

ST. JOSEPH PUBLIC LIBRARY

ST. JOSEPH,
MISSOURI

ANNUAL REPORT

MAY 1, 1951

thru

APRIL 30, 1952

GENERAL ACCOUNT
1951 - 1952

RECEIPTS

City Apportionment

\$78,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$4,730.11	\$672.25	\$641.70	\$6,044.06
Periodicals	521.89	42.00	38.00	601.89
Salaries - Staff	43,372.21	3,096.42	3,066.60	49,535.23
Salaries - Janitors	1,960.20	1,850.00	1,840.00	5,650.20
Social Security	840.77	91.61	91.35	1,007.73
Binding	2,291.84			2,291.84
Microfilming	3,314.32			3,314.32
Rent	1,542.07			1,542.07
Heat		225.58	332.48	558.06
Printing & stationery	196.34			196.34
Telephone	386.00	110.50	113.00	609.50
Electricity	760.94			760.94
Catalog cards	210.27			210.27
Insurance	457.54	144.27	120.74	722.55
Repairs	82.50	203.90	39.94	326.34
Supplies	551.16	21.50	3.42	576.08
Water		21.67	13.20	34.87
Equipment	1,723.71	42.45	7.72	1,773.88
Miscellaneous	87.46			87.46
	<u>\$63,013.33</u>	<u>\$6,522.15</u>	<u>\$6,308.15</u>	<u>\$75,843.63</u>
Bills payable	1,273.01			1,273.01
Unspent balance	883.36			883.36
	<u>\$65,169.70</u>	<u>\$6,522.15</u>	<u>\$6,308.15</u>	<u>\$78,000.00</u>

SPECIAL FUNDS ACCOUNTS

1951 - 1952

CASH RESERVE FUND

RECEIPTS

Petty cash in hands of Librarian April 13, 1951	\$75.00
Brought forward in hands of Treasurer April 13, 1951	266.52
Received from penalties	3,016.20
Received from rentals	322.20
Received from miscellaneous	748.54
	\$4,428.46

EXPENDITURES

By Librarian

Contingent funds for Branch Libraries	\$44.00
Postage & express	87.79
Books and periodicals	101.16
Books lost and returned	19.06
Carfare	43.30
Supplies	35.62
Laundry	24.21
Repairs	20.49
Miscellaneous	62.18
	\$437.81

By Treasurer

Checks from Cash Reserve Fund for books, M.L.A. meeting, periodicals, flowers, Christmas decorations, postal cards for overdue notices, etc	3,905.01
---	----------

Balance in hands of Treasurer in Cash Reserve April 16, 1952	10.64
Balance in hands of Librarian April 16, 1952	75.00
	\$4,428.46

STATE AID FUND

Brought forward in hands of Treasurer April 13, 1952	\$4,250.05
Received from State Treasurer	2,842.07

Balance in hands of Treasurer in State Aid April 16, 1952	\$7,092.12
---	------------

FINANCIAL STATEMENT

1951 - 1952

RECEIPTS

City Apportionment
Library Collections
State Aid

\$78,000.00
4,428.46
7,092.12

\$89,520.58

EXPENDITURES

Books	\$ 8,609.97
Periodicals	1,476.54
Binding	2,291.84
Microfilming	3,314.32
Salaries - Staff	49,535.23
Salaries - Janitors	5,650.20
Social Security	1,007.73
Rent	1,542.07
Heat	558.06
Printing & stationery	196.34
Insurance	722.55
Telephone	609.50
Electricity	760.94
Catalog cards	210.27
Repairs	326.34
Supplies	576.08
Water	34.87
Equipment	1,799.88
Postage	200.00
Miscellaneous: M.L.A. expenses, clock service, flowers, Christmas decorations, dues, etc	325.91
Incidental expenses: carfare, contingent funds, postage, refunds on lost books, laundry, books, periodicals, etc.	437.81
Bills payable	1,273.01
Balance in hands of Treasurer in Cash Reserve Fund Apr. 16, 1952	10.64
Balance in hands of Treasurer in State Aid Fund April 16, 1952	7,092.12
Balance in hands of Librarian April 16, 1952	75.00
Balance in City Fund	881.36

