

ST. JOSEPH PUBLIC LIBRARY

ST. JOSEPH,

MISSOURI.

ANNUAL REPORT

May 1, 1946 thru

April 30, 1947

GENERAL ACCOUNT

1946 - 1947

RECEIPTS

City Apportionment

\$46,800.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$4,947.73	\$736.62	\$725.05	\$6,409.40
Periodicals	941.80	67.80	52.25	1,061.85
Binding	753.70			753.70
Salaries	28,343.38	1,868.49	1,867.19	32,079.06
Rent	1,435.05			1,435.05
Heat		281.32	267.75	549.07
Janitors	310.43	1,406.84	1,251.67	2,968.94
Printing	126.40			126.40
Telephone	138.74	40.10	39.00	217.84
Electricity	482.93			482.93
Catalog Cards	180.07			180.07
Insurance	10.00		65.50	75.50
Repairs	15.68	4.99		20.67
Supplies	287.45	23.16		310.61
Water service		14.97	13.20	28.17
*Miscellaneous	72.66	16.43	11.43	100.52
Unspent balance at City Hall				.22
Total	\$38,046.02	\$4,460.72	\$4,293.04	\$46,800.00

* Includes clock service, maps, adding machine service
Boston Window Cleaners, posters, etc.

SPECIAL FUND ACCOUNTS

1946 - 1947

RECEIPTS

Petty cash in hands of Librarian April 15, 1946	\$ 75.00
Brought forward in hands of Treasurer April 15, 1946	121.14
Received from penalties	2,679.47
Received from book rentals	347.85
Received from miscellaneous	483.00
Cash Reserve Fund Total	<u>\$3,706.46</u>
State Aid Fund	<u>2,271.34</u>
	<u>\$ 5,977.80</u>

EXPENDITURES

By Librarian:

Contingent funds for Branches	\$48.00
Freight, express and postage	67.49
Carfare	17.85
Books and periodicals	123.59
Refunds on lost books returned	26.74
Extra work	28.20
Supplies	41.03
Miscellaneous	51.36
	<u>\$404.26</u>

By Treasurer:

Checks from Cash Reserve Fund for books, periodicals and miscellaneous	3,157.78
Transfer of funds from State Aid Fund to Cash Reserve Fund to cover "cost-of-living" bonus	1,900.00
Check from State Aid Fund for binding	307.66
Balance in hands of Treasurer in Cash Reserve Fund April 15, 1947	69.42
Balance in hands of Treasurer in State Aid Fund April 15, 1947	63.68
Balance in hands of Librarian April 15, 1947	<u>75.00</u>
	<u>\$5,977.80</u>

FINANCIAL STATEMENT

1946 - 1947

RECEIPTS

City Apportionment	\$46,800.00
Library Collections	3,706.46
State Aid	2,271.34
	<u>\$52,777.80</u>

EXPENDITURES

Books	\$ 8,528.49
Periodicals	1,190.15
Binding	1,061.36
Salaries	32,079.06
Special salary expense	2,275.00
Rent	1,696.87
Heat	549.07
Janitors	2,968.94
Printing	176.40
Telephone	217.84
Electricity	482.93
Catalog Cards	180.07
Insurance	75.50
Repairs	113.00
Supplies	310.61
Water service	28.17
Miscellaneous	231.76
Incidental Expenses	404.26
Balance in hands of Treasurer in Cash Reserve Fund	69.42
Balance in hands of Treasurer in State Aid Fund	63.68
Balance in hands of Librarian	75.00
Balance unspent at City Hall	<u>.22</u>
Total	\$52,777.80

SUMMARY OF TOTAL VOLUMES IN LIBRARY

1946 - 1947

CENTRAL LIBRARY AND BRANCHES

Central Adult	85,612
Central Juvenile	16,890
Carnegie Branch	16,458
Washington Park Branch	19,368
Wyatt Park Branch	3,870
South Park Branch	1,660

Total 143,855

Total Volumes:

Adult	116,625
Juvenile	27,230
Total	143,855

Total Reference Volumes:

Adult	24,633
Juvenile	483
Total	25,115

Central Reference:

Adult	20,089
Juvenile	251
Total	20,340

ADDITIONS

WITHDRAWALS

GAIN LOSS

Central:

Adult	2,512
Juvenile	584
Schools	474

1,176
325
195

1,336
259
279

Carnegie Branch	512
Washington Park	483
Wyatt Park Br.	
South Park Br.	

