

ST. JOSEPH PUBLIC LIBRARY

St. Joseph
Mo.

A N N U A L R E P O R T

May 1, 1935

thru

April 30, 1936

LIBRARY STATISTICS ACCORDING TO
Form suggested by
American Library Association

St. Joseph Public Library, St. Joseph, Missouri.
Annual report for year ending April 30, 1936.

Population: 1930 census			80,935
Free for lending and reference			
Total number of agencies			
Central Library	1		
Branches	2		
Stations	6		
School collections	13		
Days open per year			360
Hours per week for lending			72
" " " " reading			76
Total number on staff			25
	Adult	Juvenile	Total
Volumes at beginning of year	105,272	25,787	131,059
Volumes added by purchase			1,791
Volumes added by gift or exchange			195
Volumes added by government depository			77
Volumes added by binding			157
Volumes lost and discarded			3,090
Total volumes at end of year			130,189
	Adult	Juvenile	Total
Volumes fic. lent for home use	214,695	116,471	331,166
Total no. vols. lent for " "	271,053	179,599	450,652
Borrowers registered during the year			7,101
Total number of registered borrowers			22,432

Receipts

City apportionment	\$36,991.42
Pay duplicate collection	544.17
Fines	1,410.52
Miscellaneous collections	214.92
Forward in hands of treasurer	160.32
Forward in hands of librarian	75.00
Total	<u>\$39,396.35</u>

Payments

Books	\$2,965.11
Periodicals	515.77
Binding	1,544.98
Central Library Building expense	1,556.46
Salaries: Library service	27,979.65
Janitors	1,713.00
Repairs and equipment	76.90
Heat	508.64
Insurance	665.47
Light	334.86
Other maintenance	1,535.51
	<u>\$39,396.35</u>

GENERAL ACCOUNT

1935 - 1936

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Receipts

City apportionment	\$39,000.00	
Corrected figure April 15, 1935		\$36,987.92
Refund from Underwood Typewriter Co.		3.50
		<u>\$36,991.42</u>

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Br.</u>	<u>Total</u>
Books	\$1,520.92	\$ 98.38	\$ 58.12	\$1,677.42
Periodicals	52.17	7.80	7.80	67.77
Binding	1,385.93			1,385.93
Salaries	23,187.85	2,463.85	2,327.95	27,979.65
Rent	1,556.46			1,556.46
Heat		208.93	299.71	508.64
Janitor service		840.00	873.00	1,713.00
Printing & stationery				
Telephone	141.81	39.25	39.22	220.28
Electricity	334.86			334.86
L. C. Cards	80.19			80.19
Insurance	340.75	192.69	132.03	665.47
Repairs	21.49	12.93	18.99	53.41
Equipment		23.49		23.49
Supplies	257.10			257.10
Water service		16.30	14.27	30.57
Miscellaneous	79.75	5.00	2.96	87.71
	<u>\$28,959.28</u>	<u>\$3,908.62</u>	<u>\$3,774.05</u>	<u>\$36,641.95</u>
Bills carried over at City Hall				345.97
Refund from Underwood Co.				3.50
				<u>\$36,991.42</u>

FINANCIAL STATEMENT
1935 - - - 1936

Condensed from extended reports, verified by affidavits of the treasurer and librarian, now on file in the office of the city auditor.

Receipts

City apportionment	\$36,991.42
Library collections	<u>2,404.93</u>
Total	\$39,396.35

Expenditures

Books	\$ 2,965.11
Periodicals	515.77
Binding	1,544.98
Salaries	27,979.65
Rent	1,556.46
Heat	508.64
Janitor service	1,713.00
Printing & Stationery	
Telephone	220.28
Electricity	334.86
L. C. Cards	80.19
Insurance	665.47
Repairs & equipment	76.90
Supplies	257.10
Water	30.57
Incidental expenses	242.14
Miscellaneous	137.91
Balance in hands of treasurer	142.85
Balance in hands of librarian	75.00
	<u>\$39,046.88</u>
Bills held over at City Hall April 15, 1935	345.97
Refund from Underwood Co.	<u>3.50</u>
	\$39,396.35

SPECIAL FUND ACCOUNT

1935 - - 1936

Receipts

Petty cash in hands of librarian April 15, 1935	\$75.00
Brought forward in hands of treasurer April 15, 1935	160.32
Received from duplicate collection	472.47
Received from magazine and non-fiction rental	71.70
Received from penalties	1,410.52
Received from miscellaneous	214.92
	\$2,404.93

Expenditures

By librarian	
Freight and express	\$4.70
Books and periodicals	38.65
Postage	44.30
Contingent fund	34.00
Laundry	33.44
Miscellaneous	87.05
By treasurer	
Checks nos. 51-108 less \$242.14 incidental expenses and	\$1,944.94
Balance in hands of treasurer April 15, 1936	142.85
Petty cash in hands of librarian April 15, 1936	75.00
	\$2,404.93