\$89,520.58

SUMMARY OF TOTAL VOLUMES IN LIBRARY

1951 - 1952

CENTRAL LIBRARY AND BRANCHES

Central Adult	83,950
Central Juvenile	19,709
Carnegie Branch	16,703
Washington Park Branch	20,093
Wyatt Park Branch	2,925
South Park Branch	1,160
Total	<u>144,540</u>

Total Volumes:

Adult	114,495
Juvenile	<u>30,045</u>
	144,540

Total Reference Volumes:

Central Reference:

Adult	26,019
Juvenile	<u>516</u>
	26,535

Adult	21,505
Juvenile	<u>253</u>
	21,758

ADDITIONS

WITHDRAWALS

GAIN

LOSS

Central

Adult	2,069	1,570	499	
Juvenile	813	303	510	
Schools	624	490	134	
Carnegie Branch	549	859		310
Washington Park	528	871		343
Wyatt Park Br.		113		113
South Park Br.		70		70
	<u>4,583</u>	<u>4,276</u>	<u>1,143</u>	<u>836</u>

Total Additions:

Total Withdrawals:

Adult	2,722
Juvenile	<u>1,861</u>
	4,583

Adult	2,773
Juvenile	<u>1,503</u>
	4,276

Net Gain 307

Purchases	4,230
Gifts	166
Bindery	<u>187</u>
Total	4,583

SUMMARY OF CIRCULATION

1951 - 1952

General Works	325
Philosophy	1,958
Religion	3,546
Sociology	4,450
Fairy tales	7,005
Philology	14,063
Natural Science	8,832
Useful Arts	9,850
Fine Arts	9,648
Literature	5,518
History	6,690
Travel & geography	5,474
Biography	13,050
Fiction	220,989
Magazines	4,110
Pay copies	6,382
Total	321,890
Pictures	535

CENTRAL CIRCULATION

Adult	117,270
Juvenile	51,432
Schools	85,336

WASHINGTON PARK BRANCH

CARNEGIE BRANCH

33,998
33,854
321,890

Net Gain over 1950-1951	2,570
Circulation per capita	4,096
Cost per capita	1.011
Circulation cost per book	.2491

* * * * *

Number of registered borrowers:

Central

Adult	8,816
Juvenile	4,407
Carnegie Branch	1,901
Washington Park Branch	1,745

Total number of registered borrowers	16,869
Total number of borrowers registered during the year 1951-1952	5,319

Loss in the number of borrowers	518
Percent of population registered	.216

Total Volumes in Library

1951-1952

Branches

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	3927		2169		6096	5965		2781		8746
000	43	70	5	40	158	50	146	5	67	268
050	3	1686	7	110	1806	94	1402	1	5	1502
100	143	2	13		158	236	3	15		254
200	214	10	60	1	285	293	24	58		375
300	553	96	420		1069	677	151	310	1	1139
400	23	17	256	1	297	44	14	224		282
500	217	25	232	2	476	283	23	206	2	514
600	1100	6	214		1320	1805	27	243		2075
700	564	11	269	2	846	637	11	274		922
800	1145	52	140	3	1340	1233	112	133	1	1479
910	448	62	229		739	414	38	205		657
920	701	61	244	2	1008	674	51	276	2	1003
900	696	167	165	2	1030	692	22	154		868
Pct. Bks.			1		1			9		9
Polish	74				74					
Total	9851	2265	4424	163	16703	13097	2024	4894	78	20093

Total Volumes in Library

1951-1952

Branches

Wyatt Park					South Park					
Adult		Juvenile		Total	Adult		Juvenile		Total	
Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.		
Net.	1011		212	1223	381		21		402	
000	3	12	11	26	2	1	10		13	
050	36	81	17	134		49	16		65	
100	69		2	71	30		1		31	
200	45	3	5	56	13	2	5		20	
300	127	34	55	217	32	11	29		72	
400	3	4	1	8	2		5		5	
500	71		53	124	39		9		48	
600	130	1	45	176	46		10		56	
700	131	1	48	180	46		32		78	
800	289	9	52	350	141	6	19		166	
910	92	1	34	127	53	2	18		73	
920	127	4	22	153	69	3	17		89	
900	56	1	21	78	36		1		37	
Pct.Bks.			2	2			5		5	
Total	2193	151	569	12	2925	890	74	186	10	1160

