

ST. JOSEPH PUBLIC LIBRARY

ST. JOSEPH,

MISSOURI

ANNUAL REPORT

May 1, 1945

thru

April 30, 1946

## GENERAL ACCOUNT

1945 - 1946

RECEIPTS

City Apportionment

\$42,500.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$ 2,988.52	\$ 259.11	\$ 455.29	\$ 3,692.92
Periodicals	213.41	29.80	27.10	270.31
Binding	1,196.41			1,196.41
Salaries	26,007.34	1,751.27	1,737.73	29,496.34
Rent	1,441.39			1,441.39
Heat		272.46	272.87	545.33
Janitors	310.82	1,303.16	1,183.33	2,797.31
Printing	120.25			120.25
Telephone	138.24	39.00	39.00	216.24
Electricity	450.50			450.50
Catalog Cards	142.90			142.90
Insurance	460.60	218.86	307.80	1,050.26
Repairs	5.43	20.12	520.64	546.19
Equipment	121.75			121.75
Supplies	302.49			302.49
Water service		24.78	13.20	37.98
Miscellaneous	70.55			70.55
Unpaid balance at City Hall				.88
Total	\$33,970.60	\$3,980.56	\$4,546.96	\$42,500.00

# SPECIAL FUND ACCOUNT

1945 - 1946

## RECEIPTS

Petty cash in hands of Librarian April 15, 1945	\$ 75.00
Brought forward in hands of Treasurer April 15, 1945	123.19
Received from penalties	2,518.78
Received from book rentals	357.35
Received from miscellaneous	<u>444.79</u>
	\$3,519.11

## EXPENDITURES

### By Librarian:

Contingent Funds	\$46.00
Freight & Express	8.51
Carfare	17.25
Books & periodicals	73.59
Refunds on lost books returned	30.04
Extra work	27.98
Repairs	12.05
Supplies	42.10
Miscellaneous	<u>22.33</u>
	\$279.85

### By Treasurer:

Checks for books, periodicals & miscellaneous less \$279.85 for incidental expenses	\$3,041.08
--	------------

Balance in hands of Treasurer April 15, 1946	123.18
Balance in hands of Librarian April 15, 1946	<u>75.00</u>
	\$3,519.11

# FINANCIAL STATEMENT

1945 - 1946

## RECEIPTS

City Apportionment	\$42,500.00
Library Collections	3,519.11
	<u>\$46,019.11</u>

## EXPENDITURES

Books	\$ 5,928.60
Periodicals	1,061.59
Binding	1,196.41
Salaries	29,496.34
Rent	1,441.39
Heat	545.33
Janitors	2,797.31
Printing	120.25
Telephone	216.24
Electricity	450.50
Catalog Cards	165.22
Insurance	1,050.26
Repairs	546.19
Equipment	121.75
Supplies	344.59
Water service	37.98
Miscellaneous	135.94
Incidental Expenses	164.16
Balance in hands of Treasurer	125.18
Balance in hands of Librarian	75.00
Balance unspent at City Hall	.88
Total	<u>\$46,019.11</u>

# SUMMARY OF CIRCULATION

1945 - 1946

General Works	294
Philosophy	1,816
Religion	2,482
Sociology	4,376
Fairy Tales	6,230
Philology	13,382
Natural Science	5,924
Useful Arts	8,066
Fine Arts	8,119
Literature	5,580
History	7,294
Travel and geography	5,254
Biography	7,154
Fiction	225,897
Pay copies	6,957
Magazines	3,807
	<hr/>
Pictures	312,632
	554
Central Circulation	
Adult	127,965
Juvenile	46,669
Schools	61,797
Carnegie Branch	38,418
Washington Park Branch	37,783
	<hr/>
	312,632
Net Gain over 1944-1945	9,791
Circulation per capita	4.129
Cost per capita	.6078
Circulation cost per book	.14719

\* \* \* \* \*

## Number of registered borrowers:

Central		
Adult	8,066	
Juvenile	3,569	
	<hr/>	
	11,635	
Carnegie Branch		11,635
Washington Park Branch		2,009
Total		<hr/>
		1,785
		15,429

Gain in number of borrowers	472
Per cent of gain	.0315
Per cent of population registered	.2037
Number of volumes per capita	1.8817
Number of volumes per registered borrowers	9.2339

# SUMMARY OF TOTAL VOLUMES IN LIBRARY

1945 - 1946

## CENTRAL LIBRARY AND BRANCHES

Central Adult	84,276
Central Juvenile	16,352
Carnegie Branch	16,920
Washington Park Branch	19,281
Wyatt Park Branch	3,931
South Park Branch	1,711
Total	<u>142,471</u>