SUMMARY OF TOTAL VOLUMES IN THE LIBRARY
1935 - - - - - 1936

Central and all the Branch Libraries

Central	
Adult	75,671
Juvenile	13,704
Carnegie Branch	16,212
South Park Branch	3,134
Washington Park Branch	15,024
Wyatt Park Branch	6,041
Hospitals	403
	130,189

Total volumes	
Adult	104,965
Juvenile	25,224
	130,189

<u>Additions</u>		<u>Withdrawals</u>		<u>Gain</u>		<u>Loss</u>
Adult	1,167	Adult	962	Adult	205	
Juvenile	367	Juv.	415	Juv.		48
Schools	491	Sch.	369	Schools	122	
Carnegie	121	C.B.	328	C.B.		207
Wash. Park	74	W.P.	723			649
So.P.		S.P.	138			138
Wyatt P.		W.Y.	155			155
Hospitals						
	2,220		3,090		327	1,197

<u>Net loss</u>	<u>870</u>
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Purchases	1,791
Gifts	195
Bindery	157
Gov't Pub.	77
	2,220

SUMMARY OF CIRCULATION
1935 - - 1936

General works	483
Philosophy	3,582
Religion	3,367
Sociology	6,729
Fairy tales	14,880
Philology	10,688
Natural science	7,951
Useful arts	10,958
Fine arts	12,364
Literature	14,131
History	7,973
Geography and travel	10,945
Biography	9,986
Fiction	321,833
Pay copies	9,333
Magazines	5,449
	450,652

Pictures	1,912
Pamphlets	82

Central	
Adult	186,066
Juvenile	52,873
Carnegie Branch	75,236
Washington Park Branch	76,568
Schools	59,909
	450,652

<u>Net loss over 1934-1935</u>	38,297
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Circulation per capita	5.56
Cost per capita	.486
Circulation cost per book	.0874

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Number of borrowers registered:		
Central		15,676
Adult	11,946	
Juvenile	3,730	
Carnegie Branch		3,632
Washington Park Br.		3,124
	Total	22,432

Loss in borrowers	458
Percent of loss	2.04%
Percent of population registered	27.7%

Total Volumes In Library

Central, 1935-36

	Adult Cir.	Adult Ref.	Juv. Cir.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	14715	15	4016		3161	14730	7177	21907
000	632	1079	11	116		1711	127	1838
050	79	9329	93	43		9408	136	9544
100	1577	85	33		1	1662	34	1696
200	2387	242	104		59	2629	163	2792
300	8126	2501	752	13	490	10627	1255	11882
400	191	144	158	1	178	335	337	672
500	2071	722	459	11	225	2793	695	3488
600	7927	686	300	1	122	8613	423	9036
700	3547	286	486	2	101	3833	589	4422
800	6543	499	428	13	196	7042	637	7679
910	2842	272	494	8	274	3114	776	3890
920	3821	362	392	10	243	4183	645	4828
900	4073	356	431	15	239	4429	685	5114
Newspapers		556				556		556
Pct. Bks.			22		3		25	25
Unclassed	6					6		6
Total	58537	17134	8179	233	5292	75671	13704	89375

Total Volumes In Library:

Adult	75671
Juvenile	13704
C. B.	16212
W. P.	15024
Wyatt Park	6041
South Park	3134
Hospitals	403
Total	<u>130189</u>

Total Volumes:

Adult	104965
Juvenile	25224

Total Volumes By Class:

Fict.	39214	800	10777
000	2398	910	5592
050	12881	920	6742
100	2210	900	7132
200	3540	News.	556
300	14547	Polish	120
400	1181	Pct.Bks.	51
500	4650	Unclass.	6
600	12505		
700	6087	Total	<u>130189</u>

130189

Total Volumes In Library

Branches, 1935-36

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fiction	3782		2008		5790	3922		1713		5635
000	54	140	1	22	217	33	177	1	26	237
050	2	1622	7	110	1741	93	1274	17	11	1395
100	190	3	7		200	184	3	10		197
200	230	17	51		298	267	25	55		347
300	594	87	507		1188	494	130	319		943
400	45	27	224		296	28	12	87		127
500	228	24	232	3	487	230	28	183	2	443
600	1227	20	162		1409	1503	24	158		1685
700	432	9	225	3	669	388	8	194		590
800	971	68	159	3	1201	1031	90	157	1	1279
910	456	66	250		772	330	28	233		591
920	569	30	203	1	803	509	24	225	2	760
900	642	159	208	3	1012	576	25	185		786
Pct.Bks.			9		9			9		9
Polish	120				120					
Total	9542	2272	4253	145	16212	9588	1848	3546	42	15024

