

St. Joseph Public Library

St. Joseph

Mo.

A N N U A L R E P O R T

May 1, 1934

Thru

April 30, 1935

LIBRARY STATISTICS ACCORDING TO
Form suggested by
American Library Association

St. Joseph Public Library, St. Joseph, Missouri.
Annual report for year ending April 30, 1935.

Population: 1930 census			80,935
Free for lending and reference			
Total number of agencies		22	
Central Library	1		
Branches	2		
Stations	6		
School collections	13		
Days open per year			359
Hours per week for lending			72
" " " " reading			76
Total number on staff			26
	Adult	Juvenile	Total
Volumes at beginning of year	104,740	26,639	131,379
Volumes added by purchase			2,540
Volumes added by gift or exchange			161
Volumes added by government depository			246
Volumes added by binding			176
Volumes lost and discarded			3,443
	Total volumes at end of year		131,379
	Adult	Juvenile	Total
Volumes fic. lent for home use	243,563	118,943	362,506
Total no. vols. " " " "	303,663	185,286	488,949
Borrowers registered during the year			7,832
Total number of registered borrowers			22,890

Receipts

City apportionment	\$38,000.00
Pay duplicate collection	660.65
Fines	1,347.53
Miscellaneous collections	341.49
Forward in hands of treasurer	167.76
Forward in hands of librarian	75.00
Total	\$40,592.43

Payments

Books	\$4,148.68
Periodicals	511.13
Binding	1,468.55
Central Library building expense	1,170.86
Salaries: Library service	28,866.70
Janitors	1,680.00
Repairs and equipment	141.28
Heat	380.70
Insurance	10.00
Light	302.56
Other maintenance	1,911.97
	\$40,592.43

SUMMARY OF CIRCULATION
1934 - - 1935

General works	584
Philosophy	4,023
Religion	3,603
Sociology	7,493
Fairy tales	16,670
Philology	13,048
Natural science	7,759
Useful arts	10,899
Fine arts	12,954
Literature	14,327
History	9,143
Geography and travel	10,716
Biography	9,389
Fiction	349,332
Pay copies	13,174
Magazines	5,835
	488,949

Pictures	1,799
Pamphlets	38

Central	
Adult	208,752
Juvenile	57,357
Carnegie Branch	82,867
Washington Park Branch	81,043
Schools	58,930
	488,949

<u>Net loss over 1933-1934</u>	38,885
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Circulation per capita	6.04
Cost per capita	.501
Circulation cost per book	.083

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Number of borrowers registered:		
Central		15,993
Adult	12,147	
Juvenile	3,846	
Carnegie Branch		3,715
Washington Park Branch		3,182
		22,890

Gain in borrowers	6
Percent of gain	.026%
Percent of population registered	28%

SUMMARY OF TOTAL VOLUMES IN THE LIBRARY
1934 - - - - - 1935

Central and the Branch Libraries.

Central	
Adult	75,466
Juvenile	13,630
Carnegie Branch	16,419
South Park Branch	3,272
Washington Park Branch	15,673
Wyatt Park Branch	6,196
Hospitals	403
	131,059

Total volumes	
Adult	105,272
Juvenile	25,787
	131,059

<u>ADDITIONS</u>		<u>WITHDRAWALS</u>		<u>GAIN</u>	<u>LOSS</u>
Adult	1,948	Adult	1,167	Adult	781
Juvenile	252	Juv.	326	Juv.	74
Schools	288	Schools	592	Schools	304
Carnegie	382	Carnegie Br.	621	C.B.	239
Wash. Park	253	Wash. Park	523	W.P.	270
S.P.		W.Y.	94	S.P.	94
W.Y.		S.P.	114	W.Y.	114
		Hospitals	6	Hospitals	6
	3,123		3,443	781	1,101
				Loss	320

