

ST. JOSEPH PUBLIC LIBRARY

St. Joseph
Mo.

A N N U A L R E P O R T

May 1, 1936

thru

April 30, 1937

GENERAL ACCOUNT

1936 - 1937

* * * * *

Receipts

City apportionment

\$42,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Br.</u>	<u>Total</u>
Books	\$3,995.88	\$ 591.65	\$780.80	\$ 5,368.33
Periodicals	443.99	43.24	38.17	525.40
Binding	1,986.07			1,986.07
Salaries	22,520.32	2,481.60	2,335.50	27,337.42
Rent	1,342.20			1,342.20
Heat		199.71	280.91	480.62
Janitor service		810.00	865.00	1,675.00
Printing & Stationery	54.03			54.03
Telephone	127.86	39.36	39.36	206.58
Electricity	351.76			351.76
L. C. Cards	163.74			163.74
Insurance	583.92	263.46	353.27	1,200.65
Repairs	26.22	51.17	28.35	105.74
Equipment	279.67	11.00		290.67
Supplies	778.77	3.18	48.36	830.31
Water service		13.56	18.83	32.39
Miscellaneous	<u>46.54</u>	<u>2.15</u>	<u></u>	<u>48.69</u>
	\$32,700.97	\$4,510.08	\$4,788.55	\$41,999.60
Unexpended balance				<u>.40</u>
				\$42,000.00

SPECIAL FUND ACCOUNT

1936 - - 1937

Receipts

Petty cash in hands of librarian April 15, 1936	\$75.00
Brought forward in hands of treasurer April 15, 1936	142.85
Received from duplicate collection	594.75
Received from magazine and non-fiction rental	128.50
Received from penalties	\$1,289.29
Received from miscellaneous	<u>430.50</u>
	\$2,660.89

Expenditures

By librarian	
Freight and express	\$20.32
Books and periodicals	95.49
Postage	52.98
Contingent fund	\$39.00
Laundry	6.97
Miscellaneous	121.62
By treasurer	
Checks nos. 109-145 less \$336.38 incidental expenses a	\$2,070.41
Balance in hands of treasurer April 15, 1937	179.10
Petty cash in hands of librarian April 15, 1937	<u>75.00</u>
	\$2,660.89

FINANCIAL STATEMENT

1936 - - 1937

Condensed from extended reports, verified by affidavits of the treasurer and librarian, now on file in the office of the city auditor.

Receipts

City apportionment	\$42,000.00
Library collections	<u>\$2,660.89</u>
Total	\$44,660.89

Expenditures

Books	\$7,438.74
Periodicals	\$525.40
Binding	\$1,986.07
Salaries	\$27,337.42
Rent	\$1,342.20
Heat	\$ 480.62
Janitor service	\$1,675.00
Printing & stationery	\$54.03
Telephone	\$206.58
Electricity	\$351.76
L. C. Cards	\$163.74
Insurance	\$1,200.65
Repairs & equipment	\$396.41
Supplies	\$830.31
Water	\$32.39
Incidental expenses	\$336.38
Miscellaneous	\$48.69
Balance in hands of treasurer	\$ 179.10
Balance in hands of librarian	<u>\$75.00</u>
Unexpended balance	\$44,660.49
	<u>.40</u>
	\$44,660.89

SUMMARY OF TOTAL VOLUMES IN THE LIBRARY
1936 - - - - - 1937

Central and the branch libraries

Central	
Adult	76,833
Juvenile	13,711
Carnegie Branch	15,957
South Park Branch	3,016
Washington Park Branch	15,299
Wyatt Park Branch	5,911
Hospitals	403
	131,130

Total volumes:	
Adult	105,887
Juvenile	25,243
	131,130

Total reference:		Central;	
Adult	21,831	Adult reference	17,425
Juvenile	477	Juvenile "	239
	22,308		17,664