Total Volumes In Library

Branches, 1935-36

Wyatt Park					South Park					Hospitals		
Adult		Juv.		Total	Adult		Juv.		Total	Adult Juv.		Total
Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.		Cir.	Cir.	
Fict.	2305		1297	3602	1255		695		1950	292	38	330
000	3	38	11	77	2	3		24	29			
050	36	82	17	135		49	17		66			
100	74		4	78	34		1		35	4		4
200	52	3	23	78	13	2	9		24	1		1
300	136	35	201	373	44	12	99		155		6	6
400	4	6	51	61	3	1	19		23		2	2
500	72		88	160	41		27		68	2	2	4
600	157	1	75	233	61		44		105	36	1	37
700	153	1	122	276	54		72		126	1	3	4
800	310	9	79	398	156	6	49		211	7	2	9
910	98	1	111	210	59	3	65		127	2		2
920	135	4	77	216	77	3	52		132	3		3
900	63	1	77	141	38		40		78	1		1
Pet.bks.			3	3			5		5			
Total	3598	181	2236	6041	1837	79	1194	24	3134	349	54	403

Additions and Withdrawals

Central, 1935-36

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals
Fict.	266	721	174	259	325	208
000	26	26	13			
050	106	2	1			
100	45	13	4			
200	35	12	3	1	3	2
300	212	26	37	35	67	56
400	7	6	50	63	28	44
500	31	16	20	6	12	8
600	114	47	9	4	2	4
700	73	20	15	16		
800	76	25	9	5	2	9
910	48	24	9	11	18	14
920	64	11	7	3	5	7
900	53	13	16	12	29	17
News.	11					
Pct.bks.						
Total	1167	962	367	415	491	369

Withdrawals:

Additions:

Adult	1167
Juvenile	367
Schools	491
C. B.	121
W. P.	74
Wy.P.	
S. P.	
Hosp.	
Total	2220

Adult	962	Adult gain	205
Juvenile	415	Juvenile loss	48
Schools	369	Schools gain	122
C. B.	328	C. B. loss	207
W. P.	723	W. P. loss	649
Wy.P.	155	Wy.P. loss	155
S. P.	138	S. P. loss	138
Total	3090		
Purchase	1791		
Gifts	195		
Bindery	157		
Govt.Pub.	77		
Total	2220		

Additions and Withdrawals

Branches, 1935-36

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.	13	119	42	101	14	278	11	227
000	1				1			
050	15	2			12			5
100						1		1
200				1		2	1	4
300	3	5	3	14	1	8	6	44
400			13	41			9	43
500		1	5	1		7	2	14
600	3	7	2	3		7	2	6
700	6	3	2	4	2	3	1	20
800	1	6		8	3	4	1	6
910	2	2	3	2	2	2	3	19
920	1		1	2	1	1	1	12
900	2	1	3	5		1	1	7
Pet. Bks.								1
Total	47	146	74	182	36	314	38	409

Additions and Withdrawals

Branches, 1935-36

Fict.	Wyatt Park				South Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
		62		38		65		26
000								
050								
100		2				1		
200								
300				7		1		11
400				20				22
500				1				
600		1		2		1		1
700				7				4
800		1		2				2
910				7				1
920				1				
900				4		1		2
Total		66		89		69		69

Gifts.
1935-1936

American Petroleum Institute	1
Anonymous	52
Baruch, B. M.	1
Bishop, Mrs. L. W.	1
Bowsfield, Colvin	1
Browne, Mrs. J. Lew	2
Carnegie Corporation	1
Carnegie Endowment	13
Carnegie Hero Fund Commission	2
Croul, F. C.	1
Daughters of the American Revolution	4
Duke Endowment	1
Edwards, Emma Morton	3
Flanagan, Evelyn	11
Frank, E. L.	1
Goldman, Mrs. Joseph	3
Grimit, Mrs. G.	2
Heininger, Miss Ella	1
Illinois State Historical Library	1
Johnson, Mrs. J. J.	36
Laymen's Foreign Missions Inquiry	5
Lewis, Mary	1
Lynch, E. C.	1
McCarty, R. J.	1
McDonald-Dugger-Duncan Unit, No. 11	1
McGlothlan, Mrs. A. B.	2
McNeil, Mrs. Mary Sherwood	1
Masters, Mrs. W. A.	2
Maupin, Mrs. J. B.	5
Michigan State Board of Agriculture	1
Miller, A. G.	1
Milroy, Nelle L	1
Missouri, State of	5
Neal, H. V. & Porter, J. F.	1
New York Stock Exchange	2
Pitluck, Mrs. Ethel	1
Pottorff, Joe	1
Publisher	9
Pumphrey, Frederick	1
Rockefeller Foundation	1
St. Joseph Children's Museum	2
Toole, A. W.	1
Tootle, Mrs. Milton, Jr.	3
Utz, Nellie & G. Marian Wilson	4
Utz, W. H.	1
Wood, R. F.	2
Woodrow Wilson Foundation	1
Total	<u>195</u>

Bindery
1935-1936

2569	Books rebound
158	Periodicals bound

Books from Wyatt Park & South Park collections in use at Central
and the Branches

Central	280	Wyatt Park
	189	South Park
C.B.	80	Wyatt Park
	142	South Park
W. P.	123	Wyatt Park
	144	South Park