

FOURTEENTH ANNUAL REPORT
OF THE
FREE PUBLIC LIBRARY
OF THE
CITY OF ST. JOSEPH, MO.
FOR THE
FISCAL YEAR ENDING APRIL 30, 1904

FREE PUBLIC LIBRARY

ST. JOSEPH, MO.

OFFICERS.

PresidentJ. W. Atwill
 Vice-PresidentH. K. White
 Secretary-TreasurerChas. A. Pfeiffer
 Assistant SecretaryPurd B. Wright

DIRECTORS.

Term expiring 1904.	Term expiring 1905.	Term expiring 1906.
Charles P. Cargill.	H. K. White.	John Michel.
Clay C. Macdonald.	Charles A. Pfeiffer.	J. W. Atwill.
Elliott Marshall.	James H. McCord.	Dr. Daniel Morton.

COMMITTEES.

Library—White, McCord, Atwill.
 Administration—Cargill, Michel, McCord.
 Buildings and Grounds—Marshall, Macdonald, Morton.
 Finance—Pfeiffer, Cargill, Michel.
 By-Laws—White, Marshall, Morton.
 Art—McCord, Macdonald, Morton.

LIBRARY STAFF.

Purd B. Wright, Librarian.
 Lulu C. Senter, Assistant Librarian.
 Assistants—Annie M. Perry, Eudora Martin, Lillian C. Kerr, Tillie
 Lohr, Jessie M. Gibson, Jennie Willson.
 Substitutes—Bessie McCoy, Ethel Fife.
 Messengers—Milton Myers, Joseph Mann.

CARNEGIE BRANCH.

Lulu C. Senter, Librarian in charge.
 Frank Weary, Assistant.
 John Dougher, Janitor.

PRESIDENT'S LETTER TRANSMITTING REPORTS

St. Joseph, Mo., May 1, 1904.

To the Honorable Mayor and Members of the Common Council:

Gentlemen: I herewith transmit to your honorable body the official reports of the various officers and committees of the Free Public Library for the year ending April 30, 1904. In so doing, I am impelled to ask a careful perusal of the same, for they will, I believe, be gratifying to you as well as to our citizens generally, as showing a careful and judicious execution of the trust conferred upon the Board of Directors.

The faithful services rendered by the Librarian and his assistants have been recognized by the Board of Directors. The details of the work performed, as evidenced by the report, entitles them to the appreciation of a generous public.

The use of the library is constantly growing, and now that the fund with which the expense of this department is met is steadily increasing, it will more and more each year meet the requirements of its patrons. The needs in the library line of a growing, progressive city, continually expands, and the hope is expressed that before many years the St. Joseph Library will be in a position to meet all calls that may be made upon it.

The statistics submitted show that 124,135 volumes were issued for home use, and that 2,508 volumes were added to the library during the year just closed. With a continuation of this progress in growth, a few years will witness a worthy collection on the library shelves, one more in keeping with the size of the city.

The use of the branch library, the first complete year since its establishment, is worthy of especial mention.

Again calling your attention to the reports, as covering, in detail, the operations of the library and all its departments, I am.

Very respectfully,

J. W. ATWILL, President.

REPORT OF THE TREASURER

To the Board of Directors of the Free Public Library, St. Joseph, Mo.:

Gentlemen: Herewith I submit a detailed report, embracing the receipts and expenditures of the library for the fiscal year ending April 30, 1904.

The library apportionment for the fiscal year was \$12,000.00, but excess collections, which were allowed the library, increased this \$176.60. Of these two amounts, \$9,639.80 were credited to the main library and \$2,536.80 to Carnegie branch.

The tabular statement submitted herewith, being a portion of this report, covers the entire receipts and expenditures of the library, including the petty or "special" library account. This special fund includes the collections at the library from the duplicate collection, penalties collected from over-due books, books lost and paid for, and any miscellaneous receipts.

As heretofore, expenditures through the city departments, auditor and comptroller, are all accounted for in detail, on duplicate vouchers, approved by at least two members of the Finance Committee of this Board, approved by its President after being allowed thereby, the originals of which are on file with the city auditor, duplicates being retained at the library in the hands of the librarian and assistant secretary. Expenditures by the librarian from the petty or "special account" are reported monthly, itemized, to the Library Board and approved.