Purchases	2,540
Gifts	161
Bindery	176
Gov't Pub.	246
	3,123

GENERAL ACCOUNT

1934 - 1935

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Receipts

City apportionment

\$38,000.00

Expenditures by City Treasurer's Warrants

	<u>Central Library</u>	<u>Carnegie Branch</u>	<u>Washington Park Br.</u>	<u>Total</u>
Books	\$ 1,784.71	\$178.15	\$139.86	\$2,102.72
Periodicals	437.60	40.44	33.09	511.13
Binding	1,468.55			1,468.55
Salaries	24,131.65	2,447.25	2,287.80	28,866.70
Rent	1,170.86			1,170.86
Heat		175.53	205.17	380.70
Janitor service		810.00	870.00	1,680.00
Printing & Stationery	14.25			14.25
Telephone	138.30	39.00	42.25	219.55
Electricity	302.56			302.56
L. C. Cards	116.08			116.08
Insurance	10.00			10.00
Repairs	40.65	66.93	29.45	137.03
Equipment	2.75	1.50		4.25
Supplies	499.66			499.66
Water service		25.39	14.38	39.77
Miscellaneous	57.65	2.00	7.00	66.65
	<u>\$30,175.27</u>	<u>\$3,786.19</u>	<u>\$3,629.00</u>	<u>\$37,590.46</u>
Bills held over at City Hall April 1934				409.99
				<u>\$38,000.45</u>
Transfer				.45
				<u>\$38,000.00</u>

FINANCIAL STATEMENT
1934- - - 1935

Condensed from extended reports, verified by affidavits of the treasurer and librarian, now on file in the office of the city auditor.

Receipts

City apportionment	\$38,000.00
Library collections	<u>2,592.43</u>
Total	\$40,592.43

Expenditures

Books	\$4,148.68
Periodicals	511.13
Binding	1,468.55
Salaries	28,866.70
Rent	1,170.86
Heat	380.70
Janitor service	1,680.00
Printing & stationery	14.25
Telephone	219.55
Electricity	302.56
L. C. Cards	116.08
Insurance	10.00
Repairs & equipment	141.28
Supplies	499.66
Water	39.77
Incidental expenses	310.42
Miscellaneous	66.65
Balance in hands of treasurer	160.32
" " " " librarian	<u>75.00</u>
	\$40,182.16
Bills held over at City Hall April 1934	409.99
Bank charges	<u>.73</u>
	\$40,592.88
Transfer	<u>.45</u>
	\$40,592.43

SPECIAL FUND ACCOUNT

1934 - - - 1935

Receipts

Petty cash in hands of librarian April 15, 1934	\$75.00
Brought forward in hands of treasurer April 15, 1934	167.76
Received from duplicate collection	660.65
" " magazine and non-fiction rental	80.20
" " penalties	1,347.53
" " miscellaneous	256.29
Interest on time deposit	<u>5.00</u>
	\$2,592.43

Expenditures

By librarian -Freight & express	\$18.82
Books and periodicals	57.28
Postage	45.02
Contingent fund	34.00
Laundry	39.46
Miscellaneous	115.84
By treasurer 1-5	
Checks nos. 1-5; 1-50 less \$310.42 incidental expenses and \$500.00 for time deposit	2,046.69
Balance in hands of treasurer April 15, 1935	160.32
Petty cash in hands of librarian April 15, 1935	<u>75.00</u>
	\$2,592.43

Total Volumes In Library

Central, 1934-35

	Adult Cir.	Adult Ref.	Juv. Cir.	Juv. Ref.	Schools	Total Adult	Total Juv.	Total
Fiction	15170	15	4101		3044	15185	7145	22330
000	642	1069	10	104		1711	114	1825
050	79	9225	92	43		9304	135	9439
100	1549	81	29		1	1630	30	1660
200	2367	239	102		58	2606	160	2766
300	8001	2440	751	12	479	10441	1242	11683
400	191	143	171	1	194	334	366	700
500	2058	720	445	11	221	2778	677	3455
600	7863	683	295	1	124	8546	420	8966
700	3497	283	487	2	101	3780	590	4370
800	6497	494	424	13	203	6991	640	7631
910	2809	281	497	7	270	3090	774	3864
920	3775	355	388	10	245	4130	643	4773
900	4039	350	429	13	227	4389	669	5058
Newspapers		545				545		545
Pct. Books			22		3		25	25
Unclassed	6					6		6
Total	58543	16923	8243	217	5170	75466	13630	89096

