ST, JOSEPH PUBLIC LIBRARY

ST. JOSEPH,

MISSOURI

ANNUAL REPORT

May 1, 1945 thru April 30, 1946

GENERAL ACCOUNT

1945 - 1946

RECEIPTS

City Apportionment

\$42,500.00

	Expenditures	by City Treasurer	's Warrants	
	Central Library	Carnegie Branch	Washington Park Brand	
Books	\$ 2,988.52	\$ 259.11	\$ 455.29	\$ 3,692.92
Periodicals	213.41	29.80	27.10	270.31
Binding	1,196.41			1,196.41
Salaries	26,007.34	1,751.27	1,737.73	29,496.34
Rent	1,441.39			1,441.39
Heat		272.46	272.87	545,33
Janitors	310.82	1,303.16	1,183.33	2,797.31
Printing	120.25			120.25
Telephone	138.24	39.00	39.00	216.24
Electricity	450.50			450.50
Catalog Cards	142.90			142.90
Insurance	460.60	218,86	307.80	1,050.26
Repairs	5.43	20.12	520.64	546.19
Equipment	121.75			121.75
Supplies	302.49			302.49
Water service		24.78	13.20	37.98
Miscellaneous	70.55			70.55
Unpaid balance City Hall	at			•88
Total	\$33,970.60	\$3,980.56	\$4,546.96	\$42,500.00

SPECIAL FUND ACCOUNT

1945 - 1946

RECEIPTS

A Good Of the day of the Control of	•
Petty cash in hands of Librarian April 15, 1945	\$ 75.00
Brought forward in hands of Treasurer April 15, 1945	5 123.19
Received from penalties	2,518.78
Received from book rentals	357.35
Received from miscellaneous	444.79
	\$3,519.11
EXPENDITURES	
By Librarian:	
Contingent Funds	\$46.00
Freight & Express	8.51
Carfare	17.25
Books & periodicals	73.59
Refunds on lost books returned	30.04
Extra work	27.98
Repairs	12.05
Supplies	42.10
Miscellaneous	22.33
	\$279.85
By Treasurer:	
Checks for books, periodicals & miscellaneous less \$279.85 for incidental exper	nses
	\$3,041.08
Balance in hands of Treasurer April 15, 1946	123.18
Balance in hands of Librarian April 15, 1946	75.00
	\$3,519.11

PINANCIAL STATEMENT 1945 - 1946

RECEIPTS

City Apportionment		\$42,500.00
Library Collections		3,519.11
		\$46,019.11
	EX PEND ITURES	
Books		\$ 5,928.60
Periodicals		1,061.59
Binding		1,196.41
Salaries		29,496.34
Rent		1,441.59
Heat		545.33
Janitors		2,797.31
Printing		120.25
Telephone		216.24
Electricity		450.50
Catalog Cards		165.22
Insurance		1,050.26
Repairs		546.19
Equipment	No. 2	121.75
Supplies		344.59
Water service		57.98
Miscellaneous		135.94
Incidental Expenses		164, 16
Balance in hands of Tre	essurer	125.18
Balance in hands of Li		75.00
Belance unspent at Cit;		.88
Total		\$46,019.11
		Man (177, 177