Respectfully submitted,

CHAS. A. PFEIFFER, Treasurer.

STATE OF MISSOURI, }
County of Buchanan, } ss.

Before me, J. C. Hedenberg, a notary public in and for the county aforesaid, personally appeared Charles A. Pfeiffer, Treasurer of the Board of Directors of the Free Public Library of the City of St. Joseph, and made oath that the facts and figures contained in his report are true to the best of his knowledge and belief.

Given under my hand and seal this 2nd day of May, 1904.

(Seal)

J. C. HEDENBERG,

My commission expires November 11, 1905.

Notary Public.

MAIN LIBRARY.

GENERAL FUND ACCOUNT.

RECEIPTS.

General fund, from city apportionment.....	\$ 9,639.89	
Deposit by Board Treasurer from special fund.....	500.00	\$10,139.89

DISBURSEMENTS.

By general fund warrants on city treasurer:		
Book account—		
Books	\$1,796.90	
Periodicals	415.43	
Binding	949.98	\$ 3,162.31
Salaries, librarian and assistants.....		4,742.50
Heating, including engineers		692.22
Printing and stationery		134.10
Janitor service		478.00
Insurance on books		119.00
Furniture		498.80
Postage		20.00
Miscellaneous		290.31
Repairs	2.65	10,139.89

SPECIAL FUND ACCOUNT.

RECEIPTS.

Brought forward in hands Board Treasurer.....	\$ 60.48	
Brought forward in hands librarian.....	16.15	
Received from duplicate collection.....	246.10	
Penalties on overdue books.....	528.56	
Catalogs	10.20	
Supplements	11.90	
Miscellaneous	44.56	\$ 917.95

DISBURSEMENTS.

Deposited in general fund by Board Treasurer.....	\$ 500.00	
Disbursements by Librarian—		
Freight and express.....	\$48.31	
Postage	20.61	
Stationery	35.05	
Delivery stations	97.00	
Periodicals	5.63	
Miscellaneous	61.88	268.48
Balances—		
In hands board treasurer.....	135.48	
In hands librarian	13.99	917.95

PUBLIC LIBRARY REPORT.

RECAPITULATION.

TOTAL RECEIPTS AND EXPENDITURES.

RECEIPTS.

From city apportionment	\$ 9,639.89	
Special fund	917.95	\$10,557.84
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DISBURSEMENTS.

By vouchers on city treasurer, general fund	\$10,139.89	
By librarian	268.48	
Balances—		
In hands of board treasurer	135.48	
In hands librarian	13.99	\$10,557.84
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CARNEGIE BRANCH.

RECEIPTS.

From city apportionment	\$ 2,536.80
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DISBURSEMENTS.

By general fund warrants on city treasurer:		
Book account—		
Books	\$424.26	
Periodicals	97.89	
Binding	77.17	\$ 599.32
Salaries library assistants		959.00
Coal		152.00
Electric light		41.95
Furniture		80.95
Janitor service		480.00
Repairs		930.00
Miscellaneous (including sodding)	214.28	\$ 2,536.80
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PUBLIC LIBRARY REPORT.

GENERAL RECAPITULATION.

RECEIPTS.

General Fund:		
Main library	\$ 9,639.89	
Carnegie branch	2,536.80	
Special fund, main library	917.95	\$ 13,094.64
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DISBURSEMENTS.

General Fund:		
Main library	\$ 10,139.89	
Carnegie branch	2,536.80	
Special fund, main library	268.48	
Balances forward	149.47	\$ 13,094.64
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CARNEGIE BUILDING FUND.

RECEIPTS.

Received from Mr. Carnegie	\$ 25,000.00
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EXPENDITURES.

For building, furniture, etc	\$ 24,806.74	
Balance on hand reserved for completing walk (not built on account of filled ground)	193.26	
		<hr/>
		\$ 25,000.00

REPORT OF THE LIBRARIAN.

To the Board of Directors of the Free Public Library:

Gentlemen: I have the honor to herewith present the fourteenth annual report of the librarian, covering the period from May 1, 1903, to April 30, 1904.

SUMMARY.

Number of volumes in library, 28,049; gain for the year, 2,508.

Number of volumes issued for home use, 124,135; increase, 3,690.

