

ST. JOSEPH PUBLIC LIBRARY

TENTH AND FELIX STS.

TELEPHONE (816) 232-7729

ST. JOSEPH, MISSOURI, 64501

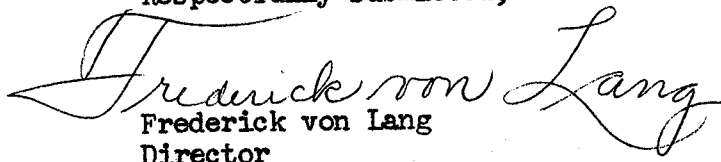
FREDERICK VON LANG
DIRECTOR

June 1, 1978

To The Board of Directors
St. Joseph Public Library
St. Joseph, Missouri

In compliance with Missouri Law, Section 182.360, the
accompanying reports are submitted on the services,
statistics and finances of the St. Joseph Public
Library for the fiscal year.

Respectfully submitted,


Frederick von Lang
Director

ST. JOSEPH PUBLIC LIBRARY

LIBRARY DIRECTOR'S ANNUAL REPORT, 1977-78

87th Annual Report

Libraries from coast to coast are expanding the range of services offered to the public, and the concept of the library as an institution is consequently changing. The library, especially the public library, is developing into a cultural center. The range of materials on loan now includes art works, phonograph records, sculpture, tape cassettes, and films, as well as books.

In this, our 87th year of service to the community, St. Joseph can well be proud of its library system and the wide scope of services and media available. Even though spiraling inflation has proved to be a constant deterrent eroding almost every phase of its services, the library has been able to keep pace with the demands made on it.

BOOK COLLECTION

A "continuous inventory" of all the books in the library system was initiated by the library director. The prime goal of this inventory is to make the card catalog accurately agree with the books on the shelves. Many corrections, additions, and deletions are being made; and the inventory will continue for several years. A concomitant product of this inventory is the retyping and refiling of thousands of old catalog cards which simply have deteriorated with age to the point of crumbling, which makes them illegible to the user.

Book prices have risen sharply. The "national average price" for a book in 1970 was \$11.66 which inflation increased to \$18.03 in 1977. In spite of the constant inflation, we were able to add 6,132 new books to the collection.

CIRCULATION

Our circulation is slightly lower than last year on account of the severe winter and the reduced number of parking places on Library Square because of construction.

IMPROVEMENTS

A much appreciated improvement is the repair, made possible by a special grant by action of City Council, to the furnace at Washington Park Library.

Purchases for the library were as follows: a much-needed new IBM typewriter for the catalog department, three sections of metal shelving for the catalog department, three door mats for Washington Park Branch,

a small air conditioner for the order department, a section of card cabinet files for the accession files, a new calculator for the bookkeeper, and two cassette tape cabinets.

Through the courtesy and cooperation of Dr. Gerald Troester and the St. Joseph School District, additional electrical outlets were installed in the secretary-bookkeeper's office, the director's office, and the circulation control office.

A new Xerox photocopier was placed in the reference room for public use. Its clearer copies and larger size sheets have met with much praise from the public.

CHILDREN'S SERVICES

Parents, children, and teachers have responded in great numbers by attending the creative programs innovated by the children's librarians. Attendance at these special events at the three libraries was 14,857.

Eleven story hour programs are given weekly, five at Central and three each at the branch libraries for the patrons' children ages 2 to 5. These stories are repeated by the librarians with a film presentation for classes from Head Start Day Care centers, kindergartens, etc. The Central juvenile librarian had eight regularly scheduled monthly groups. At Washington Park there were five regularly scheduled monthly groups and eight groups scheduled twice a month.

The summer programs include reading clubs, art, and bookmark contests at Central, and craft classes at Carnegie. There are paperback trading posts, movies, and a Game Corner at Washington Park. The three libraries had a joint venture in honor of the 50th anniversary of Winnie the Pooh with a "teddy bear" contest. Prizes were given for the oldest, the cuddliest, the cutest, and the biggest teddy bears.

OUTREACH PROGRAMS

"Books-by-Mail" is still a popular service for the homebound. Over 1,700 books and 6 cassettes were mailed out this year.

