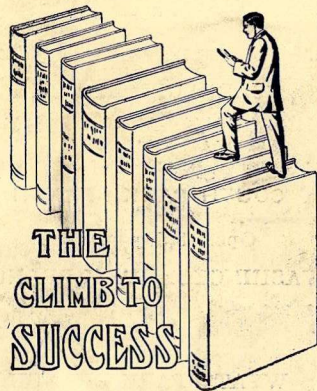


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SEP 4 1930

Annual Report of
**ST. JOSEPH, MISSOURI
PUBLIC LIBRARY**



1927-28, 1928-29, 1929-30

LIBRARY STAFF

Administrative

I. R. Bundy.....Librarian
 Ethel P. Polk.....Secretary to Librarian

Circulation Department

SARAH MOLONY, Head
 Thelma Hoover
 Mary O'Brien
 Janie Deming

Catalog Department

MABLE C. HULL, Head
 Elda Floyd
 Esther Ray
 Jennie K. Willson

Reference Department

MARY LOUISE REICHERT, Head
 Ruth Miller
 Mary Jane Hane

Children's Department

ETHEL TADLOCK, Head
 Violet Anderson
 Erma Patrick

Pages

John Tuck
 Mary Tucker
 Charles Losey
 Elizabeth Gleason

CARNEGIE BRANCH

Ruth O'MalleyLibrarian
 Leone Deming Assistant
 Dorothy HodgdenPage

SOUTH PARK BRANCH

Elda FloydLibrarian
 Open 1 day a week

WASHINGTON PARK BRANCH

Rose Nash McNeill.....Librarian
 Marguerite Price Assistant
 Nina BenjaminPage

WYATT PARK BRANCH

Gladys KeysLibrarian
 Berneice PatrickPage

SUMMARY OF VOLUMES IN THE LIBRARY

April 30, 1930

Central	
Adult	71,505
Juvenile	12,543
Carnegie Branch	16,031
South Park Branch	2,715
Washington Park Branch.....	15,012
Wyatt Park Branch.....	5,768
Hospitals	421
Total	123,995
Total Volumes	
Adult	99,832
Juvenile	24,163
	123,995

SPECIAL FUND ACCOUNT

1929-1930

RECEIPTS

Brought forward in hands of Librarian, April 16, 1929.....	\$ 75.00
Brought forward in hands of Treasurer, April 16, 1929.....	407.16
Received from duplicate collection.....	557.60
Received from penalties.....	2,332.97
Received from miscellaneous.....	482.73

\$3,855.46

EXPENDITURES

By Librarian—	
Freight and express.....	\$ 44.30
Postage	73.50
Miscellaneous	359.10
By Treasurer—	
Checks Nos. 1-37, less \$476.90 incidental expenses.....	2,661.31
Balance in hands of Treasurer, April 16, 1930.....	642.25
Balance in hands of Librarian, April 16, 1930.....	75.00

\$3,855.46

FINANCIAL STATEMENT

1929-1930

Condensed from Extended Reports, Verified by Affidavits of the
Treasurer and Librarian, Now on File in the Office
of the City Auditor

RECEIPTS

City apportionment	\$53,000.00
Library collections	3,855.46
Total	<u>\$56,855.46</u>

EXPENDITURES

Books	\$10,868.93
Periodicals	993.62
Binding	2,220.47
Salaries	31,281.54
Rent	3,561.03
Heat	635.96
Janitor service	2,351.00
Printing and Stationery.....	63.30
Telephone	224.12
Electricity	275.12
L. C. Cards.....	240.21
Insurance	476.53
Repairs and equipment.....	812.37
Supplies	913.52
Water	73.85
Incidental expenses	476.90
Miscellaneous	666.43
Balance in hands of Treasurer.....	642.25
Balance in hands of Librarian.....	75.00