Percentage of fiction circulated, 77.47; decrease, 3 per cent. Library use, 18,234 (estimated.)

Financial—Total receipts, \$13,094.17; expenditures, \$12,945.17; balance, \$149.47.

Number of card holders, 6,362; increase, 361.

GROWTH OF THE LIBRARY.

Through an error in the shelf-list, the number of volumes reported as being in the Library one year ago was erroneously given at 25,446; the number should have been 95 more, or 25,541. Total now in library, 28,049.

Accessions for the year numbered 3,116; withdrawals, 608; net growth, 2,508. Included in this count of contents of library are 55 volumes, reported missing at the conclusion of the inventory. Some of these have been misplaced, others have been taken from the library without being charged, through inadvertence, while a large portion of them have possibly been stolen. Those not found or returned during the year are so reported in the next annual report. (For detailed statistics under this heading, showing number of volumes in the library, sources of receipts, contents by classes, accessions for the year, see Appendix 1.)

STATISTICS OF USE.

There were 124,135 volumes issued for home use, an increase of 3,690. It is rather interesting to note that there was an increase in the use of class books of 4,246 volumes, and an actual decrease in volumes of fiction issued of 546. Use of fiction was 77.47 per cent of the total issue, as against 80.23 last year. This was divided as follows: Adult use, 63.80; children's use, 13.67.

The increase in circulation was well distributed through the different classes, with the exception noted, books of travel, however, leading with a gain of 31 per cent. This is attributed to the constantly growing use by the children of the schools of the city of library books as supplementary reading. Prior to this year a lack of means prevented much work with the children in the grades below the high school, but a good foundation for this branch of library usefulness has now been laid, and the results in the future should be more gratifying.

The average number of volumes outstanding January-May was 3,238 in the adult department, and 518 in the children's department. Average number of times of issue of books in the circulating department, 6,055; fiction, 10.08.

While there is, apparently, a slight falling off in the library use of books, the figures are misleading. As reported last year, only the volumes used in the library and left on the tables are counted. The fact that the library use of books reserved for all the study clubs, teachers' clubs, and high school classes are not counted, for the reason that the users know the volumes wanted are shelved in a special place, get them, and, after using, return to the shelves, prevents possibly the best reference use of the library from being counted at all. Other volumes used and returned by the users to the shelves are not counted. A conservative estimate of the library use would place it about twice the number of volumes reported.

CARD HOLDERS.

An increase of 361 in the number of card holders is shown by the records, the total being 6,313. Of these, 881 are credited to Carnegie branch. Cards, however, are used interchangeably. This number includes 106 teachers' cards, 4 special cards and 27 life membership cards. In addition, there are 1,242 non-fiction cards. Total cards, 7,555. Borrowers are required to re-register every two years, and from this registration all cards canceled, for any reason, are deducted. Cards reported, therefore, are "active."

A decreased use of books in the children's room of the main library during the summer vacation, with an increase in the school period, is reported. The falling off in circulation is entirely in fiction, this dropping from 17.23 per cent of the general library circulation to 13.67 per cent. 803 volumes were added to this department, the total number now in the room being 3,003 volumes. That this number is entirely inadequate is plainly shown by a visit at any time. The card catalogue, now rapidly nearing completion, is proving of great value to the users of the room. It is hoped to add not less than 1,000 volumes to this collection during the coming year. (For circulation statistics see Appendix 3.)

CARNEGIE BRANCH.

Carnegie branch of the public library is meeting all expectations. The total use for the year, as shown by the report to me of Miss Senter, librarian in charge, aggregated 12,834 volumes, of which 11,082 were issued for home use. The branch still leads the main library in that its percentage of fiction circulated is but 70.46. Children used 3,616 volumes, or 32.6 per cent of the whole. Additions to the library were 449 volumes, making the total 3,564. Of these, 662 are in the children's department for circulation, 56 in the children's reference section and 592 in the general reference section. Card holders number 881, a gain for the year of 272.

All the other work shows satisfactory progress. Club and school work offers the largest field for library influence, and it is being filled as well as means will permit.

CATALOGING DEPARTMENT.