Total Volumes In Library:

Adult	75466
Juvenile	13630
C. B.	16419
W. P.	15673
Wyatt Park	6196
South Park	3272
Hospitals	403
Total	131059

Total volumes:

Adult	105272
Juvenile	25787

Total Volumes In Library

Branches, 1934-35

	Carnegie Branch					Washington Park				
	Adult		Juvenile		Total	Adult		Juvenile		Total
	Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.	
Fiction	3888		2067		5955	4186		1929		6115
000	53	140	1	22	216	32	177	1	26	236
050	2	1609	7	110	1728	93	1262	22	11	1388
100	190	3	7		200	185	3	11		199
200	230	17	52		299	269	25	58		352
300	597	86	518		1201	501	130	357		988
400	45	27	252		324	28	12	121		161
500	229	24	228	3	484	237	28	195	2	462
600	1230	21	163		1414	1510	24	162		1696
700	429	9	227	3	668	389	8	213		610
800	976	68	167	3	1214	1032	90	162	1	1285
910	456	66	249		771	330	28	249		607
920	568	30	204	1	803	509	24	236	2	771
900	641	159	210	3	1013	577	25	191		793
Pet. Bks.			9		9			10		10
Polish	120				120					
Total	9654	2259	4361	145	16419	9878	1836	3917	42	15673

Total Volumes In Library

Branches, 1934-35

Wyatt Park					Total	South Park				Total	Hospitals		
Adult		Juv.		Adult		Juv.		Adult Juv.					
Cir.	Ref.	Cir.	Ref.		Cir.	Ref.	Cir.	Ref.		Cir.	Cir.	Total	
Fict.	2367		1335		3702	1320		721		2041	292	38	330
000	3	38	11	25	77	2	3		24	29			
050	36	82	17		135		49	17		66			
100	76		4		80	35		1		36	4		4
200	52	3	23		78	13	2	9		24	1		1
300	136	35	208	1	580	45	12	110		167		6	6
400	4	6	71		81	3	1	41		45		2	2
500	72		89		161	41		27		68	2	2	4
600	158	1	77		236	62		45		107	36	1	37
700	153	1	129		283	54		76		130	1	3	4
800	311	9	81		401	156	6	51		213	7	2	9
910	98	1	118		217	59	3	66		128	2		2
920	135	4	78		217	77	3	52		132	3		3
900	63	1	81		145	39		42		81	1		1
Pct. Bks.			3		3			5		5			
Total	3664	181	2325	26	6196	1906	79	1263	24	3272	349	54	403

Additions and Withdrawals

Central, 1934-35

	Adult		Juvenile		Schools	
	Additions	Withdrawals	Additions	Withdrawals	Additions	Withdrawals
Fict.	546	822	133	105	163	371
000	66	86	2			
050	98	4				
100	57	4	1			
200	51	11	3	1		4
300	370	11	25	83	38	81
400	10	4	6	77	44	60
500	40	36	22	6	9	14
600	248	100	11	5	3	2
700	83	19	19	16	2	6
800	104	24	11	12	2	8
910	72	22	8	8	14	25
920	119	12	9	1	1	5
900	72	12	2	7	12	16
News.	12					
Pct. Bks.				5		
Total 1948		1167	252	326	288	592

Withdrawals:

Additions:

Adult	1948
Juvenile	252
Schools	288
C. B.	382
W. P.	253
Wy.P.	
S. P.	
Hosp.	
Total	<u>3123</u>

Adult	1167	Adult gain	781
Juvenile	326	Juvenile loss	74
Schools	592	Schools loss	304
C. B.	621	C. B. loss	239
W. P.	523	W. P. loss	270
Wy. P.	94	Wy. P. loss	94
S. P.	114	S. P. loss	114
Hosp.	6	Hosp. loss	6
Total	<u>3443</u>		