SUMMARY OF CIRCULATION

1945 - 1946

General Works		Decree Services		294
Philosophy				
Religion				1,816
WATTRION.				2,482
Sociology				4,376
Fairy Tales				6,230
Philology				
Natural Science				15,382
Wednest Setelles				5,924
Useful Arts	•	•		8,066
Pine Arts				8,119
Literature				2 200
History				5,580
				7,294
Travel and geography				5,254
Biography				7,154
Fiction	• *			225,897
Pay copies				
Magazines				6,957
ma Garttica				5,807
Pictures			+ ***	312,652
LIGURAR				554
Central Circulation				
Adult				***
Juven11e				127,965
		,		46,669
Schools				61,797
Carnegie Branch				38,418
Washington Park Branch	and the second second			
				37,763
				312,632
Net Gain over 1944-1945				* ***
			*	9,791
Circulation per capita			,	4,129
Cost per capita				.6078
Circulation cost per boo	A			.14719
		**		
24. 24. 34. 34. 34. 34. 34. 34. 34. 34. 34. 3	ما عداد الله عداد الله	e At. de Sir de de	da de su se sa	
	. . .	***	* * * * *	Table 1
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Number of registered box	TOWOTE:		* * *	
	· · · · · · · · · · · · · · · · · · ·			
Central			•	
Adult	8,066			
Juvenile	3,569			
OUT OUT OF THE PROPERTY OF THE			1 × 1	
	11,635			11,635
Carnegie Branch				2,009
Washington Park E	ranch			1,785
Total				15,429
Total	and the second of the second o			
Gain in number of borrow	ors			472
Gain in number of borrow	ers			472
Gain in number of borrow Per cent of gain		·		.0315
Gain in number of borrow Per cent of gain Per cent of population r	ogistered			.0315 .2037
Total Gain in number of borrow Per cent of gain Per cent of population r Number of volumes per ca Number of volumes per re	egistered pits			.0315

SUMMARY OF TOTAL VOLUMES IN LIBRARY

1945 - 1946

CENTRAL LIBRARY AND BRANCHES

Central Adult Central Juvenile Carnegie Branch Washington Park Branch Wyatt Park Branch South Park Branch		Total	16, 16, 19, 3,	276 352 920 281 931 711
Total Volumes:				
Adult Juvenile Total			115, 27, 142,	003
Total Reference Volumes:		Central	Reference	
Adult Juvenile Total	24,327 477 24,804	Adult Juvenil Total	.e	780 247 027
ADDITIONS		WITHDRAWALS	GAIN	LOSS
Central: Adult Juvenile Schools Carnegie Branch	2,003 664 426 377	358 319 280 393	1,645 345 146	16
Washington Park Branch Wyatt Park Branch South Park Branch	551	201 42 23	350	42 2 3
Total	4,021	1,616	2,486	81
	Net Gain	2,405		
TOTAL ADDITIONS:		TOTAL WITHDE	AWN:	
Adult Juvenile Total	2,518 1,503 4,021	Adult Juvenile Total l	788 828 ,616	
Purc Gift Bind Tota	lery	3,679 127 215 4,021		

LIBRARY STATISTICS ACCORDING

Form suggested by the

AMERICAN LIBRARY ASSOCIATION

St. Joseph Public Library St. Joseph, Missouri.