The Bookmobile makes weekly stops at the Tiffany Square Nursing Home, Carriage Square Convalescent Center, and the Methodist Medical Center Pavilion. It also serves many students at schools with little or no library facilities: St. James School, Hawthorne School, St. Francis School, Pickett School, Lake Contrary School, St. Patrick's School, Pershing School, and Skaith School.

We continue to add books to the library at the Buchanan County Jail. At present there are 150 books in the collection.

Mrs. Dorothy Elliott also visits invalids residing in the new Wesley Towers for Senior Citizens across the street from the Central Library.

AUDIO-VISUAL

Our monthly allotment of films from the Missouri Film Coop was increased to 75 different films for a total of 900 per annum. There has been continued community interest in our films by youth, senior citizens, and many other civic organizations. Two thousand two hundred twenty-three films were borrowed and shown to 116,538 viewers.

A check in the amount of \$1,088 was received from the Runcie Club for purchasing additional framed prints and sculptures.

PERSONNEL

The library staff is composed of 35 members, 21 full time and 14 part time. Unfortunately, low salaries and poor fringe benefits will continue to prove a factor in the high attrition rate.

The Library Week exhibit at East Hills Mall was strikingly attractive this year. A theme entitled "Libraries: Bursting with Resources for All People" was carried out by two staff members, June Minnis and Sharon Canter. Mrs. Dorothy Elliott, head of Adult Services and Circulation, was coordinator. She enlisted the whole staff to "sell" the library to the public. Over 650 contacts were made and many new cards issued.

The Circulation staff held one of the largest book sales of discarded books and magazines in the history of the library. Other staff members also worked hard to make it a most successful sale.

For holiday celebrations, story hours, and the "teddy bear" contest, staff members dressed in costumes to give added appeal for our many children's programs.

LIBRARY SURVEY

The St. Joseph Public Library System has been repeatedly impertuned in the past to assume purchasing and processing for the county library. The ceaseless requests of the county library for so-called "cooperation" (even though a reciprocal agreement is in effect between the two library systems) has engendered a city council resolution which reads "RECOMMENDATION: is hereby made that the City of St. Joseph Library Board make application to the Missouri State Library for funds for the purpose of having an independent study made by a professional source outside the immediate area to investigate possible means for cooperation and coordination of the two existing library systems."

Accordingly, Dr. Ralph Blasingame, a nationally known librarian, was engaged to make a "Study Proposal," which was approved by Charles o'Halloran, State Librarian, and the two library boards. The survey will be taken June 12-16, June 22 and 23, and July 24-28.

GIFTS

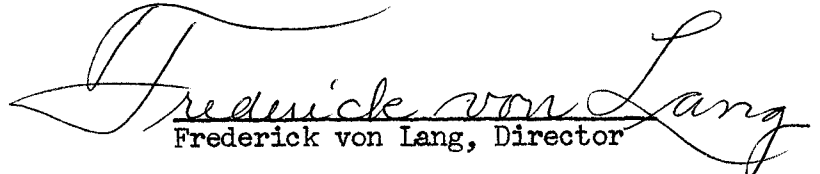
Girl Scout Troup 105	\$ 10.00
Altrusa Club	200.00
Runcie Club	1,088.00
Elizabeth Prescott Club	75.00
40 books as memorials	
10 copies "History of Buchanan County, Missouri, 1881" from Seward W. Lilly	
1 year subscription to the "Daughter of the American Revolution" from St. Joseph Chapter, D.A.R.	
1 year subscription to "The Star" from Ron Hunter	
1 book, "The World's Greatest Quotations" from George Bode Middle School staff in honor of G. Max Coleman	
1 book "Hummel: the Complete Collector's Guide and Illustrated Reference" from Neva Wilkerson in honor of Mrs. Isabel Evans.	

ACKNOWLEDGMENTS

Our thanks to the St. Joseph News-Press and Gazette for their good news coverage.

To KUSN for the many radio spot announcements, and

To Mrs. Sharon Tootle and KQTV for many Library programs.


