

ST. JOSEPH PUBLIC LIBRARY

St. Joseph

Mo.

A N N A L R E P O R T

May 1, 1940 thru

April 30, 1941

GENERAL ACCOUNT  
1940 - 1941

\* \* \* \* \*

Receipts

City apportionment \$45,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Branch</u>	<u>Total</u>
Books	\$5,754.54	\$1,022.82	\$1,291.27	\$8,068.63
Periodicals	622.50	56.90	52.90	732.30
Binding	2,338.47			2,338.47
Salaries	21,850.35	2,772.52	2,830.92	27,453.79
Rent	1,248.31			1,248.31
Heat		157.11	175.91	333.02
Janitor service	300.00	1,075.00	1,075.00	2,450.00
Printing & stationery	41.75			41.75
Telephone	138.24	39.00	39.00	216.24
Electricity	483.30			483.30
L. C. & Wilson cards	267.42			267.42
Insurance	8.00	39.20	11.64	58.84
Repairs	64.27	75.47	101.58	241.32
Equipment	271.44	18.00	2.63	292.07
Supplies	655.47		22.01	677.48
Water service		13.20	13.76	26.96
Miscellaneous	42.05	14.00	14.00	70.05
	<u>\$34,086.11</u>	<u>\$5,283.22</u>	<u>\$5,630.62</u>	<u>\$44,999.95</u>
				<u>.05</u>
				<u>\$45,000.00</u>

Balance at the City Hall

SPECIAL FUND ACCOUNT

1940 - - - 1941

Receipts

Petty cash in hands of librarian April 15, 1940	\$75.00
Brought forward in hands of treasurer April 15, 1940	\$80.07
Received from duplicate collection	\$411.40
Received from penalties	\$1,515.67
Received from miscellaneous	<u>\$357.78</u>
	\$2,439.92

Expenditures

By librarian	
Freight, express & transportation	\$54.11
Books and periodicals	\$131.26
Postage	\$ 39.14
Contingent Fund	\$54.00
Miscellaneous	\$96.06
By treasurer	
Checks nos. 276-326 less \$374.57 incidental expenses	\$1,809.05
Balance in hands of treasurer April 15, 1941	\$181.30
Petty cash in hands of librarian April 15, 1941	<u>\$75.00</u>
	\$2,439.92

FINANCIAL STATEMENT  
1940 - - - 1941

Condensed from extended reports, verified by affidavits of the treasurer and librarian, now on file in the office of the city auditor.

Receipts

City apportionment	\$45,000.00
Library collections	<u>\$2,439.92</u>
Total	\$47,439.92

Expenditures

Books	\$9,797.10
Periodicals	\$755.48
Binding	\$2,338.47
Salaries	\$27,453.79
Rent	\$1,248.31
Heat	\$333.02
Janitor service	\$2,450.00
Printing & Stationery	\$41.75
Telephone	\$216.24
Electricity	\$483.30
Library of Congress & Wilson cards	\$267.42
Insurance	\$58.84
Repairs & equipemtn	\$533.39
Supplies	\$677.48
Water	\$26.96
Miscellaneous	\$127.45
Incidental expenses	\$374.57
Balance in hands of treasurer	\$181.30
Balance in hands of librarian	<u>\$75.00</u>
	\$47,439.87
Balance at City Hall	<u>.05</u>
	\$47,439.92

SUMMARY OF CIRCULATION  
1940 - - 1941

General works	630
Philosophy	3,316
Religion	3,039
Sociology	6,776
Fairy tales	10,083
Philology	14,809
Natural science	8,269
Useful arts	12,883
Fine arts	13,248
Literature	10,203
History	8,490
Geography and travel	7,899
Biography	9,240
Fiction	319,455
Pay copies	7,917
Magazines	4,698
	440,955

Pictures	1,207
Pamphlets	94

Central:	
Adult	183,440
Juvenile	45,070
Schools	63,689
Carnegie Branch	71,779
Washington Park Branch	76,977
	440,955

Net loss over 1939-1940 2,795

Circulation per capita 5.82  
 Cost per capita \$.6266  
 Circulation cost per book \$.10758

\* \* \* \* \*

Number of borrowers registered:	
Central	15,232
Adult	11,756
Juvenile	3,476
Carnegie Branch	3,167
Washington Park Branch	3,052
Total	21,451