Pines Hiscellaneous collections Forward in hands of Treasurer Forward in hands of Librarian EXPENDITURES Books Periodicals Binding Central Building Expense Salaries Staff Janitors Repairs and equipment Heat Light Insurance Other maintenance Balance on hand at end of fiscal year 2,518.78 444.79 123.19 75.00 \$46,019.11 EXPENDITURES \$5,928.60 1,061.59 1,196.41 2,797.31 667.94 450.50 1,050.86 1,164.38 1,98.06	Population 1940 census				75,711
Central Library 1 Branches 2 Stations 7 School Collections 15 School Collections 15 Beauting 7 Bours per week for lending 72 Bours per week for reading 72 Bours added by purchase 8 Boulmes added by purchase 8 Boulmes added by purchase 8 Boulmes added by pirts or exchange 8 Bours added by pirts or exchange 8 Bours added by pirts or exchange 8 Bours added by pirts or exchange 9 Bours added by pirts added 12 Bours added by pirts added 12 Bours added by pirts added 12 Bours add	Free for lenging and refe	rence			200
Days open per year Closed Sundays and six holidays 72 Hours per week for lending 72 Hours per week for reading 72 Total number on Staff Adult Juvenile 72 Volumes added by purchase 86,528 140,086 Volumes added by gifts or exchange 121 Volumes added by binding 215 Volumes lost and discarded 70 Total number of volumes at end of the year 153,723 92,174 126,652 Volumes of fiction lent for home use 135,723 92,174 126,652 Volumes of fiction lent for home use 135,723 92,174 126,652 Volumes of fiction lent for home use 135,725 138,927 312,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 138,927 312,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes added by gifts or exchange 126,050 RECEIPTS City apportionment Fay collection Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian 946,019,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Salaries 126,002,11 EXPENDITURES Salaries 126,002,11 EXPENDITURES Solaries 126,002		*****		•	20
Days open per year Closed Sundays and six holidays 72 Hours per week for lending 72 Hours per week for reading 72 Total number on Staff Adult Juvenile 72 Volumes added by purchase 86,528 140,086 Volumes added by gifts or exchange 121 Volumes added by binding 215 Volumes lost and discarded 70 Total number of volumes at end of the year 153,723 92,174 126,652 Volumes of fiction lent for home use 135,723 92,174 126,652 Volumes of fiction lent for home use 135,723 92,174 126,652 Volumes of fiction lent for home use 135,725 138,927 312,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 138,927 312,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,652 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes of fiction lent for home use 135,725 92,174 126,657 Volumes added by gifts or exchange 126,050 RECEIPTS City apportionment Fay collection Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian 946,019,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Books Forward in hands of Librarian 126,001,11 EXPENDITURES Salaries 126,002,11 EXPENDITURES Salaries 126,002,11 EXPENDITURES Solaries 126,002			T.J	À	
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Total number on Staff Adult Volumes at beginning of year 113,738 Volumes added by purchase Volumes added by purchase Volumes added by purchase Volumes added by binding Volumes lost and discarded Total number of volumes at end of the year Adult Volumes of fiction lent for home use 133,733 Borrowers registered during the year Total number of volumes lent Fortal number of registered borrowers City apportionment Fay collection Fay collection Fay collections Forward in hands of Treasurer Forward in hands of Librarian EXFENDITURES Books Feriodicals Binding Central Building Expense Staff Janitors Repairs and equipment Heat Light Insurance Cher maintenance Balance on hand at end of fiscal year 103,828 140,066 3,679 142,920 142,421 142,421 142,421 144,79 153,104 154,500 156,009 156,009 157,000 166,019:11 167,041 167,041 167,041 167,041 167,041 168,505 168,					
Volumes at beginning of year 113,738 26,328 140,066 Volumes added by purchase 3,679 Volumes added by pifts or exchange 127 Volumes added by binding 215 Volumes lost and discarded 1,636 Total number of volumes at end of the year addit Juvenile 142,471 Volumes of fiction lent for home use 133,733 92,174 225,897 Total number of volumes lent 173,705 138,927 312,652 Borrowers registered during the year 5,664 Foreign number of registered borrowers 15,664 RECEIPTS City apportionment 8,850,000 RECEIPTS City apportionment 9,100,000 RECEIPTS Signification		5			