In addition to keeping up the regular work of the department, a new fiction shelf-list, on cards, was made, necessitated by the re-numbering

of the fiction by the Cutter-Sanborn author tables. This required 5,390 cards, there being 8,586 volumes listed. The books were re-numbered to correspond, and cards for the catalog in the main library, numbering 10,112, were re-written on typewriter.

In the regular work, 2,192 cards from the Library of Congress were used in the three catalogues maintained, the cost of them being \$18.99. They are very satisfactory, and save much time to the library.

Cards for the catalog in the children's room were received from the Pittsburg Library as printed, and numbered and filed. This catalog is now rapidly nearing completion, the total cost to be \$80. New books added, and books not in the Cleveland-Pittsburg Libraries list are cataloged under the same rules, the cards being written on the typewriter.

Cards for the Warner Library of the world's best literature were purchased from the A. L. A. publishing section, numbered and filed.

A general revision and checking of the card catalog was begun, and over 5,000 cards re-written. In the progress of the work, when printed cards are not obtainable, they are re-written on the typewriter. All of this work has been under the direct charge of Misses Martin and Kerr, assisted by Miss Lohr and the librarian.

U. S. PUBLIC DOCUMENTS.

During the latter part of the year systematic work with the U. S. public documents was begun. With the aid of the checklists, catalogs, etc., of the public document office, the volumes in the library were labeled and numbered and the entire collection arranged by the serial numbers, which also brings them together by congresses. Of the duplicates found in the collection those volumes likely to be of general use will be transferred to the branch library. Other duplicates will be sent to the documents office in exchange for volumes to complete important series. The public documents department of the government printing office is now supplying catalog cards for government publications for designated depositories, and this library receives them. They will be of great value in making accessible much matter heretofore unknown to the public.

DUPLICATE COLLECTION.

For the duplicate collection (books issued on the pay plan), 176 volumes were purchased, at a cost of \$173.10. Receipts from volumes issued were \$246.10. Volumes transferred to the free collection numbered 143. Circulation of the books in this collection, 4,682, is included in the record of home use of books.

DELIVERY STATIONS.

No changes have been made in the delivery stations since the last report, but the use of them, contrary to the experience of most libraries, shows a decrease of 1,111 volumes, the total for the year being 5,554. Requests have come to hand for the establishment of additional stations, and for increasing the delivery days from twice a week to three times a week and daily.

DONATIONS.

Donations to the library were larger than for many years, the most important being that of a portion of the office library of the late Professor E. B. Neely, superintendent of the public schools at his death, and a former member of the directorate of this institution. The collection comprised 800 volumes. The presentation was made April 15th by Mrs. Neely and her daughters. It is of especial value in works on educational lines and for supplementary reading for the children. (For list of donors, alphabetically arranged, see Appendix 4.)

IN GENERAL.

During the year 1,581 books were rebound at a cost of \$735.34, averaging 46.22 cents a volume; 379 periodicals (magazines and newspapers) were bound, costing \$291.81, or 77 cents a volume.

The usual yearly finding list was printed; a number of special reading lists were compiled and printed, and the lists of additions to the library were published from time to time in the daily newspapers.

The table showing "Books on questions of the moment," established last year, continues in popularity.

Last October the Missouri library association met at the library. The meeting was largely attended and resulted, at least, in much good to this library. Two hundred and sixty-four teachers from the schools of this city attended the session devoted to the library and the school, while thirty-six representatives from the women's study clubs were present at another session and participated in the discussion following papers on the relations of the library to the club.

In an attempt to reach working men who did not use the library, 73 volumes were placed in the reading room of a union laboring men's club, in charge of the secretary, who was also the business agent of the building trades council. Of these, 48 volumes were issued 91 times for home use, and there was a hall use of 252 volumes. This was the record for ten weeks (Nov.-Jan.) when the secretary left the city and the books were returned to the library. As showing the kind of books that were read, the following is a list of titles of books taken out more than once, preceded by figures showing the number of times issued: (3) Lloyd, Country without strikes; (3) Wyckoff, Workers; (2) Stanley, Clubs for working girls; (2) Kent, Modern seven wonders of the world; (5) Wheeler, Wood-working for beginners; (2) Hodgson, Harwood finisher; (2) Bigelow, Borderland of Czar and Kaiser; (3) Krout, Looker-on in London; (6) Custer, Boots and saddles; (4) Worcester, Philippine islands and their people; (2) Curtis, True Thomas Jefferson; (5) Brooks, Abraham Lincoln; (2) Doyle, Great Boer war; (3) Halstead, Story of Cuba; (2) Houston and Kennelly, Electricity made easy; (2) Lawler, Hot water heating, steam and gas fitting; (3) Hasluck, Practical staircase joinery; (3) Hodgson, Carpenter's steel square and its use; (2) Rowan, Boiler incrustation and corrosion; (2) Hasluck, House decoration; (2) Roper, Engineer's handy book. No record was kept of titles used in the hall. Two hundred odd numbers of magazines were also provided, and the report indicates a large use of them.