Frederick von Lang, Director

BOARD OF DIRECTORS OF THE ST. JOSEPH PUBLIC LIBRARY AS OF MAY 1, 1978

Mr. Melvin Goin President	Term expires June 1, 1980
Mrs. Hugh A. Miner First Vice-President	Term expires June 1, 1980
Mr. Robert B. Chesney Second Vice-President	Term expires June 1, 1978
Mr. Leon Losh Treasurer	Term expires June 1, 1979
Mr. James H. Counts	Term expires June 1, 1979
Mr. Eldon Hutton	Term expires June 1, 1980
Reverend Martin Kabele	Term expires June 1, 1978
Monsignor Charles Nowland	Term expires June 1, 1978
Mrs. Veva B. Tomlinson	Term expires June 1, 1979

STAFF OF THE ST. JOSEPH PUBLIC LIBRARY AS OF MAY 1, 1978

LIBRARIAN

Frederick von Lang

Director

CATALOG DEPARTMENT

Janice Northern
Chris Smith
Kathleen Brockett

Catalog Librarian
Library Assistant
Library Assistant
Clerk-Typist

CHILDREN'S DEPARTMENT

Heidi Hinton
Charlene Bachman
June Minnis
Donna Almanza

Children's Librarian
Assistant Librarian
Library Page
Library Page

CIRCULATION DEPARTMENT

Dorothy Elliott
Allison Hoskins
Mary Jean Miljavac
Susan Curry
Cathy Echterling
Linda Lawson
Annette Van Gundy

Public Services and
Circulation Librarian
Books-By-Mail Librarian
Audio-Visual Librarian
Readers' Services
Library Page
Library Page
Library Page

CIRCULATION CONTROL

Debbie Grace

Circulation Control
Librarian

CUSTODIAN

Don Russell

Custodian

OFFICE

Shirley Murphy

Secretary-Bookkeeper

ORDER DEPARTMENT

Alene Hoffsummer

Order Librarian

REFERENCE DEPARTMENT

Doris Finley
Alison Graves
Christy Clemons
Sharon Canter
Renee Womack

Reference Librarian
Assistant Librarian
Assistant Librarian
Library Page
Library Page

STAFF OF THE ST. JOSEPH PUBLIC LIBRARY AS OF MAY 1, 1978

BRANCHES AND BOOKMOBILE

CARNEGIE BRANCH LIBRARY

Diane Deaton
Shirley Gawatz
Barbara Doolan
Oscar Blair

Branch Librarian
Assistant Librarian
Library Page
Custodian

WASHINGTON PARK LIBRARY

Alyce Hougas
Pat Fuson
Anne Waldron
Jack Waldron

Branch Librarian
Assistant Librarian
Library Page
Custodian

BOOKMOBILE

Karen Borghoff
Janell Sonnenmoser
Laura Taylor
Max Sheneman

Bookmobile Librarian
Assistant Librarian
Library Page
Bookmobile Driver

1977 - 1978

INCOME

City Budget	\$241,368.00 (+ \$287.50 from Special 240,406.92 rec'd Account Not Included in Totals)	
Cash Reserve Budget	<u>72,078.41</u>	\$312,485.33
Bank Balance, April 30, 1977	2,622.16	
Petty Cash Balance, April 30, 1977	130.00	
State Aid	28,613.62	
Fines	7,401.02	
Non-Resident Fees	561.00	
Toothaker Library Monthly Service	600.00	
Toothaker Library Book Reimbursement	508.37	
Toothaker Annual Service Fee	1,500.00	
Pay Telephone Collection	59.75	
Gifts (other than Memorials)	425.37	
Book Sale	1,071.12	
Borchardt Transfer	23,700.00	
Miscellaneous (Includes photocopy service)	<u>4,886.00</u>	72,078.41

SUMMARY OF INCOME AND EXPENDITURES

Total Income:

City Fund	\$240,406.92 (+ \$287.50, Special Acct)	
Cash Reserve	<u>72,078.41**</u>	\$312,485.33

Total Expenditures:

City Fund	\$238,998.35 (+ \$287.50, Special Acct)	
Cash Reserve	<u>71,561.34</u>	\$310,559.69

Balance on Hand, April 30, 1978

Bank Balance	\$ 387.07	
Petty Cash	130.00	
City Balance	<u>1,408.57</u>	\$ 1,925.64

