included in the book collection totals.)



ST. JOSEPH PUBLIC LIBRARY  
1985-1986 REVENUES

	<u>BUDGETED</u> <u>REVENUES</u>	<u>ACTUAL</u> <u>REVENUES</u>
Real Property Taxes	\$114,000.00	\$133,343.57
Personal Property Taxes	79,000.00	67,046.78
Financial Institution Taxes	1,400.00	3,106.34
Transfer from City funds	287,756.00	287,756.00
Fines	9,800.00	8,169.40
Donations	6,000.00	6,634.52
Other	4,600.00	6,799.85
Interest (includes Toothaker interest)	60,000.00	46,306.12
State Aid	26,500.00	29,232.17
Transfer from money market account		32,800.00
Appropriated fund balance	<u>63,926.55</u>	<u>                    </u>
	\$652,982.55	\$621,194.75

ST. JOSEPH PUBLIC LIBRARY  
1985-1986 EXPENDITURES

	<u>BUDGETED</u> <u>EXPENDITURES</u>	<u>ACTUAL</u> <u>EXPENDITURES</u>
Salaries	\$405,583.00	\$396,391.95
FICA	24,006.00	28,148.31
LAGERS	22,133.00	21,347.58
Insurance (Health, Life, Dental)	19,896.00	21,541.53
Workmen's Compensation	1,111.00	1,153.19
Books	78,965.00	62,171.32
Periodicals	11,000.00	9,076.40
Periodicals and Books		9,325.92 *
Audiovisual	11,500.00	12,132.78
Binding/Printing	3,000.00	1,793.14
Supplies:		
Duplicating	1,998.00	1,989.56
Janitorial	4,132.00	3,425.85
Office	7,749.00	8,126.22
Equipment Rental	2,900.00	2,902.79
Equipment Purchase	2,000.00	902.32
Travel	2,500.00	4,549.34
Maintenance & Repair/Building	1,500.00	50.63
Maintenance & Repair/Equipment	2,571.00	5,089.98
Postage	3,500.00	3,378.76
Gas	9,526.00	7,760.08
Electricity	14,810.00	13,851.39
Telephone	3,905.00	4,122.82
Insurance	3,500.00	8,447.00
Memberships	1,166.00	1,161.00
Miscellaneous Contractual Services	2,004.00	1,400.25
Water	364.00	383.10
Staff Account	500.00	
Computer Charge by the City	1,323.00	1,323.00
Legal		3,788.70
Election	<u>9,840.55</u>	<u>9,840.55</u>
	\$652,982.55	\$645,575.46

\*This item was later divided into two items, one each for books and periodicals. Most of the figure of \$9,325.92 is for books.

Salaries and benefits	72.6%
Books and library materials	14.4
All other expenses	13