Total Adult 15,603  
 " Juvenile 5,848

Gain in borrowers 168  
 Percent of gain .78%

Percent of population registered 28.33%  
 Number of volumes per capita 1.865  
 Number of volumes per registered borrower 6.5848

SUMMARY OF TOTAL VOLUMES IN THE LIBRARY

1940 \* \* \* \* \* 1941

Central and the Branch Libraries

Central		
Adult		82,732
Juvenile		15,975
Carnegie Branch		17,188
Washington Park Branch		18,513
South Park Branch		2,198
Wyatt Park Branch		4,646
	Total	<u>141,252</u>

Total volumes:		
Adult		113,821
Juvenile		27,431
		<u>141,252</u>

Total reference:		Central reference:	
Adult	23,416	Adult	18,958
Juvenile	528	Juvenile	290
	<u>23,944</u>		<u>19,248</u>

<u>ADDITIONS</u>		<u>WITHDRAWALS</u>		<u>GAIN</u>		<u>LOSS</u>
Central:		Central:				
Adult	3,071	Adult	2,392	679		
Juvenile	828	Juvenile	738	90		
Schools	617	Schools	521	96		
Carnegie Br.	1,016	Carnegie	503	513		
Wash. Park Br.	1,270	Wash. P. Br.	587	883		
Wyatt P. Br.		Wyatt P. Br.	182			182
So. P. Br.		So. P. Br.	113			113
	<u>6,802</u>		<u>4,836</u>	<u>2,261</u>		<u>295</u>

Net gain                    1,966

ADDITIONS: Adult                    4,628                    Juvenile                    2,174

Purchases                    6,262  
 Gifts                            338  
 Bindery                         202  
6,802

LIBRARY STATISTICS ACCORDING  
TO  
Form suggested by the  
American Library Association

St. Joseph Public Library, St. Joseph, Missouri.  
Annual report for year ending April 30, 1941.

Population: 1940 census	75,711
Free for lending and reference	
Total number of agencies	30
Central library	1
Branches	2
Stations	10
School collections	17
Days open per year	359
Hours per week for lending	72
Hours per week for reading	76
Total number on staff	25

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Volumes at beginning of year	112,254	27,032	139,286
Volumes added by purchase			6,262
Volumes added by gift or exchange			267
Volumes added by government depository			71
Volumes added by binding			202
Volumes lost and discarded			4,836
Total number of volumes at end of year			141,252

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Volumes fic. lent for home use	214,288	105,167	319,455
Total number of volumes	277,212	163,743	440,955
Borrowers registered during the year			7,099
Total number of registered borrowers			21,451

Receipts

City apportionment	\$45,000.00
Pay duplicate collection	411.40
Fines	1,515.67
Miscellaneous collections	357.78
Forward in hands of treasurer	80.07
Forward in hands of librarian	75.00
Total	\$47,439.92

Expenditures

Books	\$9,797.10
Periodicals	755.48
Binding	2,338.47
Central building expense	1,248.31
Salaries: Staff	27,453.79
Janitors	2,450.00
Repairs and equipment	533.39
Heat	333.02
Insurance	58.84
Light	483.30
Other maintenance	1,988.22
Total	\$47,439.92

REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1940-1941

Total Volumes In Library

Central

	Adult Cir.	Adult Ref.	Juv. Cir.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	15613	13	4497		3845	15626	8342	23968
000	726	1184	21	157		1910	178	2088
050	64	10006	96	43		10070	139	10209
100	1850	104	47		1	1954	48	2002
200	2562	272	118		62	2834	180	3014
300	9081	2911	830	18	458	11992	1306	13298
400	212	161	404	3	298	373	705	1078
500	2350	761	564	6	264	3111	834	3945
600	8208	844	411	2	130	9052	543	9595
700	4151	376	625	1	131	4527	757	5284
800	6940	543	457	14	186	7483	657	8140
910	3254	305	545	22	277	3559	844	4403
920	4401	494	421	9	268	4895	698	5593
900	4356	378	446	15	260	4734	721	5455
News.		606				606		606
Pct. Bks.			20		3		23	23
Unclassed	6					6		6
Total	63774	18958	9502	290	6183	82732	15975	98707