**Includes Borchardt Transfers

EXPENDITURES -- 1977 - 1978

	<u>City Fund</u>	<u>Cash Reserve</u>	<u>Total</u>	<u>Percent</u>
SALARIES	\$195,344.00	\$ 300.00	\$195,644.00	63.0
BOOKS	10,011.40	25,508.22	35,519.62	11.4
PERIODICALS		5,073.89	5,073.89	1.6
BINDING		628.45	628.45	.2
AUDIO-VISUAL		8,036.29	8,036.29	2.6
EQUIPMENT		1,499.78	1,499.78	.5
SUPPLIES		11,094.55	11,094.55	3.6
HEAT	1,768.98	630.37	2,399.35	.8
ELECTRIC	12,318.53	936.31	13,254.84	4.3
TELEPHONE	1,743.92	171.56	1,915.48	.6
INSURANCE		3,748.00	3,748.00	1.2
TRAVEL		429.52	429.52	.1
REPAIRS	(From Special Acct - Not Included in Total) 287.50*	2,021.87	2,021.87	.6
POSTAGE		2,851.67	2,851.67	.9
MISCELLANEOUS	1,000.00	2,678.85	3,678.85	1.2
SERVICE CONTRACTS		2,255.84	2,255.84	.7
MEMBERSHIPS & CHRISTMAS		429.03 100.00	529.03	.2
FICA	10,089.55	1,350.14	11,439.69	3.7
LAGERS	6,721.97	1,267.00	7,988.97	2.6
CAR ALLOWANCE		550.00	550.00	.2
	<u>\$238,998.35</u> (287.50)	<u>\$71,561.34</u>	<u>\$310,559.69</u> (287.50)	100.0%

EXPENDITURES GROUPED BY MAJOR CATEGORIES WITH PERCENTAGES:

SALARIES AND BENEFITS	\$215,072.66	69.2%
BOOKS AND LIBRARY MATERIALS	48,629.80	15.7
ALL OTHER EXPENSES	46,857.23	15.1

BOOK CIRCULATION FOR 1977-1978

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	81,659	47,526	129,185	38,292	11,717	50,009	179,194
Carnegie	7,897	3,018	10,915	9,217	3,131	12,348	23,263
Washington Pk.	30,398	5,417	35,815	29,793	11,136	40,929	76,744
Bookmobile	16,307	4,028	20,335	26,865	7,625	34,480	54,815
Totals	136,261	59,989	196,250	104,157	33,609	137,766	334,016

BOOK CIRCULATION FOR 1976-1977

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	77,008	52,333	129,341	38,090	13,352	51,442	180,783
Carnegie	7,161	3,213	10,374	7,465	2,647	10,112	20,486
Washington Pk.	28,882	5,350	34,232	25,167	10,643	35,810	70,042
Bookmobile	21,021	6,094	27,115	33,277	8,500	41,777	68,892
Totals	134,072	66,990	201,062	103,999	35,142	139,141	340,203

	<u>1977-1978</u>	<u>1976-1977</u>
FILM CIRCULATION		
Number of films borrowed	2,223	2,942
Total attendance at film showings	116,538	107,754
PHONOGRAPH RECORD CIRCULATION		
Number of records borrowed	4,435	4,566
PICTURE CIRCULATION		
Number of pictures borrowed	1,439	1,809
Number of posters borrowed	249	207
REFERENCE QUESTIONS		
Number of reference questions	23,587	26,320
CASSETTES		
Cassettes	751	775
Players	1	42/1 cord
INTER LIBRARY LOANS		
Number of inter library loans	178 books 140 films	169 books 75
VACATION READING PROGRAM		
Number enrolled	96	137
JUVENILE LIBRARY VISITS		
Number attending	14,857	15,661
REGISTERED BORROWERS		
Number registered	11,542	11,837
COMBINED TOTAL CIRCULATION (Books and non-book material)		
	343,114	350,544

BOOK COLLECTION 1977-1978

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	23,172	84,728	107,949	5,991	11,033	17,024	124,973
Washington Pk.	5,687	7,024	12,710	3,759	3,961	7,720	20,430
Carnegie	2,758	4,936	7,695	2,099	3,441	5,540	13,235
Bookmobile	7,932	5,184	13,115	3,419	7,257	10,676	23,792
TOTALS	39,549	101,872	141,469	15,268	25,692	40,960	182,430