Additions and Withdrawals

1951-1952

Central

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals
Fict.	759	975	493	124	394	273
000	54	5	5	10		
050	125	13				
100	48	10	1	2		
200	61	21	6		2	1
300	219	74	27	14	16	39
400	12	1	96	29	81	41
500	66	11	26	17	27	30
600	121	42	32	15	11	20
700	82	63	51	10	17	18
800	77	33	12	14	1	6
910	68	92	11	38	6	24
920	105	77	47	21	49	24
900	84	47	30	9	31	14
News.	15	107				
News. Micro- films	174					
Total	2069	1570	813	303	624	490

Additions and Withdrawals

1951-1952

Additions:

Adult	2069
Juvenile	813
Schools	624
C. B.	549
W. P.	528
Wy. P.	
So. P.	
Total	<u>4583</u>

Withdrawals:

Adult	1570
Juvenile	303
Schools	490
C. B.	859
W. P.	871
Wy. P.	113
So. P.	<u>70</u>
Total	<u>4276</u>

Adult gain	499
Juvenile gain	510
Schools gain	134
C. B. loss	310
W. P. loss	343
Wy. P. loss	113
So. P. loss	<u>70</u>

Total additions:

Adult	2722
Juvenile	1861

Purchase	4230
Gifts	166
Bindery	<u>187</u>

Total	4583
-------	------

Total withdrawals:

Adult	2773
Juvenile	1503

Additions and Withdrawals

1951-1952

Branches

	Carnegie Branch				Washington Park			
	Adult Add.	With.	Juvenile Add.	With.	Adult Add.	With.	Juvenile Add.	With.
Fict.	212	462	100	85	216	537	103	256
000		25	3				2	
050	14	1			10	1		
100	2	12			2	13		1
200	4	22	5	2	5	7	4	1
300	17	34	10	17	16	10	3	13
400		1	32	37	2		47	39
500	2	5	7	5	2	2	6	17
600	21	11	10	12	19	23	6	23
700	10	3	20	21	11	3	20	31
800	10	23	6	2	9	7	2	9
910	18	13	3	4	8	25	5	18
920	22	10	10	5	12	17	9	6
900	5	25	8	6	4	3	5	7
Polish		16						
Pot. Bks.								
Total.	337	663	212	196	316	448	212	423

Additions and Withdrawals

1951-1952

Branches

Wyatt Park
Adult Juvenile
Add. With. Add. With.

South Park
Adult Juvenile
Add. With. Add. With.

Fict.	51	34	31	22
000				
050				
100				
200	1			
300				4
400	1			
500		2		2
600	3	5		2
700	1	4		2
800	1	1		2
910		4		3
920	1	2	1	1
990	1	1		
Total	60	55	32	38

Gifts

1951-1952

Adriani, Bruno	1
American Petroleum Institute	1
Anonymous	8
Austrian Consulate, N. Y.	1
Author	3
Automobile Manufacturers Association	1
B'nai B'rith, St. Joseph Lodge #73	1
Book-of-the Month Club	2
Bowers, Walter A.	1
Boyer, Mr. J. D.	3
Brelsford, Mr. Harry	1
Burrowes, Mr. A. V.	5
Carnegie Hero Fund Commission	1
Christian Brothers College	6
Corning Glass Works	1
Economic Cooperation Administration	1
Elliott, John M.	1
First Church of Christ, Scientist, St. Joseph, Mo.	6
Government	55
Gulf Oil Company	1
Hilgert, Miss Cornelia	1
Institute of Life Insurance	1
Jewish Publishing Society	1
Lamerson, Mrs. Alice	7
Lennox Hill Bookshop, N. Y.	1
Link-Belt Co.	1
Loving, Mrs. A. L.	3
Lowenberg, Mr. Allan	11
Missouri, State of	7
New York State Education Department	1
Ozenberger, Mrs. E. W.	1
Publisher	10
Renner, L. L.	1
Reynolds Metals Co.	1
Rice, Miss Edith	1
Ruggie, Monsignor Lee	2
Santa Fe Railroad	1
Scribner Publishing Co.	1
U. S. Marines	1
U. S. Steel Corporation	3
University of Missouri	2
Wabash Railroad	3
Weigand, Miss Lorraine	2
Welch, Mr. Phil	2
Whitecomb, Dr. E. B.	1
Total	166

Bindery

Books rebound	499
Periodicals bound	187