\$56,857.15

Credit at City Hall..... 1.90

\$56,855.25

Balance at City Hall..... .21

\$56,855.46

Annual Report of
ST. JOSEPH, MISSOURI
PUBLIC LIBRARY



1927-28, 1928-29, 1929-30

SUMMARY OF CIRCULATION 1929-1930

General works	464
Philosophy	3,491
Religion	2,828
Sociology	5,919
Fairy tales.....	24,554
Philology	15,233
Natural science	6,704
Useful arts	9,517
Fine arts	12,573
Literature	17,317
History	8,932
Geography and travel.....	11,124
Biography	9,527
Fiction	400,021
Pay collection	11,713
Magazines	7,376
	<hr/>
	547,293
Pictures	1,944
Pamphlets	102
Central	
Adult	183,577
Juvenile	50,322
Carnegie Branch	75,943
South Park Branch.....	21,348
Washington Park Branch.....	83,904
Wyatt Park Branch.....	59,262
Schools	71,707
Noyes Hospital	452
Missouri Methodist Hospital.....	778
	<hr/>
	547,293
Net loss over 1929-30.....	8,180
Circulation per capita.....	6.76
Cost per capita.....	\$.729
Circulation cost per book.....	\$.104
Number of borrowers registered	
Central	15,402
Adult	10,706
Juvenile	4,696
Carnegie Branch	3,352
South Park Branch.....	1,593
Washington Park Branch.....	3,222
Wyatt Park Branch.....	3,039
	<hr/>
	26,608
Gain in borrowers.....	1,623
Per cent of gain.....	6.1%
Per cent of population registered.....	32.9%

The three years covered by this report, May, 1927, to May, 1930, present a record of progress generally, with minor deviations. The circulation growth would have been larger, except for fluctuations in income. There are 12,637 more books in the collection and 1,656 more registered borrowers than three years ago, while our income has remained virtually stationary. A circulation of 547,293 is commendable and means 6.76 books per capita of our entire population of 80,944.



Fiscal Year Ends April 30

	1927-28	1928-29	1929-30
Appropriation	\$54,000	\$55,000	\$53,000
Expenditures for books.....	\$12,399	\$11,118	\$ 8,993
*Books added	8,505	8,866	7,346
Total number of books.....	113,494	119,292	123,995
Total number of borrowers...	24,210	24,985	26,608
Circulation	524,097	555,473	547,293
Members on Staff.....	29	29	28

*This is 3,995 less than were added during the three years 1924-1927.



In October, 1928, a list of 350 of the Library's best books on technical subjects was prepared and distributed in pamphlet form to industrial concerns and to individuals. A similar list on business subjects was published in February, 1929, and distributed widely. Both lists are still in use in the Library and among patrons who are interested in these subjects.



Book Week, November, 1929, became the occasion for fitting up a spacious alcove, adjoining the main lobby of the Library, as a special browsing room. A table and easy chair, several lights well arranged, many books and a background of brilliant travel posters have combined to tempt many a patron to a few moments tarrying with book friends and perhaps to forming new acquaintances.



The newspapers of St. Joseph have been invaluable in keeping the public in touch with the Library. During Book Week an especially appropriate and well presented series of articles appeared daily in the News-Press, describing and interpreting the most important phases of the Library's organi-

zation and activities for the information of the reading public. Being without the means of advertising extensively, the Library values very highly the intelligent and sympathetic aid rendered it by the press in carrying information and announcements of various kinds to the public at large.



To get an understanding of the importance of a vital phase of the Library's service to the public that is not expressed in the circulation figures one should visit the reference department almost any afternoon or evening toward the end of the school year. Students and teachers alike are anxious to complete certain pieces of work before another week passes if not this very day and the Library reference room is the only place where it can be done.



At other times more of its patrons may consist of club women or business people, but all together or in turns they make it as busy and as useful a place as any part of the Library. This work more than any other needs subdivision. Another room, adjoining the present one, equipped for the special use of teachers and students, with its own working force, would both raise the standard of service given and enable the general public to derive greater usefulness from the present room.



Some notable additions have been made to the reference collection during the past year; among these are The Oxford Dictionary, Encyclopedia Britannica, Dictionary of American Biography, Union List of Serials, Encyclopedia of the Social Sciences, Social Science Abstracts, Education Index, and Guide to Material on Crime and Criminal Justice. The reference collection now numbers 15,739, of which 1,392 volumes have been added during the three years just past.