Volumes added by purchase Volumes added by purchase Volumes added by gifts or exchange Volumes added by hinding Volumes lost and discarded Total number of volumes at end of the year Adult Volumes of fiction lent for home use 153,725 Total number of volumes lent Total number of volumes lent Total number of volumes lent Total number of registered during the year Total number of registered borrowers City apportionment RECEIPTS City apportionment Pay collection Fines Hiscellaneous collections Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian EXPENDITURES Books Feriodicals Binding Central Building Expense Salaries Jamitors Repairs and equipment Heat Light Heat Light	TOTAL LIMEDAL OU SERTY	44-44		Transmiss # T. A.	4.0
Volumes added by purchase Volumes added by gifts or exchange Volumes added by gifts or exchange Volumes lost and discarded Total number of volumes at end of the year Adult Juvenile Volumes of fiction lent for home use 133,723 92,174 225,897 Total number of volumes lent 173,705 138,927 512,652 Borrowers registered during the year Total number of registered borrowers RECEIPTS City apportionment Pay collection Pay collection Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian EXPENDITURES Books Periodicals Binding Central Building Expense Salaries Staff Janitors REPAIRS REPAIRS 29,496.34 2,797.31 Repairs and equipment Repairs and equi					***
Volumes added by gifts or exchange Volumes added by binding Volumes lost and discarded Total number of volumes at end of the year Adult Juvenile Volumes of fiction lent for home use 133,723 92,174 225,897 Total number of volumes lent 173,705 138,927 312,652 Borrowers registered during the year Total number of registered borrowers 158,429 RECEIPTS City apportionment Fay collection Fay collection Fines Hiscellaneous collections Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian 444.79 EXPENDITURES Books Feriodicals Binding Central Building Expense Salaries Staff Janitors Repairs and equipment Heat Light Light Light Light Light Light Light Salance on hand at end of fiscal year Light	Actimes of cediminity of A	eer Trolise	* * * * * * * * * * * * * * * * * * * *	20,028	
Volumes lost and discarded Total number of volumes at end of the year Adult Juvenile Volumes of fiction lent for home use 153,723 92,174 225,897 Total number of volumes lent 175,705 138,927 512,632 Borrowers registered during the year Total number of registered borrowers 18,429 RECEIPTS City apportionment RECEIPTS City apportionment Pay collection Pay collections Fines Hiscellaneous collections Forward in hands of Treasurer Forward in hands of Librarian 75,00 EXPENDITURES Books Feriodicals Binding Central Building Expense Salaries Staff Janitors Repairs and equipment Heat Light Heat Light Light Light Light Light Light Salance on hand at end of fiscal year Light L	Aormes saced by brichese				
Volumes lost and discarded Total number of volumes at end of the year Adult Volumes of fiction lent for home use 133,723 92,174 Total number of volumes lent 175,705 138,927 Total number of registered during the year Total number of registered borrowers City apportionment Pay collection Pay collection Forward in hands of Treasurer Forward in hands of Treasurer Forward in hands of Librarian EXPENDITURES Books Feriodicals Ending Gentral Building Expense Salaries Staff Janitors Repairs and equipment Heat Staff Janitors Repairs and equipment Heat Staff Staff System	volumes acced by gifts or	• exchange			
Total number of volumes at end of the year Adult Adult Volumes of fiction lent for home use 133,723 92,174 225,897 Total number of volumes lent 175,705 138,927 512,652 Borrowers registered during the year 5,664 Total number of registered borrowers 15,664 Total number of registered borrowers 25,664 Total number of registered borr			•	And the second of the second of	
Volumes of fiction lent for home use 133,723 92,174 225,897 Total number of volumes lent 173,705 138,927 512,652 Borrowers registered during the year 5,664 15,429 RECEIPTS City apportionment \$42,500.00 Pay collection \$57.35 Pines \$44.79 Hiscellaneous collections 444.79 Forward in hands of Treasurer 123,19 Forward in hands of Librarian 75,00 EXPENDITURES Books Feriodicals Binding Central Building Expense 1,441.59 Salaries Staff 29,496.34 Heat 545.35 Light 450.50 Insurance 545.35 Insurance 545.36	No. on the standard and the contraction of the standard of the standard and the standard of th		•		