### Total Volumes:

Adult	115,468
Juvenile	27,003
Total	<u>142,471</u>

### Total Reference Volumes:

### Central Reference:

Adult	24,327
Juvenile	477
Total	<u>24,804</u>

Adult	19,780
Juvenile	247
Total	<u>20,027</u>

### ADDITIONS

### WITHDRAWALS

### GAIN

### LOSS

#### Central:

Adult	2,003	358	1,645	
Juvenile	664	319	345	
Schools	426	280	146	
Carnegie Branch	377	393		16
Washington Park Branch	551	201	350	
Wyatt Park Branch		42		42
South Park Branch		23		23
Total	<u>4,021</u>	<u>1,616</u>	<u>2,486</u>	<u>81</u>

Net Gain 2,405

### TOTAL ADDITIONS:

### TOTAL WITHDRAWN:

Adult	2,518
Juvenile	1,503
Total	<u>4,021</u>

Adult	788
Juvenile	828
Total	<u>1,616</u>

Purchase	3,679
Gifts	127
Bindery	215
Total	<u>4,021</u>

LIBRARY STATISTICS ACCORDING  
to  
Form suggested by the  
AMERICAN LIBRARY ASSOCIATION

St. Joseph Public Library  
St. Joseph, Missouri.

Population 1940 census		75,711
Free for lending and reference		
Total number of agencies		23
	Central Library	1
	Branches	2
	Stations	7
	School Collections	13
	<u>23</u>	
Days open per year	Closed Sundays and six holidays	307
Hours per week for lending		72
Hours per week for reading		72
Total number on Staff		18
	Adult	Juvenile
Volumes at beginning of year	113,738	26,328
Volumes added by purchase		140,066
Volumes added by gifts or exchange		3,679
Volumes added by binding		127
Volumes lost and discarded		215
Total number of volumes at end of the year		1,616
	Adult	Juvenile
Volumes of fiction lent for home use	133,723	92,174
Total number of volumes lent	173,706	138,927
Borrowers registered during the year		225,897
Total number of registered borrowers		312,632
		5,664
		15,429

RECEIPTS

City apportionment	\$42,500.00
Pay collection	357.35
Fines	2,513.78
Miscellaneous collections	444.79
Forward in hands of Treasurer	123.19
Forward in hands of Librarian	75.00
	<u>\$46,019.11</u>

EXPENDITURES

Books	\$ 5,928.60
Periodicals	1,061.59
Binding	1,196.41
Central Building Expense	1,441.39
Salaries	29,496.34
Staff	
Janitors	2,797.31
Repairs and equipment	667.94
Heat	545.33
Light	450.50
Insurance	1,050.26
Other maintenance	1,184.38
Balance on hand at end of fiscal year	199.06
	<u>\$46,019.11</u>

# REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1945-1946

## Total Volumes In Library

### Central

	Adult Cir.	Adult Ref.	Juv. Cir.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
<b>Fiction</b>	16490	12	4590		3806	16492	8396	24888
000	564	1213	26	121		1779	147	1926
050	61	10358	98	48		10419	141	10560
100	1872	114	48			1986	46	2032
200	2645	264	150		57	2929	207	3136
300	6066	2991	835	22	373	11057	1250	12307
400	244	185	629	3	304	429	936	1365
500	2458	779	561	4	268	3230	558	4041
600	7670	927	457	5	181	8697	654	9351
700	4349	454	644		148	4793	769	5572
800	7141	575	456	13	169	7716	618	8334
910	5398	311	528	24	250	5699	572	6271
920	4666	341	482	10	294	5207	746	5973
900	4686	407	480	4	217	5293	761	6054
<b>News.</b>		656				656		656
<b>Per. Bks.</b>			15		3		18	18
<b>Unclassed</b>	6					6		6
<b>Total</b>	64496	19760	10055	247	6050	64274	18392	100628



# Total Volumes In Library

## Total Volumes In Library:

Adult	84276
Juvenile	18552
C. B.	18920
W. P.	18881
Wyatt Park	5851
South Park	1711
Total	<u>142471</u>

## Total Volumes:

Adult	115458
Juvenile	27003

## Total Reference:

Adult	24527
Juvenile	477

## Total Volumes By Class:

Fict.	42080
000	2409
050	14053
100	2581
200	3862
300	14859
400	1920
500	5214
600	12989
700	7642
800	11710
910	6504
920	5129
930	6152
News.	626
Polish	94
Pol. Hqs.	27
Unclassed	6
Total	<u>142471</u>

