

ST. JOSEPH PUBLIC LIBRARY

ST. JOSEPH,
MISSOURI.

ANNUAL REPORT

May 1, 1950

thru

April 30, 1951

SPECIAL FUNDS ACCOUNTS

1950 - 1951

RECEIPTS

CASH RESERVE FUND

Petty cash in hands of Librarian April 17, 1950	\$75.00
Brought forward in hands of Treasurer Apr 17, 1950	99.91
Received from penalties	2,944.22
Received from rentals	343.40
Received from miscellaneous	497.71
	\$3,960.24

STATE AID FUND

Brought forward in hands of Treasurer April 17, 1950	\$3,551.44
Received from State Treasurer June 25, 1950	836.61
	\$4,388.05
Total Receipts	\$8,348.29

EXPENDITURES

By Librarian

Contingent funds for Branch Libraries	\$ 46.00
Postage and express	64.03
Books and periodicals	130.42
Carfare	46.75
Lost books returned	23.26
Supplies	34.70
Laundry	25.04
Repairs	56.08
Miscellaneous	48.98
	\$475.26

By Treasurer

Checks from Cash Reserve Fund for books, periodicals, postal cards, dues, flowers, M. L. A. meeting, etc.	3,143.46
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Salary checks from State Aid Fund July 1950	138.00
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Balance in hands of Treasurer in Cash Reserve Fund Apr. 13, '51	266.52
Balance in hands of Treasurer in State Aid Fund Apr. 13, 1951	4,250.05
Balance in hands of Librarian April 13, 1951	75.00
	\$8,348.29

GENERAL ACCOUNT

1950 - 1951

RECEIPTS

City Apportionment

\$65,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$4,715.65	\$910.15	\$1,098.28	\$ 6,724.08
Periodicals	957.43	92.80	82.30	1,132.53
Salaries-Staff	38,284.01	2,705.65	2,679.80	43,669.46
Salaries-Janitors	1,655.00	1,861.40	1,550.00	5,066.40
Rent	1,574.72			1,574.72
Binding	2,606.51			2,606.51
Heat		419.27	417.65	836.92
Printing	163.50			163.50
Telephone	345.36	100.83	101.08	547.27
Electricity	543.99			543.99
Catalog cards	295.66			295.66
Insurance	239.88	122.01	81.42	443.31
Repairs	33.26	116.22	53.03	202.51
Supplies	472.11	20.14		492.25
Water		15.17	13.20	28.37
Equipment	442.37	92.91		535.28
Miscellaneous	<u>113.10</u>	<u>24.00</u>		<u>137.10</u>
	\$52,442.55	\$6,480.55	\$6,076.76	\$64,999.86
Unspent	<u>.14</u>			<u>.14</u>
	\$52,442.69	\$6,480.55	\$6,076.76	\$65,000.00

FINANCIAL STATEMENT

1950 - 1951

RECEIPTS

City Apportionment	\$65,000.00
Library Collections	3,960.24
State Aid	<u>4,388.05</u>
TOTAL	\$73,348.29

EXPENDITURES

Books	\$9,378.01
Periodicals	1,406.33
Binding	2,606.51
Salaries - Staff	43,807.46
Salaries - Janitors	5,066.40
Rent	1,574.72
Heat	836.92
Printing & stationery	163.50
Insurance	443.31
Telephone	547.27
Electricity	543.99
Catalog cards	295.66
Repairs	202.51
Supplies	492.25
Water	28.37
Equipment	535.28
Postage	100.00
Miscellaneous: M.L.A. expenses, dues, Christmas decorations, flowers, etc.	252.83
Incidental Expenses: carfare, contingent funds, postage, re- funds, laundry, books & periodicals, etc.	475.26
Balance in hands of Treasurer in Cash Reserve Fund Apr.13.	266.52
Balance in hands of Treasurer in State Aid Fund Apr.13, 1951	4,250.05
Balance in hands of Librarian Apr. 13, 1951	75.00
Unspent balance in City fund	<u>.14</u>

\$73,348.29

SUMMARY OF CIRCULATION
1950 - 1951

General Works	406
Philosophy	1,857
Religion	3,343
Sociology	4,376
Fairy Tales	6,909
Philology	14,076
Natural Science	8,169
Useful Arts	9,474
Fine Arts	9,695
Literature	5,523
History	6,454
Travel & Geography	5,323
Biography	11,037
Fiction	
Fiction	221,809
Magazines	4,080
Pay copies	6,789

Total	319,320
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Pictures	806
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CENTRAL CIRCULATION

Adult	120,710
Juvenile	49,627
Schools	78,413

CARNEGIE BRANCH

33,107

WASHINGTON PARK BRANCH

37,463

319,320

Net loss over 1949-1950	1,275
Circulation per capita	4.225
Cost per capita	.860
Circulation cost per book	.2035

Number of Registered Borrowers:

Central:

Adult	9,260
Juvenile	4,347
Carnegie Branch	2,017
Washington Park Branch	1,763
	17,387

Total number of registered borrowers	17,387
Total number of patrons registered during the year 1950-1951	5,831
Gain in the number of borrowers	102
Per Cent of population registered	..23

SUMMARY OF TOTAL VOLUMES IN LIBRARY

1950 - 1951

CENTRAL LIBRARY AND BRANCHES

Central Adult	83,451
Central Juvenile	19,065
Carnegie Branch	17,013
Washington Park Branch	20,436
Wyatt Park Branch	3,038
South Park Branch	1,230

Total 144,233

Total Volumes:

Adult	114,546
Juvenile	29,687
	<u>144,233</u>

Total Reference Volumes:

Central Reference:

Adult	25,716
Juvenile	511
	<u>26,227</u>

Adult	21,182
Juvenile	252
	<u>21,434</u>

ADDITIONS

WITHDRAWALS

GAIN

LOSS

Central	2,176
Adult	
Juvenile	901
Schools	561
Carnegie Branch	763
Washington Park	719
Wyatt Park	
South Park	
Total	<u>5,120</u>

Central			
Adult	2,029	147	
Juvenile	335	566	
Schools	219	342	
Carnegie Branch	131	632	
Washington Park	162	557	
Wyatt Park	58		58
South Park	46		46
Total	<u>2,980</u>	<u>2,244</u>	<u>104</u>

Total Additions:

Total Withdrawals:

Adult	2,974
Juvenile	2,146
	<u>5,120</u>

Adult	2,290
Juvenile	690
	<u>2,980</u>

Net Gain 2,140

Purchase	4,672
Gifts	225
Bindery	223
Total	<u>5,120</u>

Additions and Withdrawals

1950-1951

Central

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals

Foot.	816	982	546	180	364	126
000	60	39	3	15		
050	146	3				
100	42	14	2	1		
200	56	12	12	2	1	
300	228	55	44	35	23	16
400	12	2	80	41	37	22
500	49	10	36	6	47	12
600	252	31	19	5	12	8
700	123	33	47	15	6	10
800	92	86	12	11		5
910	70	301	24	8	3	1
920	105	180	52	5	26	5
900	104	279	24	11	22	14
News.	21					
Pet.Bks.						
Total	2176	2029	901	335	561	219

Additions and Withdrawals

1950-1951

Additions:

Adult	2176
Juvenile	901
Schools	561
C. B.	763
W. P.	719
Wy. P.	
So. P.	
Total	5120

Total additions:

Adult	2974
Juvenile	2146

Total withdrawals:

Adult	2290
Juvenile	690

Withdrawals:

Adult	2029
Juvenile	335
Schools	219
C. B.	131
W. P.	162
Wy. P.	58
So. P.	46
Total	2980

Purchase	4672
Gifts	225
Bindery	223
Total	5120

Adult gain	147
Juvenile gain	566
Schools gain	342
C. B. gain	632
W. P. gain	557
Wy. P. loss	58
So. P. loss	46

Additions and Withdrawals

1950-1951

Branches

	Carnegie Branch				Washington Park			
	Adult Add.	With.	Juvenile Add.	With.	Adult Add.	With.	Juvenile Add.	With.
● Fict.	233	46	209	26	225	99	246	20
000		1	2			1	2	
050	9				13			
100	5	1	1		4		1	
200	5		5		5		2	
300	23	6	41	7	21	7	20	6
400			52	18			3	2
500	8	1	13	4	3	1	22	1
600	18	1	10		24	6	10	1
700	16	3	36	3	17	1	36	3
800	13	5	7		12		3	
910	9		6	2	6	2	6	1
920	13	1	16	1	7	1	18	
900	7	4	4	1	2	2	11	2
Polish								
Pct. Eks.								
Total	359	69	404	62	339	120	380	42

Additions and Withdrawals

1950-1951

Branches

	Wyatt Park				South Park			
	Adult		Juvenile		Adult		Juvenile	
Pict.	Add.	With.	Add.	With.	Add.	With.	Add.	With.
		18		6		17		5
000								
050								1
100		1						
200		1						
300		1		3		1		1
400						1		
500				6				1
600		1		2		2		1
700		2						2
800		2				4		
910		6		1		2		1
920		4		2		6		
900		2				1		
Total		38		20		34		12