BOOKS ADDED 1977-1978

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	2,694	2,991	5,685	584	501	1,085	6,770
Washington Pk.	477	283	759	264	159	423	1,182
Carnegie	368	165	534	109	120	229	763
Bookmobile	595	173	768	244	119	363	1,131
TOTALS	4,238	3,612	7,746	1,201	899	2,100	9,846*

New Books: 6,132 of which 3,409 were New Titles

Volumes Added and Replaced 1,674

Paperbacks Unaccessioned 1,949

Books Transferred 91

9,846*

BOOKS WITHDRAWN 1977-1978

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	1,451	1,825	3,276	290	402	692	3,968
Washington Pk.	462	252	714	406	150	556	1,270
Carnegie	64	345	409	69	7	76	485
Bookmobile	242	188	430	361	102	463	893
TOTALS	2,219	2,610	4,829	1,126	661	1,787	6,616

REINSTATEMENTS 1977-1978

	Adult Fiction	Adult Non-Fiction	Total Adult	Juvenile Fiction	Juvenile Non-Fiction	Total Juvenile	TOTAL
Central	28	80	157	72	82	154	311
Washington Pk.	-	5	5	-	3	3	8
Carnegie	7	4	11	23	8	31	42
Bookmobile	65	24	88	154	66	220	309

Reinstatements 670

ALTRUSA MEMORIAL RECORD COLLECTION & MUSICAL SCORES

Record Albums in Collection as of April 30, 1977.	1,606
Record Albums added 1977-1978 (This includes 9 Juvenile)	113
Record Albums withdrawn 1977-1978	<u>30</u>
Record Albums in Collection as of April 30, 1978	1,689

Miniature Orchestral Scores	55
Opera Scores	10

CASSETTES

Musical Cassettes in Collection as of April 30, 1977	100
Cassettes added 1977-1978 (This includes 10 Juvenile)	35
Cassettes withdrawn 1977-1978	<u>1</u>
Musical Cassettes in Collection as of April 30, 1978	134
Educational Cassettes in Collection as of April 30, 1977	253
Educational Cassettes added 1977-1978	23
Educational Cassettes withdrawn 1977-1978	<u>1</u>
Educational Cassettes in Collection as of April 30, 1978	275

CONSTANCE FAUNTLEROY RUNCIE MEMORIAL PICTURE COLLECTION

Total Pictures in Collection as of April 30, 1977	410
Pictures added 1977-1978	0
Pictures withdrawn 1977-1978 (This includes 4 Juvenile)	<u>7</u>
Total Pictures in Collection as of April 30, 1978	403

SCULPTURE

Total Sculpture in Collection as of April 30, 1977	50
Sculptures added 1977-1978	0
Sculpture withdrawn 1977-1978	<u>9</u>
Total Sculpture in Collection as of April 30, 1978	41

	April 30, 1977	Added 1977-1978	TOTAL
Government Documents	66,039	3,397	69,436
City Directories	178	Withdrawn 61 to be replaced	117
Telephone Directories	149	1	150

MICROFILMS (~~PERIODICALS~~—~~NEWSPAPERS~~—~~MISCELLANEOUS~~—~~BOUND MAGAZINES~~)

	April 30, 1977	Added 1977-1978	TOTAL
Newspaper Microfilm	938	14	952
Periodical Microfilm	2,117	59	2,176
Miscellaneous Microfilm	50	3	53
Bound Magazines	8,528	26	8,554

LIBRARY DIRECTORY

Central Public Library

Tenth & Felix Streets

Hours:

Monday thru Friday
Saturday

9:00 am - 9:00 pm
9:00 am - 6:00 pm

Central Juvenile Department

Hours:

Monday thru Saturday

9:00 am - 6:00 pm

Telephone:

232-7729 232-7720

Reference 232-8151

Carnegie Branch Library

316 Massachusetts Avenue

Hours:

Monday thru Saturday

10:00 am - 6:00 pm

Telephone:

238-0526

Washington Park Branch Library

Third and Market Streets

Hours:

Monday thru Saturday

10:00 am - 6:00 pm

Telephone:

232-2052

Bookmobile

Printed schedules available either on the
Bookmobile or at Central Public Library

Call Central Public Library for schedule
information.

232-7729 or 232-7720