Work of the reference department of the library grows with each year, and is more and more appreciated by the public. A permanent record is made of all important subjects looked up, a provision for saving time in the future. To encourage pupils in the high school to do some library work during the vacation period, the librarian offered a prize of a gold medal for the best paper, limited to 2,500 words, on the history of the Louisiana Purchase. A number of pupils participated in the contest, the prize being awarded to Erma Griffin. A second paper was of such excellence that an additional prize was given the writer, Marie Perkins.

Through the courtesy of the Chicago office of D. Appleton & Co., an exhibit of the original drawings for a large number of popular books were shown in the library during the early fall. They were greatly appreciated especially by the younger people interested in drawing.

An attractive feature added to the children's room was the display, at different times, of the work of the drawing classes in the grades of the public schools. Heavy art canvas was suspended from the wall and to this were pinned the exhibits. The drawings were furnished through the courtesy of Miss Denton, supervisor of drawing in the schools.

Early in December an exhibit was made in the library of books suitable for Christmas presents. Only those books were shown which could be obtained from local dealers, and for this reason the collection was not as large as it might have been. A large number of people examined the books, and many expressed satisfaction at the exhibit and approved of the plan. Many of the volumes shown were furnished by Wm. Schroeder, bookseller, who aided in all ways in the work.

Following this will be found Contents of the library, Appendix 1; showing number of volumes in the library, accessions and withdrawals for the year, contents by classes; Expenditures of library, Appendix 2; Circulation statistics, Appendix 3; List of donors and donations, Appendix 4; Periodicals taken, Appendix 5.

For the continued interest in the library and its work on the part of the assistants, I desire to bear cheerful testimony. To the members of the Board of Directors I wish to return thanks, and to acknowledge kindly consideration and assistance at all times.

Respectfully,

PURD B. WRIGHT,
Librarian.

St. Joseph, Mo., May 1, 1904.

STATE OF MISSOURI, }
County of Buchanan } ss.

Before me, R. R. Calkins, a Notary Public in and for the county aforesaid, personally appeared Purd B. Wright, Librarian of the Free Public Library of the City of St. Joseph, Mo., and made oath that the facts and figures submitted are correct to the best of his knowledge and belief.

Given under my hand and seal this 11th day of May, 1904.

R. R. CALKINS,
Notary Public.

My commission expires April 11, 1905.

APPENDIX 1—CONTENTS OF LIBRARY.

Number of volumes reported April 30, 1903.....	25,446	
Volumes in library but not reported through error in shelf list	95	
	<hr/>	25,541
Accessions for year ending April 30, 1904:		
By purchase.....	2,023	
By transfer from duplicate collection.....	143	
By donations, classified.....	154	
By donations, unclassified.....	287	
By periodicals bound	269	
By U. S. Government deposits.....	240	3,116
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Withdrawals.		
Withdrawals, worn out, etc.....	543	
Lost and paid for.....	14	
Lost and unaccounted for.....	51	608
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Net increase for the year.....		2,508
		<hr/>
Number of volumes now in the library.....		28,049

ACCESSIONS AND WITHDRAWALS FOR THE YEAR.

Class	Accessions	Withdrawals	Net Gain
General	72	14	58
Philosophy	23	1	22
Religion	89	3	86
Sociology	112	7	105
Philology	4	0	4
Science	121	2	119
Useful arts	103	2	101
Fine arts	89	5	84
Literature	210	16	194
Travel	246	4	198
Biography	172	2	170
History	202	4	198
Fiction	877	399	478
Periodicals, R. L.	269	3	266
U. S. deposits	240	146	94
Unclassified	287	0	287
	<hr/>	<hr/>	<hr/>
	3,116	608	2,508

CONTENTS OF LIBRARY CLASSIFIED.