# Total Volumes In Library

## Branches

### Carnegie Branch

Adult  
Circ. Ref. Juvenile  
Circ. Ref. Total

### Washington Park

Adult  
Circ. Ref. Juvenile  
Circ. Ref. Total

Fict.	4226		1984		6210	3500		2511		6011
000	48	99	2	53	180	48	343	2	41	236
050	3	1704	7	110	1824	94	1343	7	5	1449
100	177	2	10		189	253	2	13		254
200	213	9	53		275	250	25	61		336
300	668	101	395		1064	657	155	310	1	1121
400	28	19	262	1	310	43	15	171		229
500	213	25	227	2	467	276	24	194	2	498
600	1140	14	223		1377	1797	27	257		2081
700	512	12	217	2	743	572	10	240		830
800	1145	70	145	3	1363	1212	107	133	1	1455
910	499	62	227		788	411	34	223		670
920	663	49	219	1	932	626	50	235	3	914
960	736	167	194	2	1099	652	25	155		800
Pot. Ems.			2		2			12		12
Polish	94				94					
Total	10266	2332	4167	154	16920	12731	1059	4530	53	19261

# Total Volumes In Library

## Branches

	Wyatt Park					South Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	1274		592		1866	506		215		721
000	3	38		11	52	2	2		11	15
050	36	81	17		134		49	17		66
100	72		3		75	20		1		21
200	50	3	22		75	13	2	6		21
300	130	35	140	1	306	34	12	35		81
400	5	5	2		12	3		3		6
500	71		64		135	39		14		53
600	145	1	57		203	49		28		77
700	143	1	59		203	50		44		94
800	303	9	63		375	153	6	33		192
910	90	1	79		170	55	2	41		98
920	132	4	64		200	76	5	32		113
900	59	1	57		117	38		24		62
Per. Bks.			2		2			3		3
Total	2519	179	1221	12	3931	1129	76	495	11	1711

# **Additions and Withdrawals**

## **Central**

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals

Fict.	961	151	261	175	284	174
000	19	18	1			
000	149	4				
100	37	7		1		
200	33	18	9	3		2
300	182	122	36	21	27	16
400	5		241	40	23	40
500	39	3	15	20	23	3
600	161	17	26	8	11	5
700	64	5	19	11	12	9
800	54	16	5	19	6	4
910	43	3	22	6	2	10
920	23	12	10	4	21	7
900	132	4	18	10	12	10
News.	9					
Pet. Ems.				1		
Total	2003	358	664	319	426	280



# Additions and Withdrawals

## Additions:

Adult	2003
Juvenile	644
Schools	426
C. B.	577
W. P.	551
Wy. P.	
S. P.	
Total	<u>4021</u>

Total additions:	2516
Adult	2516
Juvenile	1505

Total withdrawals:	700
Adult	700
Juvenile	000

## Withdrawals:

Adult	250
Juvenile	519
Schools	290
C. B.	395
W. P.	201
Wy. P.	42
S. P.	<u>23</u>
Total	<u>1616</u>

Purchase	3679
Gifts	127
Bindery	<u>216</u>
Total	<u>4021</u>

Adult gain	1643
Juvenile gain	543
Schools gain	146
C. B. loss	16
W. P. gain	330
Wy. P. loss	42
S. P. loss	<u>23</u>

# Additions and Withdrawals

## Branches

### Carnegie Branch

### Washington Park

Fict.	Adult		Juvenile			Adult		Juvenile	
	Add.	With.	Add.	With.		Add.	With.	Add.	With.
	159	226	57	63		186	123	143	25
000			1			1		1	
050	12	1				14			
100	4	3				3			
200	2	1	1			2		7	
300	10	2	7	10		12		18	3
400	1	4	37	23		2		59	16
500	4		4	2		3	2	2	1
600	19	2	6	3		13	3	20	
700	9	2	3	11		11		7	6
800	3	4	3	3		7	3	7	2
910	1	3	3	4				3	1
920	7	3	2	1		3		3	1
900	10	1	3	4		10		3	7
Polish									
Pet. Bks.				2					1
Total	241	237	136	136		274	133	277	63

# Additions and Withdrawals

## Branches

Wyatt Park  
Adult Add. With.  
Juvenile Add. With.

South Park  
Adult Add. With.  
Juvenile Add. With.

Pict.	20	14	8	8
000				
050				
100				
200	1			
300		1	1	
400				
500				
600	1		1	2
700		1		1
800	1		1	
910		1		1
920				
900	1	1		
Total	24	18	11	12

**1945-1948**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27