The juvenile department consists of the children's room proper and the school collections, books that are circulated from some of the school buildings while the schools are in session. There have been 8 school stations and 9 class room libraries in other schools in operation this year. This department maintains a general upward trend but the circulation of books has been somewhat handicapped by the opening of the South Park Branch Library and the introduction of the platoon

Library Statistics According to Form Suggested by
American Library Association
ST. JOSEPH PUBLIC LIBRARY, ST. JOSEPH, MISSOURI
Annual Report for Year Ending April 30, 1930

Population	80,944		
Free for lending and reference			
Total number of agencies.....	24		
Central Library	1		
Branches	4		
Stations	8		
School room collections and other agencies.....	11		
Days open per year.....	360		
Hours per week for lending.....	72		
Hours per week for reading.....	76		
Total number on staff.....	28		
	Adult	Juvenile	Total
Volumes at beginning of year.....	96,120	23,172	119,292
Volumes added by purchase.....			6,447
Volumes added by gift or exchange.....			140
Volumes added by government depository..			470
Volumes added by binding.....			289
Volumes lost and discarded.....			2,643
Total volumes at end of year.....			123,995
	Adult	Juvenile	Total
Number of volumes of fiction lent for home use	260,727	151,007	411,734
Total number of volumes lent for home use	314,439	232,854	547,293
Borrowers registered during year.....			8,756
Total number of registered borrowers.....			26,608

RECEIPTS

City Apportionment	\$53,000.00
Pay duplicate collection.....	557.60
Fines	2,332.97
Miscellaneous Library Collections.....	482.73
Forward in hands of Treasurer.....	407.16
Forward in hands of Librarian.....	75.00
Total	\$56,855.46

PAYMENTS

Books	\$10,868.93
Periodicals	993.62
Binding	2,220.47
Central Library Building Expense.....	3,561.03
Salaries: Library Service.....	31,281.54
Janitors	2,351.00
Repairs and equipment.....	812.37
Heat	635.96
Insurance	476.53
Light	275.12
Other Maintenance	3,378.89
Total	\$56,855.46

Library Statistics According to Form Suggested by
American Library Association
ST. JOSEPH PUBLIC LIBRARY, ST. JOSEPH, MISSOURI
Annual Report for Year Ending April 30, 1929

Population	78,500		
Free for lending and reference			
Total number of agencies.....	24		
Central Library	1		
Branches	4		
Stations	8		
School room collections and other agencies.....	11		
Days open per year.....	360		
Hours per week for lending.....	72		
Hours per week for reading.....	76		
Total number on staff.....	29		
	Adult	Juvenile	Total
Volumes at beginning of year.....	91,595	21,899	113,494
Volumes added by purchase.....			8,201
Volumes added by gift or exchange.....			105
Volumes added by government depository..			460
Volumes added by binding.....			100
Volumes lost and discarded.....			3,068
Total volumes at end of year.....	119,292		
	Adult	Juvenile	Total
Number of volumes of fiction lent for home use	313,043	106,055	419,098
Total number of volumes lent for home use	322,528	232,945	555,473
Borrowers registered during year.....	9,023		
Total number of registered borrowers.....	24,985		

RECEIPTS

City Apportionment	\$55,000.00
Pay duplicate collection.....	562.30
Fines	2,418.80
Miscellaneous Library Collections.....	488.51
Forward in hands of Treasurer.....	437.42
Forward in hands of Librarian.....	75.00
Total	\$58,997.03

PAYMENTS

Books	\$13,246.74
Periodicals	983.53
Binding	2,749.23
Central Library Building Expense.....	2,906.76
Salaries: Library Service.....	31,083.13
Janitors	2,325.00
Repairs and equipment.....	1,425.75
Heat	563.47
Insurance	47.25
Light	252.95
Other Maintenance	3,413.27
	\$58,997.03

system in some of the schools with libraries under school management. It is possible that this development when extended to a larger part of the school system, will relieve the Library of much of the responsibility, which it has hitherto borne, of introducing the school children to the use of books.



