

ST. JOSEPH PUBLIC LIBRARY

ST. JOSEPH,

MISSOURI

ANNUAL REPORT

MAY 1, 1949

thru

APRIL 30, 1950

To whom it may concern:

This is to certify that the accompanying report is a true and correct record of the business of the St. Joseph Public Library for the year ending April 30, 1950, to the best of my knowledge and belief.

I. R. Bundy, Librarian,

Sworn and subscribed to before me, a Notary Public
for and in Buchanan County, State of Missouri, this
_____ day of _____ 1950.

GENERAL ACCOUNT

1949 - 1950

RECEIPTS

City Apportionment

\$59,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$3,620.38	\$627.21	\$665.35	\$4,912.94
Periodicals	192.19	25.40	23.40	240.99
Binding	2,326.13			2,326.13
Salaries, Staff	36,439.16	2,684.60	2,700.00	41,823.76
Salaries, Janitors	1,559.00	1,790.00	1,550.00	4,899.00
Rent	1,484.68			1,484.68
Heat		300.91	398.67	699.58
Printing	187.85			187.85
Insurance	10.00		68.56	78.56
Telephone	345.07	99.33-	101.08	545.48
Electricity	697.44			697.44
Catalog Cards	254.01			254.01
Repairs	46.47	213.66	58.19	318.32
Supplies	317.75	4.00		321.75
Water service		17.56	13.20	30.76
Equipment	95.00			95.00
Mis-cellaneous	83.52			83.52
Unspent balance	<u>.23</u>			<u>.23</u>
	\$47,658.88	\$5,762.67	\$5,578.45	\$59,000.00

SPECIAL FUNDS ACCOUNTS

1949 - 1950

RECEIPTS

CASH RESERVE FUND

Petty cash in hands of Librarian April 16, 1949	\$75.00
Brought forward in hands of Treasurer April 16, 1949	68.51
Received from penalties	2,954.03
Received from rentals	361.70
Received from miscellaneous	506.18
Total in Cash Reserve Fund April 17, 1950	<u>\$3,965.42</u>

STATE AID FUND

Brought forward in hands of Treasurer April 16, 1949	\$1,256.06
Received from State Treasurer 1949-1950	3,407.00
Total in State Aid Fund April 17, 1950	<u>\$4,663.06</u>
Total Receipts	\$8,628.48

EXPENDITURES

By Librarian:

Contingent funds for branch libraries	\$54.00
Postage and express	42.79
Carfare	43.50
Books and periodicals	145.33
Refunds on lost books returned	18.99
Supplies	38.34
Laundry	27.50
Repairs	19.52
Miscellaneous	46.95
	<u>\$436.92</u>

By Treasurer:

Checks from Cash Reserve Fund for books, periodicals, library meetings, equipment and postage	3,353.59
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Checks from State Aid Fund for books & periodicals	1,111.62
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Balance in hands of Treasurer in Cash Reserve Fund April 17, 1950	99.91
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Balance in hands of Treasurer in State Aid Fund April 17, 1950	3,551.44
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Balance in hands of Librarian April 17, 1950	75.00
	<u>\$ 8,628.48</u>

FINANCIAL STATEMENT

1949 - 1950

RECEIPTS

City Apportionment	\$59,000.00
Library Collections	3,965.42
State Aid	4,663.06
Total	<u>\$67,628.48</u>

EXPENDITURES

Books	\$7,734.37
Periodicals	1,344.32
Binding	2,326.13
Salaries-Staff	41,823.76
Salaries-Janitors	4,899.00
Rent	1,484.68
Heat	699.58
Printing	187.85
Insurance	78.56
Telephone	545.48
Electricity	697.44
Catalog cards	254.01
Repairs	318.32
Supplies	364.05
Water	30.76
Equipment	213.65
Postage	100.00
Miscellaneous: Library convention expenses, Christmas decorations, dues, flowers, clock service, etc.	363.02
Incidental Expenses: carfare, contingent funds, laundry, supplies, books & periodicals, postage, refunds, etc.	436.92
Balance in hands of Treasurer in Cash Reserve April 17, 1950	99.91
Balance in hands of Treasurer in State Aid Fund April 17, 1950	3,551.44
Balance in hands of Librarian April 17, 1950	75.00
Unspent balance in City Fund	<u>.23</u>