Purchase	2540
Gifts	161
Bindery	176
Govt. Pub.	<u>246</u>
Total	<u>3123</u>

Additions and Withdrawals

Branches, 1934-35

	Carnegie Branch				Washington Park			
	Adult		Juvenile		Adult		Juvenile	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.	90	265	102	174	79	199	23	127
000	2		1		2	1	1	
050	11				10			
100	10				9	4		
200	6		1		4	2		2
300	21	1	27	37	12	12	4	33
400			6	64	2	1	6	42
500	4	2	9	6	4	5	6	10
600	21	7	5	4	21	7	4	3
700	15	3	9	14	7	1	2	12
800	19	1	2	6	35	10		8
910	5	1	4	11	4	2	4	13
920	5	1	2	4	5	5	3	3
900	2	5	3	8	5	11	1	6
Pet. Bks.				4				4
Polish		3						
Total	211	289	171	332	199	260	54	263

Additions and Withdrawals

Branches, 1934-35

	Wyatt Park				South Park				Hospitals			
	Adult		Juv.		Adult		Juv.		Adult		Juv.	
	Add.	With.	Add.	With.	Add.	With.	Add.	With.	Add.	With.	Add.	With.
Fict.		47		18		57		23		5		
000												
050												
100												
200				1								
300				6				7				
400				18				19				
500				1								
600												
700				1				3				
800								1		1		
910				1				3				
920												
900				1				1				
Pct. Bks.												
Total		47		47		57		57		6		

Gifts.
1934-1935

Allen Company	1
American Academy of Arts & Letters	1
American Child Health Association	1
American Railway Association	1
Anonymous	32
Berea College, Berea, Kentucky	2
Bowery Savings Bank	1
Browne, Mrs. J. L.	6
Bull, William Perkins	1
Carnegie Corporation of New York	5
Carnegie Endowment for International Peace	12
Carnegie Hero Fund Commission	2
Cole, Miss Harriet	1
Crawford, Ethel & Cecil	4
Croul, F. H.	5
Culver, Mrs. R. E.	2
Doubleday, Doran & Co.	1
Elder, Mrs. Alma	1
Elford, E. G.	2
Farnham, Mr. Everett	1
First Church of Christ, Scientist, St. Joseph, Mo.	8
Fairburn, William Armstrong	2
Ford Motor Co., Detroit	1
Harper & Brothers, Publishers	1
Hopkins, John Henry	1
Houghton Mifflin Co.	1
Illinois State Historical Society	2
James, Mrs. W. K.	1
MacDonald-Dugger-Duncan American Legion Auxiliary, No. 11	1
Masters, Mrs. W. A.	1
Michigan State Board of Agriculture	2
Millan, Mrs. W. R.	17
Municipal Administration Service	1
Mutziger, Mrs. Geo. J.	1
National Academy of Sciences	1
National Education Association	1
National Society for the Study of Education	2
New York Stock Exchange	2
Overland-Outwest Publications	1
Philadelphia Municipal Court	1
Potter, Miss Edna	1
Rankin, Josephine	7
Rockefeller Foundation	2
Rosicrucian Fellowship	1
St. Joseph Chapter, D. A. R.	2
St. Joseph Lodge No. 73, B'nai B'rith	1
St. Joseph, Mo. Central High School	1
St. Joseph, Mo. Grain Exchange	1
State of Missouri	4
Thelberg, E. B., M.D.	1
Thieme, Theodore F.	1

Gifts (Continued)
1934-1935

University of Texas	2
University of the State of New York	2
W. C. T. U.	1
Weakley, Mrs. L. O.	3
Webster, Ted	1
Total	<u>161</u>

Bindery

2079	Books rebound
124	Periodicals bound

Books from Wyatt Park & South Park collections in use at Central
and the Branches

Central	1203	Wyatt Park
	1181	South Park
C. B.	468	Wyatt Park
	177	South Park
W. P.	1444	Wyatt Park
	932	South Park