A picture collection is maintained in this department which loaned 5,242 pictures during the past three years, principally to teachers, artists and club members. About 100 especially choice illustrated books are kept for the use of young patrons who appreciate them, in the Library, but are not loaned for home use. Frequent use is being made of the merit badge pamphlets by the Boy Scouts. Reference work among school children is growing and more interest is apparent each year among teachers and parents. Several talks have been made by department staff members at parent teacher meetings in several of the schools.



In September, 1927, we were able to open another branch library, having operated only three branches since the closing of the Francis Street Branch in 1926. The new Branch is located at 1802 Commercial street in the district known as South Park and has been open regularly from two to six o'clock each week day until June 17, 1929, when it became necessary to limit its use to one day a week because of lack of funds. The interest of the people of South Park in the Library and the development of their reading habits and use of the opportunities offered them have made this Branch quite worth while and the service formerly given there should be restored as soon as possible. The list of registered borrowers now numbers 1,593 and the circulation for the past year of restricted service was 21,348. For the last year of unrestricted service the circulation was 30,781.



The Wyatt Park Branch founded in 1925 has made a steady and substantial growth. In a rented store room, it presents, like the South Park Branch, an attractive interior and as a community influence is popular and successful. The number of readers registered and the number of books cir-

culated have increased each year and now number 3,039 and 59,262 respectively. Both these figures compare favorably with those of the older branches. It is probably not too sanguine to make the forecast that when equal facilities can be furnished in building, book stock and service, the patrons of this branch will respond heartily and a record of library usefulness will result that will equal any made elsewhere in the city.



The Carnegie Branch and the Washington Park Branch very nearly equal each other in buildings, equipment, books and service given the public. The book stock at the former is now 16,031 with a circulation this year of 75,943. At the Washington Park Branch the books number 15,012 and the circulation 83,904. The fact that these branches are housed in their own buildings, of adequate size and constructed for the purpose, make it possible for them to give a service to school children that cannot be attempted in the branches using rented rooms. In both these branches story hours have been held regularly during the year, with attendance varying from 100 to 200, and instruction has been given parties of school children in learning how to use the library. Reading clubs have also been organized and conducted either during the school year or as vacation projects.



The slight loss in circulation would not have occurred except for the diminished service given at the South Park Branch during most of the past year. Since there was loss, however, it is satisfactory to note that it exceeds by very little the loss in fiction circulation, leaving our non-fiction record virtually intact.

Library Statistics According to Form Suggested by
American Library Association
ST. JOSEPH PUBLIC LIBRARY, ST. JOSEPH, MISSOURI

Annual Report for Year Ending April 30, 1928

Population	78,500
Free for lending and reference	
Total number of agencies.....	30
Central Library	1
Branches	4
Stations	10
School room collections and other agencies.....	15
Days open per year.....	360
Hours per week for lending.....	72
Hours per week for reading.....	76
Total number on staff.....	29

	Adult	Juvenile	Total
Volumes at beginning of year.....	89,726	21,632	111,358
Volumes added by purchase.....			8,002
Volumes added by gift or exchange.....			132
Volumes added by government depository...			125
Volumes added by binding.....			246
Volumes lost and discarded.....			6,369

Total volumes at end of year..... 113,494

	Adult	Juvenile	Total
Number of volumes of fiction lent for home use	261,212	135,135	396,347
Total number of volumes lent for home use	312,237	211,860	524,097
Borrowers registered during year.....			9,143
Total number of registered borrowers....			24,210

RECEIPTS

City Apportionment	\$54,000.00
Pay duplicate collection.....	552.40
Fines	2,324.08
Miscellaneous Library Collections.....	555.90
Forward in hands of Treasurer.....	1,111.29
Forward in hands of Librarian.....	75.00
Credit	5.09

\$58,623.67

PAYMENTS

Books	\$15,531.58
Periodicals	1,554.52
Binding	1,530.08
Central Library Building Expense.....	2,107.80
Salaries: Library Service.....	29,311.24
Janitors	2,119.50
Repairs and equipment.....	1,120.88
Heat	715.77
Insurance	442.48
Light	242.65
Other Maintenance	3,947.17

\$58,623.67