Gifts

1950-1951

American Express Co.	1
American Telephone & Telegraph Co.	1
Anonymous	26
Baker Furniture, Inc.	1
B'nai B'rith, Women's Lodge	1
Book-of-the Month Club	2
Boyer, Mr. J. D.	2
Brewer, Mr. E. D.	1
Burrowes, Mr. Arthur	6
Butts, Mrs. Blanche	1
Carnegie Endowment for International Peace	1
Carnegie Hero Fund Commission	1
Christian Science Board	1
Chrysler Corporation	1
Columbia Broadcasting System	1
Daeschner, Mrs. W. E.	2
Daly, Mr. James C.	1
Drew's Antique Shop, Omaha, Neb.	2
Floyd, Albert	1
Foster, Mrs. C. E., Jr.	4
Government	116
Hardin, Guy	1
Herzog, Mrs. Rose	1
Holub, Harry	1
Institute of Life Insurance	1
Kansas State Teacher's College	1
Keve, Dr. Oliver M.	9
McDonald, Mr. Edwin	2
Metropolitan Life Insurance Co.	1
Michigan State College	1
Missouri, State of	1
Morse, Mr. J. H.	1
Nichols, Jessie	1
N. Y. Plan Service	1
New York State Library	1
Pakistan Embassy, Washington, D. C.	1
Petroleum Institute	1
Prudential Insurance Co. of America, Newark, N. J.	1
Publisher	4
Ruggle, Monsignor Leo	1
Safety Council	2
St. Louis Municipal Reference Library	2
Selecman, Miss Gertrude	3
Spencer, Mrs. Frances G.	4
Spitz, Owen	1
Standard Oil Company	3
Union Pacific Railroad	1
Walker, Virgil	2
Wendel, Dr. Paul	1
Total	225

Bindery

Books rebound	725
Periodicals bound	223

REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1950-1951

Total Volumes in Library

Central

	Adult Circ.	Adult Ref.	Juv. Circ.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	16167	12	5572		4589	16179	10161	26340
000	480	1266	28	124		1726	158	1878
050	55	10987	98	43		11042	141	11183
100	1761	131	31			1892	51	1943
200	2742	312	194		56	3054	250	3304
300	7567	5309	571	27	339	10876	1227	12103
400	260	198	760	3	337	458	1100	1558
500	2467	796	670	4	340	3263	1014	4277
600	7085	1017	559	3	188	8102	750	8852
700	4237	470	736		177	4727	913	5640
800	6539	614	452	13	162	7453	627	8080
910	3057	340	651	27	225	3427	903	4330
920	4873	566	575	4	401	5459	980	6439
900	4643	427	512	4	212	5070	728	5798
News.		717				717		717
Pet. Bks.			5		3		8	8
Unclassed	6					6		6
Total	62269	21122	11734	252	7079	83451	19065	102516

Total Volumes in Library
1950-1951

Total Volumes in Library:

Adult	83451
Juvenile	19065
G. B.	17013
W. P.	20436
Wyatt Park	3038
South Park	1230
Total	144235

Total Volumes:

Adult	114546
Juvenile	29687

Total Reference:

Adult	25716
Juvenile	511

Total Volumes by Class:

Fict.	43458
000	2363
050	14668
100	2479
200	4057
300	14692
400	2147
500	5455
600	12502
700	7670
800	11433
910	5959
920	8682
900	7832
News.	717
Polish	90
Pet. Eks.	25
Unclassed	6
Total	144235

Total Volumes in Library

1950-1951

Branches

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	4177		2154		6331	6086		2936		9022
000	45	93	4	38	180	50	146	4	66	266
050	3	1673	7	110	1793	94	1393	1	5	1493
100	153	2	13		168	247	3	16		266
200	233	9	59	1	302	294	25	55		374
300	561	105	427		1093	672	150	320	1	1143
400	24	17	261	1	303	42	14	216		272
500	220	25	230	2	477	283	23	217	2	525
600	1089	7	216		1312	1809	27	260		2096
700	557	11	270	2	840	629	11	285		925
800	1140	70	136	3	1349	1231	112	140	1	1484
910	443	62	230		735	433	36	218		687
920	698	52	240	1	991	677	53	273	2	1005
900	716	167	163	2	1048	691	22	156		869
Pot. Eks.			1		1			9		9
Polish	90				90					
Total	10149	2293	4411	160	17013	13236	2015	5106	77	20436

Total Volumes in Library

1950-1951

Branches

	Wyatt Park					South Park				
	Adult Cir.	Ref.	Juvenile Cir.	Ref.	Total	Adult Cir.	Ref.	Juvenile Cir.	Ref.	Total
Pict.	1062		246		1308	412		43		455
000	3	12		11	26	2	1		10	13
050	36	81	17		134		49	16		65
100	69		2		71	30		1		31
200	49	3	5		57	13	2	5		20
300	127	34	55	1	217	32	11	33		76
400	3	5	1		9	2		3		5
500	71		55		126	39		11		50
600	133	1	50		184	46		12		58
700	132	1	52		185	46		34		80
800	290	9	53		352	141	6	21		168
910	92	1	36		131	53	2	21		76
920	128	4	24		156	70	3	18		91
900	57	1	22		80	36		1		37
Pot.Bks.			2		2			5		5
Total	2252	152	622	12	3038	922	74	224	10	1230