<u>ADDITIONS</u>		<u>WITHDRAWALS</u>		<u>GAIN</u>	<u>LOSS</u>
Adult	2,882	Adult	1,720	1,162	
Juvenile	466	Juv.	308	158	
Schools	198	Sch.	349		151
Carnegie	737	C.B.	992		255
Wash. P.Br.	735	W.P.	460	275	
So.P.Br.			130		130
Wyatt Park			118		118
	5,018		4,077	1,595	654

<u>Net loss</u>	<u>941</u>
-----------------	------------

Purchases	4,533
Gifts	321
Bindery	164
	5,018

SUMMARY OF CIRCULATION
1936 - - 1937

General works	455
Philosophy	3,614
Religion	2,750
Sociology	6,757
Fairy tales	11,984
Philology	9,553
Natural science	7,770
Useful arts	10,078
Fine arts	11,380
Literature	12,183
History	7,258
Geography and travel	8,953
Biography	8,836
Fiction	267,384
Pay copies	3,943
Magazines	12,376
	385,274

Pictures	2,165
Pamphlets	57

Central	
Adult	159,370
Juvenile	45,313
Carnegie Branch	62,878
Washington Park Branch	66,112
Schools	51,601
	385,274

Net loss over 1935-36 65,378

Circulation per capita	4.76
Cost per capita	\$.55
Circulation cost per book	\$.1159

* * * * *

Number of borrowers registered:	
Central	14,884
Adult	11,471
Juvenile	3,413
Carnegie Branch	3,371
Washington Park Branch	2,998
Total	21,253

Loss in borrowers	1,179
Percent of loss	5.25%
Percent of population registered	26.2%

Number of volumes percapita	14.97
Number of volumes per registered borrower	6.17

LIBRARY STATISTICS ACCORDING TO
Form suggested by
American Library Association

St. Joseph Public Library, St. Joseph, Missouri.
Annual report for year ending April 30, 1937.

Population: 1930 census	80,935
Free for lending and reference	
Total number of agencies	26
Central Library	1
Branches	2
Stations	10
School collections	13
Days open per year	359
Hours per week for lending	72
Hours per week for reading	76
Total number on staff	25

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Volumes at beginning of year	104,965	25,224	130,189
Volumes added by purchase			4,533
Volumes added by gift or exchange			248
Volumes added by government depository			73
Volumes added by binding			164
Volumes lost and discarded			4,077
Total number of volumes at end of year			<u>131,130</u>

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Volumes fic. lent for home use	179,115	100,645	279,760
Total no. vols. " " " "	230,778	154,496	385,274
Borrowers registered during the year			6,799
Total number of registered borrowers			21,253

Receipts

City apportionment	\$42,000.00
Pay duplicate collection	594.75
Magazine and non-fiction rental	128.50
Fines	1,289.29
Miscellaneous collections	430.50
Forward in hands of treasurer	142.85
Forward in hands of librarian	75.00
Total	<u>\$44,660.89</u>

Payments

Books	\$ 7,438.74
Periodicals	525.40
Binding	1,986.07
Central Library Building expense	1,342.20
Salaries: Library service	27,337.42
Janitors	1,675.00
Repairs and equipment	396.41
Heat	480.62
Insurance	1,200.65
Light	351.76
Other maintenance	1,926.62
	<u>\$44,660.89</u>

REPORT OF THE CATALOG AND CLASSIFICATION DEPARTMENT

1936-1937

Total Volumes In Library

Central

	Adult Cir.	Adult Ref.	Juv. Cir.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	14917	14	4076		3062	14931	7138	22069
000	641	1093	11	121		1734	132	1866
050	79	9439	94	43		9518	137	9655
100	1620	90	35		1	1710	36	1746
200	2418	244	106		60	2662	166	2828
300	8291	2564	758	14	460	10855	1232	12087
400	194	145	185	1	175	339	361	700
500	2120	729	471	11	229	2849	711	3560
600	8020	710	310	2	118	8730	430	9160
700	3619	304	499	1	99	3923	599	4522
800	6585	503	444	13	195	7088	652	7740
910	2885	274	497	9	266	3159	772	3931
920	3938	394	401	9	239	4332	649	4981
900	4075	357	426	15	234	4432	675	5107
Newspapers		565				565		565
Pct. Bks.			18		3		21	21
Unclassed	6					6		6
Total	59408	17425	8331	239	5141	76833	13711	90544