\$67,628.48

SUMMARY OF TOTAL VOLUMES IN LIBRARY

1949 - 1950

CENTRAL LIBRARY AND BRANCHES

Central Adult	83,304
Central Juvenile	18,157
Carnegie Branch	16,381
Washington Park Branch	19,879
Wyatt Park Branch	3,096
South Park Branch	1,276
Total	142,093

Total Volumes:	
Adult	113,962
Juvenile	28,131
	142,093

Total Reference Volumes:		Central Reference:	
Adult	25,341	Adult	20,838
Juvenile	517	Juvenile	261
	25,858		21,099

ADDITIONS		WITHDRAWALS		GAIN	LOSS
Central		Central			
Adult	2,096	Adult	1,174	922	
Juvenile	731	Juvenile	433	298	
Schools	387	Schools	452		65
Carnegie Branch	479	Carnegie	892		413
Washington Park	655	Washington			
		Park	493	162	
Wyatt Park		Wyatt Park	69		69
South Park		South Park	48		48
Total	4,348		3,561	1,382	595

Total Additions:		Total Withdrawals:	
Adult	2,737	Adult	2,160
Juvenile	1,611	Juvenile	1,401
Total	4,348	Total	3,561

Net Gain 787

Purchase	3,970
Gifts	183
Bindery	195
Total	4,348

SUMMARY OF CIRCULATION

1949 - 1950

General Works	391
Philosophy	2,120
Religion	3,403
Sociology	4,374
Fairy Tales	6,232
Philology	13,906
Natural Science	7,421
Useful Arts	9,121
Fine Arts	10,408
Literature	6,056
History	6,761
Travel & Geography	5,025
Biography	10,934
Fiction	223,298
Magazines	3,969
Pay copies	7,176

Total	320,595
Pictures	458

CENTRAL CIRCULATION

Adult	128,573
Juvenile	48,183
Schools	71,157

CARNEGIE BRANCH 37,230

WASHINGTON PARK BRANCH 35,452

Total 320,595

Net Gain over 1948-1949 12,048

Circulation per capita 4.234

Cost per capita .8933

Circulation cost per book .2191

Number of registered borrowers:

Central:

Adult	9,429
Juvenile	3,981
Carnegie Branch	2,086
Washington Park Branch	1,789
Total	17,285

Total number of registered borrowers 17,285

Total number registered during the year 5,939

Loss in number of borrowers 96

Percent of loss in borrowers .005

Percent of population registered .2289

REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1949-1950

Total Volumes in Library

Central

	Adult Circ.	Adult Ref.	Juv. Circ.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	16333	12	5206		4331	16345	9537	25882
000	450	1255	30	134		1705	164	1869
050	56	10843	98	43		10899	141	11040
100	1738	126	50			1864	50	1914
200	2704	306	184		55	3010	239	3249
300	7479	3224	863	26	362	10703	1271	11974
400	253	195	721	3	322	448	1046	1494
500	2434	790	640	4	305	3224	949	4173
600	6895	986	545	3	184	7881	732	8613
700	4177	460	704		181	4637	885	5522
800	6840	609	451	13	167	7449	631	8080
910	3323	335	635	27	223	3658	865	4523
920	4956	578	528	4	380	5534	912	6446
990	4822	423	499	4	204	5245	707	5952
News.		696				696		696
Pot. Bks.			5		5		8	8
Unclassed	6					6		6
Total	62466	20838	11159	261	6737	83304	18157	101461

Total Volumes in Library

1949-1950

Total Volumes in Library:

Adult	85304
Juvenile	18157
C. B.	16381
W. P.	19879
Wyatt Park	3096
South Park	1276
Total	142093

Total Volumes:

Adult	113962
Juvenile	28131

Total Reference:

Adult	25341
Juvenile	517

Total Volumes by Class:

Fict.	42322
600	2352
050	14504
100	2441
200	3986
300	14432
400	2055
500	5319
600	12215
700	7459
800	11407
910	6160
920	8650
900	7974
News.	696
Polish	90
Pot. Bks.	25
Unclassed	6
Total	142093