## Total Volumes In Library

### Total Volumes In Library:

Adult	82732
Juvenile	15975
C. B.	17188
W. P.	18513
Wyatt Park	4646
South Park	<u>2198</u>
Total	141252

### Total Volumes:

Adult	113821
Juvenile	27431

### Total Reference:

Adult	23416
Juvenile	528

### Total Volumes by Class:

Fict.	41794
000	2592
050	13657
100	2559
200	3758
300	16015
400	1700
500	5146
600	13285
700	7132
800	11492
910	6169
920	7677
900	7510
News.	606
Polish	108
Pct. Bks.	46
Unclassed	<u>6</u>
Total	141252

# Total Volumes In Library

## Branches

	Carnegie Branch				Total	Adult		Washington Park		
	Adult		Juvenile			Cir.	Ref.	Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	Total
Fict.	4231		2077		6308	5599		2315		7914
000	54	106	3	29	192	47	146	3	34	230
050	3	1677	7	110	1797	93	1332	14	11	1450
100	194	2	8		204	229	3	12		244
200	234	10	50		294	270	25	54		349
300	667	93	431		1191	595	145	332		1072
400	36	18	263	1	318	36	11	234		281
500	233	24	242	2	501	259	23	209	2	493
600	1217	19	211		1447	1687	25	224		1936
700	503	11	239	2	755	504	8	242		754
800	1110	70	160	3	1343	1174	100	149	1	1424
910	482	67	247		796	383	32	258		673
920	628	36	229	1	894	586	28	241	3	858
900	656	160	216	2	1034	609	27	189		825
Pct. Bks.			6		6			10		10
Polish	108				108					
<b>Total</b>	<b>10356</b>	<b>2293</b>	<b>4389</b>	<b>150</b>	<b>17188</b>	<b>12071</b>	<b>1905</b>	<b>4486</b>	<b>51</b>	<b>18513</b>

# Total Volumes In Library

## Branches

	Wyatt Park				Total	South Park				Total
	Adult		Juvenile			Adult		Juvenile		
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fict.	1597		846		2443	765		396		1161
000	3	38		25	66	2	3		11	16
050	36	82	17		135		49	17		66
100	73		4		77	31		1		32
200	52	3	22		77	13	2	9		24
300	136	35	160	1	332	44	12	66		122
400	4	6	6		16	3	1	3		7
500	71		73		144	40		23		63
600	149	1	65		215	55		37		92
700	147	1	83		231	52		56		108
800	309	9	66		384	155	6	40		201
910	98	1	89		188	58	3	48		109
920	135	4	70		209	77	3	43		123
900	61	1	65		127	38		31		69
Pct. Bks.			2		2			5		5
<b>Total</b>	<b>2871</b>	<b>181</b>	<b>1568</b>	<b>26</b>	<b>4646</b>	<b>1333</b>	<b>79</b>	<b>775</b>	<b>11</b>	<b>2198</b>

## Additions and Withdrawals

### Central

Fict.	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals
	1383	1496	375	398	408	328
000	33	23	20			
050	132	6				
100	75	8	5	2		
200	55	8	4	3	4	5
300	338	78	66	58	35	47
400	10	2	129	65	69	28
500	77	12	39	21	12	26
600	234	601	37	24	11	8
700	152	22	73	38	10	2
800	178	58	16	19	6	19
910	117	18	29	37	18	22
920	157	22	23	33	21	16
900	120	38	12	40	23	20
News.	10					
Pct. Bks.						
<b>Total</b>	<b>3071</b>	<b>2392</b>	<b>828</b>	<b>738</b>	<b>617</b>	<b>521</b>
<b>Additions:</b>			<b>Withdrawals:</b>		<b>Adult gain</b>	<b>679</b>
Adult	3071		Adult	2392	Juvenile gain	90
Juvenile	828		Juvenile	738	Schools gain	96
Schools	617		Schools	521	C. B. gain	513
C. B.	1016		C. B.	503	W. P. gain	883
W. P.	1270		W. P.	387	Wy. P. loss	182
Wy. P.			Wy. P.	182	S. P. loss	113
S. P.			S. P.	113		
<b>Total</b>	<b>6802</b>		<b>Total</b>	<b>4836</b>		
<b>Total additions:</b>			<b>Purchase</b>	<b>6262</b>		
Adult	4628		Gifts	338		
Juvenile	2174		Bindery	202		
			<b>Total</b>	<b>6802</b>		
<b>Total withdrawals:</b>						
Adult	3061					
Juvenile	1775					