Total Volumes In Library

Total Volumes In Library:

Adult	76833
Juvenile	13711
C. B.	15957
W. P.	15299
Wyatt Park	5911
South Park	3016
Hospitals	403
Total	<u>131130</u>

Total Volumes:

Adult	105887
Juvenile	25243

Total Reference:

Adult	21831
Juvenile	477

Total Volumes By Class:

Fict.	39175
000	2430
050	13020
100	2268
200	3572
300	14739
400	1172
500	4727
600	12574
700	6193
800	10856
910	5634
920	6926
900	7112
News.	565
Polish	117
Pct. Bks.	44
Unclass.	<u>6</u>
Total	<u>131130</u>

Total Volumes In Library

Branches

	Carnegie Branch				Total	Washington Park				Total
	Adult Cir.	Ref.	Juvenile Cir.	Ref.		Adult Cir.	Ref.	Juvenile Cir.	Ref.	
Fict.	3641		1987		5628	3949		1860		5809
000	56	141	1	22	220	34	177	1	26	238
050	3	1636	7	110	1756	93	1288	16	11	1408
100	192	3	7		202	191	3	11		205
200	230	17	51		298	264	25	54		343
300	598	89	486		1173	504	131	316		951
400	40	15	224		279	28	12	81		121
500	225	24	231	3	483	234	28	188	2	452
600	1145	19	172		1336	1521	24	163		1708
700	431	10	214	3	658	404	8	195		607
800	982	67	156	3	1208	1049	89	152	1	1291
910	461	66	246		773	331	29	235		595
920	575	33	208	1	817	519	26	230	3	778
900	631	160	207	3	1001	573	26	187		786
Pct.Bks.			8		8			7		7
Polish	117				117					
Total	9327	2280	4205	145	15957	9694	1866	3696	43	15299

Total Volumes In Library

Branches

	Wyatt Park					South Park					Hospitals		
	Adult		Juv.		Total	Adult		Juv.		Total	Adult Juv.		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.		Cir.	Cir.	
Fict.	2226		1259		3485	1181		673		1854	292	38	330
000	3	38	11	25	77	2	3		24	29			
050	36	82	17		135		49	17		66			
100	74		4		78	32		1		33	4		4
200	52	3	23		78	13	2	9		24	1		1
300	136	35	199	1	371	44	12	95		151		6	6
400	4	6	44		54	3	1	12		16		2	2
500	72		88		160	41		27		68	2	2	4
600	156	1	74		231	60		42		102	36	1	37
700	153	1	122		276	54		72		126	1	3	4
800	310	9	79		398	156	6	48		210	7	2	9
910	98	1	110		209	59	3	62		124	2		2
920	135	4	77		216	77	3	51		131	3		3
900	63	1	76		140	38		39		77	1		1
Pct. Bks.			3		3			5		5			
Total	3518	181	2186	26	5911	1760	79	1153	24	3016	349	54	403

Additions and Withdrawals

Central

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals

Fict.	1141	940	251	191	123	222
000	38	15	5			
050	114	4	1			
100	91	43	2			
200	56	23	3	1	1	
300	314	86	24	17	23	53
400	23	19	55	28	25	28
500	102	46	21	9	9	5
600	258	141	19	8	4	8
700	192	102	31	19		2
800	200	154	23	7	4	5
910	71	26	11	7	3	11
920	187	38	14	6		4
900	86	83	6	11	6	11
News.	9					
Pct. Bks.				4		
Total	2882	1720	466	308	198	349

Additions:

Adult	2882
Juvenile	466
Schools	198
C. B.	737
W. P.	735
Wy.P.	
S. P.	
Hosp.	
Total	<u>5018</u>

Total Additions:

Adult	3717
Juvenile	1301

Total Withdrawals

Adult	2795
Juvenile	1282

Withdrawals:

Adult	1720
Juvenile	308
Schools	349
C. B.	992
W. P.	460
Wy.P.	130
S. P.	<u>118</u>
Total	4077

Purchase	4533
Gifts	321
Bindery	<u>164</u>
Total	5018

Adult gain	1162
Juvenile gain	158
Schools loss	151
C.B. loss	255
W.P. gain	275
Wy.P. loss	130
S.P. loss	118

Additions and Withdrawals

Branches

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.	275	416	212	233	269	242	228	81
000	3				3	2		
050	15				14			1
100	6	4	1	1	9	2	1	
200	1	1				3		1
300	15	9	13	34	17	6	12	15
400		17	47	47	1	1	21	27
500	7	10	9	10	7	3	8	3
600	22	105	15	5	26	8	8	3
700	14	14	14	25	25	9	8	7
800	22	12	5	8	37	20	2	7
910	7	2	4	8	5	3	6	4
920	14	5	10	5	14	2	6	
900	2	12	4	5	5	7	3	1
Polish		3						
Pct. Bks.				1				2
Total	403	610	334	382	432	308	303	152

Additions and Withdrawals

Branches

Fict.	Wyatt Park				South Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
		79		38		74		22
000								
050								
100						2		
200								
300				2				4
400				7				7
500								
600		1		1		1		2
700								
800								1
910				1				3
920								1
900				1				1
Total		80		50		77		41

Gifts

Alers, O. F.	2
Alex, Morris	1
Allison, Doris	12
American Historical Association	1
American Historical Society	1
American Liberty League	1
Anonymous	33
Atlantic Monthly	1
B'nai B'rith	5
Bowsfield, C. C.	6
Carnegie Corporation	1
Carnegie Endowment	6
Carnegie Hero Fund Commission	1
Chemical Foundation	2
Cushman, Jerry	1
Daughters of the American Revolution	14
Estabrook, F. W.	1
Farbstein, Ben & M. H.	1
Flanagan, Miss Evelyn	9
Gardiner, C. W.	12
George L. Record Memorial Association	1
Government	73
Grimit, Mrs. G.	1
Griswold, C. J.	1
Hall, Miss Helen	2
Heiniger, Miss Ella	1
Hopkins, David	1
Illinois State Historical Society	3
Jeffries, J. F.	29
Jones, Mrs. Rollie E.	2
Karnes, Miss Kate V.	3
Krug, Mr. Henry	1
Legation of the Dominican Republic	1
Lilly, Josiah K.	1
Lincoln Highway Association	1
Masters, R. L.	3
Masters, Mrs. W. A.	1
Meyer, Rabbi	1
Michigan State Board of Agriculture	1
Miller, Miss Ruth	8
Minnis, Mrs. Maud	1
Morton, Dr. Daniel	5
National Labor Organization Committee	1
National Republic Magazine	1
New York Stock Exchange	1
Pitluck, Mrs. Ethel L.	3
Preston, Stella	1
Providence Tercentenary Committee	1
Publisher	30
Pumphrey, Frederic	1
Ratel, Joseph A.	3
Rousey, Wm.	1
Saint Joseph School Board	1
Sears, Roebuck & Co.	1
Shackleford, Anita	2

Gifts (Continued)

Sherman, Miss Helen	1
Spitz, C. W.	12
Stauber, R. H.	1
Toole, A. W.	1
Utz, Nellie & G. Marian Wilson	2
Voluntary Parenthood League	1
Webb, Geo. W.	1
Wood, R. F.	1
Woods, Arthur	1
Ziedler, Mrs. John	<u>1</u>
Total	321

Bindery

1794	Books rebound
155	Periodicals bound

Volumes missing in the inventory taken in 1933 and
cancelled this year:

Central	
Adult	905
Reference	39
Juvenile	85
Schools	7
C. B.	403
W. P.	<u>145</u>
Total	1584