Total Volumes in Library

1949-1950

Branches

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	3990		1971		5961	5960		2710		8670
000	46	93	3	37	179	50	147	3	65	265
050	3	1664	7	110	1784	94	1380	1	5	1480
100	149	2	12		163	243	3	15		261
200	228	9	55		292	289	25	53		367
300	550	101	393		1044	661	147	306	1	1115
400	24	17	227	1	269	42	14	221		277
500	213	25	221	2	461	281	23	196	2	502
600	1071	8	206		1285	1791	27	251		2069
700	544	11	235	2	792	613	11	252		876
800	1131	69	129	3	1332	1220	111	137	1	1469
910	434	62	226		722	429	36	213		678
920	687	51	225	1	964	672	52	255	2	981
900	713	167	160	2	1042	691	22	147		860
Pot. Eks.			1		1			9		9
Polish	90				90					
Total	9873	2279	4071	158	16381	13036	1998	4769	76	19879

Total Volumes in Library

1949-1950

Branches

Wyatt Park					South Park									
Adult		Juvenile		Total	Adult		Juvenile		Total					
Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.						
Pet. 1080				252					429			48		477
000	3	12		11	26	2	1		10	13				
050	36	61		17	134		49	17		66				
100	70			2	72	30		1		31				
200	50	3		5	58	13	2	5		20				
300	128	54		58	1	221	33	11	34	78				
400	3	5		1	9	3		3		6				
500	71			61	132	39		12		51				
600	134	1		52	187	43		13		61				
700	134	1		52	187	43		36		62				
800	292	9		53	354	145	5	21		172				
910	93	1		39	133	53	2	22		79				
920	132	4		26	162	76	3	13		97				
900	59	1		22	82	37		1		38				
Pet. Hks.				2	2			5		5				
Total	2290	152		642	12	3096	956	74	236	10	1276			

Additions and Withdrawals

1949-1950

Central

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals

Dict.	913	589	354	218	233	281
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000	51	15	2	1		
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050	127	16				
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100	49	17				
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200	63	27	16	3		8
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300	246	68	34	41	23	26
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400	2	11	176	95	56	49
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500	39	16	37	5	26	19
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600	155	194	19	7	14	5
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700	92	60	32	25	17	3
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800	87	82	18	2		6
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910	62	32	14	6		29
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920	103	24	24	12	8	6
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900	95	32	11	10	10	20
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News.	9					
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Pot. Ems.				7		
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Total	2096	1174	731	433	387	452
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Additions and Withdrawals

1949-1950

Additions:

Adult	2096
Juvenile	751
Schools	367
C. B.	479
W. P.	656
Wy. P.	
So. P.	
Total	4348

Total additions:

Adult	2757
Juvenile	1611

Total withdrawals:

Adult	2160
Juvenile	1401

Withdrawals:

Adult	1174
Juvenile	433
Schools	453
C. B.	892
W. P.	493
Wy. P.	69
So. P.	48
Total	3561

Purchase

3970

Gifts

183

Bindery

195

Total

4348

Adult gain	922
Juvenile gain	296
Schools loss	68
C. B. loss	413
W. P. gain	162
Wy. P. loss	69
So. P. loss	48

Additions and Withdrawals

1949-1950

Branches

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Pict.	193	432	97	110	234	213	193	91
000		3	1				2	
050	14	87			14	10		
100	5	15	1		6	2	1	
200	10	4		1	7		3	3
300	12	9	10	13	9	10	16	15
400		3	27	50		1	34	32
500	4	5	10	7	4	4	15	22
600	20	16	5	11	16	17	9	14
700	12	8	8	9	16	12	16	22
800	7	16	3	3	7	1	6	6
910	4	8	2	4	5	4	1	4
920	15	2	12	9	13		15	4
990	7	6		10	3	2	6	4
Polish		1						
Pot. Bks.								
Total	303	665	176	227	338	276	317	217

Additions and Withdrawals

1949-1950

Branches

	Wyatt Park				South Park			
	Adult		Juvenile		Adult		Juvenile	
Fict.	Add.	With.	Add.	With.	Add.	With.	Add.	With.
		25		26		16		21
000								
050								
100		1						
200								
300		1		2				1
400								
500				2				
600		2		3		1		5
700				3				
800				1				
910				3		1		2
920				1				
900				1				1
Total		27		42		18		30

1949-1950

[illegible]

Bindery

1949-1950

Books rebound
Periodicals bound

588
198

Volumes missing in the inventories taken in 1945 and 1948
and now cancelled:

Central	
Adult	573
Reference	11
Juvenile	34
Schools	10
G. B.	34
W. P.	22
Total	<hr/> 690