974
399
61
51

462
84
61
51

Total 4,565

3,181

1,958 574

Net Gain

1,384

Total Additions:

Adult	3,201
Juvenile	1,364
Total	4,565

Total Withdrawals

Adult	2,044
Juvenile	1,137
Total	3,181

Purchase	4,284
Gifts	136
Bindery	145
Total	4,565

LIBRARY STATISTICS ACCORDING
to
Form suggested by the
AMERICAN LIBRARY ASSOCIATION.
ST. JOSEPH PUBLIC LIBRARY

Population	1940 census		75,711
Free for lending and reference			
Total number of agencies			23
	Central Library	1	
	Branches	2	
	Stations	7	
	Schools		
	Collections	13	
		23	
Days open per year	Closed Sundays and six holidays		307
Hours per week for lending			72
Hours per week for reading			72
Total number on staff			17
Volumes at beginning of year	Adult	Juvenile	
	115,468	27,003	142,471
Volumes added by purchase			4,884
Volumes added by gifts or exchange			136
Volumes added by binding			145
Volumes lost and discarded			3,181
Total number of volumes at end of the year			143,855
Total volumes of fiction lent for home use	Adult	Juvenile	
	140,865	91,673	232,538
Total number of volumes lent	184,393	139,005	323,398
Borrowers registered during the year			6,041
Total number of registered borrowers			16,400

RECEIPTS

City apportionment	\$46,800.00
State Aid	2,271.34
Pay collections	347.88
Fines	2,679.47
Miscellaneous collections	483.00
Forward in hands of Treasurer	121.14
Forward in hands of Librarian	75.00
	<u>\$52,777.80</u>

EXPENDITURES

Books	\$ 8,528.49
Periodicals	1,190.15
Binding	1,061.36
Central Building Expense	1,696.87
Salaries Staff	34,154.08
Janitors	3,168.94
Repairs and equipment	113.00
Heat	549.07
Light	482.93
Insurance	75.50
Other maintenance	1,549.11
Balance on hand at end of fiscal year	208.32
	<u>\$52,777.80</u>

SUMMARY OF CIRCULATION

1946 - 1947

General works	351
Philosophy	2,229
Religion	2,725
Sociology	4,486
Fairy tales	6,048
Philology	13,176
Natural Science	6,598
Useful Arts	9,024
Fine Arts	9,114
Literature	6,092
History	6,432
Travel & geography	5,077
Biography	8,669
Fiction	252,558
Pay copies	7,114
Magazines	5,727

325,398

Pictures	566
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CENTRAL CIRCULATION:

Adult	135,197
Juvenile	47,853
Schools	62,867

CARNEGIE BRANCH

WASHINGTON PARK BRANCH

37,742
40,939

325,398

Net Gain over 1945-1946	10,766
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Circulation per capita	4.447
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Cost per capita	.7258
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Circulation cost per book	.1632
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Number of registered borrowers:

Central 8,850

Adult

Juvenile 3,701

12,551

Carnegie Branch

Washington Park Branch

12,551

2,069

1,780

16,400

Gain in number of borrowers

Per cent of gain	.0465
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Per cent of population registered	.217
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Number of volumes per capita	1.926
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Number of volumes per registered borrowers	8.771
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REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1946-1947

Total Volumes In Library

Central

	Adult Circ.	Adult Ref.	Juv. Circ.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	15555	12	5718		5555	15577	5738	25315
000	573	1251	28	123		1824	151	1975
050	62	10463	98	43		10525	141	10666
100	1919	115	50			2034	50	2084
200	2702	291	156		64	2993	220	3213
300	8212	3059	862	23	386	11271	1271	12542
400	251	190	619	3	295	441	917	1358
500	2495	776	570	4	275	3271	849	4120
600	7799	954	508	3	168	8753	679	9432
700	4455	436	674		147	4891	821	5712
800	7224	583	440	13	175	7807	628	8435
910	3440	317	605	25	256	3757	836	4593
920	4802	545	477	10	321	5347	808	6155
900	5038	411	493	4	219	5449	716	6165
News		666				666		666
Pct. Bks.			12		3		15	15
Unclassed	6					6		6
Total	65543	20069	10310	251	6329	85612	16890	102502

Total Volumes In Library

Total Volumes In Library:

Adult	85612
Juvenile	16890
C. B.	16458
W.P.	19365
Wyatt Park	3870
South Park	1660
Total	143855

Total Volumes:

Adult	116625
Juvenile	27230

Total Reference:

Adult	24632
Juvenile	483

Total Volumes By Class:

Fict.	42329
000	2461
050	14151
100	2611
200	3954
300	15081
400	1866
500	5244
600	13055
700	7608
800	11797
910	6299
920	8336
900	8263
News	666
Polish	94
Pet. Bks.	34
Unclassed	6

Total

143855

Total Volumes In Library

Branches

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	4250		1867		6117	5851		2483		8334
000	46	95	3	34	178	50	146	3	42	241
050	3	1713	7	110	1833	94	1352	1	5	1452
100	154	2	9		165	240	3	13		256
200	217	9	55		281	277	25	62		364
300	536	95	392		1023	662	155	311	1	1129
400	23	19	2339	1	282	43	15	132		210
500	208	25	225	2	440	276	24	194	2	496
600	1041	14	206		1261	1797	27	262		2086
700	520	12	220	2	754	587	10	250		647
800	1128	71	127	3	1329	1223	108	136	1	1468
910	426	62	218		706	412	35	227		674
920	673	49	214	1	937	641	52	238	3	934
900	712	167	175	2	1056	667	23	154		864
Pet. Bks.			2		2			10		10
Polish	94				94					
Total	10031	2333	3939	155	16458	12840	1975	4496	54	19365

Total Volumes In Library

Branches

Wyatt Park					South Park				
Adult		Juvenile		Total	Adult		Juvenile		Total
Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fiction.	1240		574	1814	556		193		749
200	3	38	11	62	2	2		11	15
250	36	81	17	134		49	17		66
100	72		3	75	30		1		31
200	50	3	22	75	13	2	6		21
300	130	35	140	306	34	12	35		81
400	3	5	2	10	3		3		6
500	71		64	135	39		14		53
600	143	1	55	199	49		28		77
700	141	1	59	201	50		44		94
800	302	9	62	373	153	6	33		192
910	98	1	79	178	56	2	40		98
920	132	4	64	200	76	5	31		110
900	59	1	56	116	36		24		62
Pet. Bks.			2	2			5		5
Total	2480	179	1199	3870	1099	76	474	11	1660

Additions and Withdrawals

Central

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals

Fict.	1091	1006	298	170	324	110
000	47	2	19	15		
050	106					
100	51	3	4		8	1
200	74	10	8	2	26	13
300	235	21	41	13	30	39
400	15	3	61	71	15	8
500	51	8	19	10	8	4
600	197	41	25	4	7	5
700	123	15	50	20	9	3
800	118	27	8	4	11	5
910	66	8	14	6	30	3
920	159	19	20	3	6	4
900	169	13	17	4		
News	10					
Pot. Eke.				1		
Total	2512	1176	584	325	474	195

Additions and Withdrawals

Branches

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.	210	186	83	200	232	187	64	92
000	4	8	2		3		2	
050	12	3			9			6
100	4	27		1	3	1		
200	7	3	5	3	8		1	
300	14	52	11	14	11	4	8	7
400		5	8	31			14	33
500	8	13	9	31	3	3	2	4
600	23	122	11	28	19	19	9	4
700	20	15	17	14	16	1	23	21
800	16	32	1	19	13	1	2	1
910	3	78	5	14	4	2	4	2
920	14	4	3	8	127		4	1
900	9	33	13	32	7	2	5	6
Polish								
Pet. Eks.								2
Total	344	579	168	395	345	220	136	179

Additions and Withdrawals

Branches

Wyatt Park
Adult Juvenile
Add. With. Add. With.

South Park
Adult Juvenile
Add. With. Add. With.

Pict.	34	18	30	20
000				
050				
100				
200				
300				
400				
500				
600	2	2		
700	2			
800	1	1		
910				1
920				
990		1		
Total	39	22	30	21

1946-1947

145

Additions and Withdrawals

Additions:

Adult	2512
Juvenile	584
Schools	474
C. B.	512
W. P.	483
Wy. P.	
So. P.	

Total	<u>4565</u>
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Total additions:

Adult	3202
Juvenile	1363

Total Withdrawals:

Adult	2024
Juvenile	1337

Withdrawals:

Adult	1176
Juvenile	325
Schools	195
C. B.	974
W. P.	399
Wy. P.	61
So. P.	51

Total	<u>3181</u>
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Purchase

Gifts	136
Bindery	145

Total

<u>4565</u>

Adult gain	1336
Juvenile gain	259
School gain	279
C. B. loss	462
W. P. gain	84
Wy. P. loss	61
So. P. loss	51