## Additions and Withdrawals

### Branches

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.	440	345	183	53	658	103	226	84
000	8	2			4	33		11
050	14				11			2
100	8				15	1		1
200	4	1			3			
300	45	5	24	12	45		26	25
400	2		57	22	3		33	56
500	8	3	19	16	7	9	11	6
600	41	3	25	11	38	4	18	6
700	22	3	16	9	29	2	18	6
800	28	2	7	2	37	2	6	10
910	10	2	12	3	18	3	10	6
920	11	1	10	1	19	1	8	5
900	11	1	11	5	18		9	9
Polish		1						
Pct. Bks.								2
<b>Total</b>	<b>652</b>	<b>369</b>	<b>364</b>	<b>134</b>	<b>905</b>	<b>158</b>	<b>365</b>	<b>229</b>

Additions and Withdrawals

Branches

	Wyatt Park		South Park	
	Adult	Juvenile	Adult	Juvenile
	Add.	With.	Add.	With.

Fict.		84		83		53		45
000								
050								
100								
200								
300				5				3
400								
500				1				
600		3		1				1
700				2				4
800						1		
910				1				3
920				1				3
900		1						
Pct. Eks.								
Total		88		94		54		59

GIFTS  
1940-1941

Alex, Morris	9
American Legion Auxiliary	1
American Prison Association	1
Anonymous	48
Belden, W. S.	1
Bias, Russell	1
B'nai B'rith, St. Joseph Lodge, No. 73	1
Brady, Monsignor James P.	1
Breskin & Charlton Publishing Company	1
Brewer, William C.	1
Bunau-Varilla, Philippe	1
Burnes, Mrs. James T.	1
Buzard, Miss Phoebe	2
Carnegie Endowment For International Peace	6
Chrysler Corporation	1
Coffee, Miss Helen	1
Coleman, Robert H.	1
Commissioner of Brazil	5
Compton, F. E., & Company	1
Cork Institute of America	2
Crawford, Miss Cecil	1
Darby, Miss Ada C.	1
Daughters of the American Colonists in Missouri	1
Daughters of the American Revolution in Missouri	18
Dickinson, Hobart C.	1
Dorsey, Benjamin L.	1
Falk Foundation, Maurice & Laura	1
Ford, Henry	1
Government	71
Graham, Malcolm K.	1
Grimm, Francis W.	1
Hansen, A. E.	1
Harper Publishing Company	1
Heydt, Herman A.	2
Hilgert, Miss Rose	1
Hopkins, David E.	2
Hull, Miss Mabel C.	1
Illinois State Historical Society	1
James, Miss Ellen	5
Keeley Publishing Co.	1
Kroch, A.	1
Krug, Henry, Jr.	2
La Brunerie, Ferd	7
Metropolitan Water District of Southern California	1
Missouri State Planning Board and the W. P. A.	1
Missouri University	2
Mitchell, Mrs. J. N.	3
Mittelbach, Mrs. E.	1
Moore, Mrs. Roger	17
Moss, Mrs. J. B.	1
Owen, Miss Juliette	1
Owen, Miss Luella A.	1
Philosophical Publishing Company	2
Pierce, Reverend W. W.	1
Pittsburgh University Press	2
Reid, M. A.	5

GIFTS (CON')

Ryerson, Florence & Clements, Colin	1
Selecman, Miss Gertrude	1
Simmons & Beardman Publishing Company	1
Simons, Mrs. Edna	1
Snell, De Witt S.	1
South Bend Lathe Works	1
Stappenbeck & Craig	1
Studio Publications, Inc.	1
Swift Packing Company	2
Timperley, J. J.	1
Vincent, J. H.	74
Warner & Swasey Company	1
Wenker, C. J.	1
Westinghouse Electric Corporation	1
Wilmeth, James L.	1
Wilson, H. W. Company	1
Windemere Press	1
Total	<u>338</u>

Bindery

Books rebound	4173
Periodicals bound	202