Volumes of fiction lent for home use 133,723 92,174 Total number of volumes lent 175,705 138,927 Borrowers registered during the year Total number of registered borrowers 2,564 RECEIPTS City apportionment \$42,500.00 Pay collection 557.35 Pince 2,510.78 Hiscollaneous collections 444.79 Forward in hands of Treasurer 75,00 EXPENDITURES Books Feriodicals 1,061.59 Brinding Central Building Expense 1,441.39 Salaries Staff 29,406.34 Janitors 29,406.34 Heat 545.35 Light 667.94 Books 67.94 Books 77.94 Beat 67.94 Beat 67.94 Beat 1,050.26 Cother maintenance 1,050.26 Balance on hand at end of fiscal year 199.06	Total number of volumes a	t end of the			142,471
Total number of volumes lent 173,705 138,927 512,652 5,664 Total number of registered during the year 7,664 15,429			Adult	Juvenile	
Total number of volumes lent 175,705 188,927 512,652 Borrowers registered during the year Total number of registered borrowers 15,464 RECEIPTS City apportionment \$42,500.00 Pay collection 575.55 Pines 444.79 Pines 444.79 Forward in hands of Treasurer 123.19 Forward in hands of Librarian 75.00 EXPENDITURES Books Periodicals Binding Central Building Expense 1,441.59 Salaries Staff 29,496.54 Light 567.94 Beat 1,650.85 Insurance 1,650.86 City apportionment 1,950.86 Light 450.50 Insurance 1,164.38 Balance on hand at end of fiscal year 1,99.06	Volumes of flation lent f	or home use	133,723	92,174	225_897
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City apportionment \$42,500.00 Pay collection \$57.35 Pines \$3,518.78 Hiscollaneous collections \$44.79 Forward in hands of Treasurer \$123.19 Porward in hands of Librarian \$46,019.11 EXPENDITURES Books \$5,928.60 Periodicals \$1,061.59 Binding \$1,196.41 Central Building Expense \$1,196.41 Janitors \$2,797.31 Repairs and equipment \$2,797.31 Repairs and equipment \$667.94 Reat \$1,050.26 Cher maintenance \$1,164.38 Balance on hand at end of fiscal year \$1,99.06				. *	
EXPENDITURES	Pay collection Pines Miscellaneous collections				357.35 2,518.78 444.79
EXPENDITURES Books Periodicals Binding Central Building Expense Salaries Staff Janitors Repairs and equipment Heat Light Ineurance Other maintenance Salaries on hand at end of fiscal year					
EXPENDITURES Books Feriodicals Binding Central Building Expense Salaries Staff Janitors Repairs and equipment Reat Light Insurance Other maintenance Balance on hand at end of fiscal year \$ 5,928-60 1,061.59 1,196.41 1,441.59 29,496.34 2,797.31 667.94 545.33 450.50 1,050.26 1,164.38					
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Salaries Staff Janitors 29,496.34 Repairs and equipment 667.94 Heat Light 450.50 Insurance 1,050.26 Other maintenance 1,164.38 Balance on hand at end of fiscal year 199.06					
Janitors Repairs and equipment Heat Light Insurance Other maintenance Balance on hand at end of fiscal year 2,797.31 667.94 650.50 1,050.26 1,050.26 1,164.38		,			
Repairs and equipment Heat Light Insurance Other maintenance Balance on hand at end of fiscal year 667.94 545.33 450.50 1,050.26 1,164.38					
Heat Light Light Insurance Other maintenance Balance on hand at end of fiscal year 109.06		ors		•	
Light Insurance Other maintenance Salance on hand at end of fiscal year 450.50 1,050.26 1,164.38 199.06					
Insurance Other maintenance Balance on hand at end of fiscal year 1,050.26 1,164.38 199.06					A Pro-
Other maintenance Balance on hand at end of fiscal year 1,164.38 199.06					
Salance on hand at end of fiscal year 199.06	And the first of the contract				1,050.26
Balance on hand at end of fiscal year 199.08	Other maintenance				
	Balance on hand at end of	fiscal year			
					\$46,019,11

REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1945-1946

Total Volumes In Library

Contral

Adult Ole:	Adell Juy. Rof. Clr.	Jur. Schools Rof.	Total Adult	Total Jur.	Total
Observation 18400	18 6500	800	16498	6384	3454
000 584	1215	111	3770		1986
	10500 90		20429	***	10566
	23.4 46		1988 2020		9531 3132
209 9766	2001 650		11007	100	18847
400 945	100 100	5 SOC.		- 0.00	1865
200 2800	770 443				
860 7670 700 6549					• 1101
	576 486	16	7716	760 610	887E 888E
200	. 313 (370)	88 200	300	978	4872
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