General	566	
Philosophy	267	
Religion	667	
Sociology	1,122	
U. S. collection.....	3,610	
Philology	91	
Natural science	779	
Useful arts	474	
Fine arts	488	
Literature	2,399	
Travel	1,523	
Biography	1,864	
History	2,474	
Fiction	8,866	
Bound periodicals, R. L.	2,612	
Unclassified	287	
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Total	28,049	
Number of volumes in circulating department.....	20,501	
Number of volumes in reference department.....	7,548	28,049
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APPENDIX 2—EXPENDITURES OF LIBRARY.

FROM GENERAL FUND.

Book account:	
Books	\$2,221.16
Periodicals	513.32
Binding	1,027.15—\$3,761.63
Salaries, librarian and assistants.....	5,701.50
Heating	844.22
Printing and stationery	134.10
Janitor service.....	958.00
Insurance on books	119.00
Furniture	579.75
Postage	20.00
Electric light (branch only)	41.95
Repairs	11.95
Miscellaneous	504.59 \$ 12,676.69

FROM SPECIAL FUND.

Freight and express	\$48.31
Postage	20.61
Stationery	35.05
Delivery stations	97.00
Periodicals	5.63
Miscellaneous	61.88 \$ 268.48
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Total expenditures.....	\$12,945.17

APPENDIX 3—CIRCULATION STATISTICS.

CLASS	MAIN LIBRARY			Carnegie Branch	Total	Per Cent
	Adult	Children	School and Club			
General.....	1,178	267	1,445	1 08
Philosophy	610	17	89	716	0.58
Religion.....	806	68	10	125	1,009	0.81
Sociology.....	809	139	29	127	1,095	0.89
Philology.....	83	6	1	90	0.07
Natural science.....	953	402	39	217	1,611	1.39
Useful arts.....	732	91	88	122	1,033	0.83
Fine arts.....	792	201	24	139	1,156	0.93
Literature	3,724	651	130	719	5,224	4.20
Travel.....	2,496	943	176	694	4,309	3.47
Biography.....	2,022	404	44	351	2,821	2.27
History.....	1,884	837	117	418	3,256	2.63
Magazines	3,942	11	262	4,205	3.38
Fiction.....	76,077	17,077	192	7,819	96,155	77.47
Total.....	91,089	21,114	849	11,083	124,135	100.
Library and hall use..	12,590	3,640	252	1,752	18,234	
Grand Total.....	103,674	24,754	1,101	12,835	142,369	

Number of days open, 359.

Number of Sundays open, 51.

Average daily issue, 345.

Average secular daily issue, 395.

Average Sunday issue, 50.

Largest issue in one day, 989, Saturday, April 9, 1904.

Smallest issue in one day, 156, September 9, 1903.

Largest issue in one month, 12,427, March, 1904.

Smallest issue in one month, 8,867, September, 1903.

APPENDIX 4—LIST OF DONORS AND DONATIONS.

Vols.	Nos.	Pamp.	Donors.
...	...	1	Aguillar free library, new York.
24	American Swedenborgian ptg. and pub. Society.
9	Atwill & Hyatt, St. Joseph, Mo.
1	Balch, Thomas Willing, Philadelphia, Pa.
...	3	...	Boston Book Co., Boston, Mass.
...	12	1	Brooklyn (N. Y.) libraries.
...	...	3	Brooklyn (N. Y.) public library.
...	...	1	Buffalo (N. Y.) public library.
1	Carnegie, Andrew, N. Y. Also 2 reproductions.
...	...	2	Carnegie free library, Allegheny, Pa.
...	...	2	Carnegie free library, Braddock, Pa.
...	...	1	Carnegie public library, Bradford, Pa.
...	...	1	Carnegie-Stout public library, Dubuque, Ia.
...	...	1	Carnegie library, Nashville, Tenn.
...	...	1	Carnegie library, Pittsburgh, Pa.
...	...	3	Canada—Department of Agriculture.
...	...	1	Cary library, Lexington, Mass.
1	...	5	Cathedral library association, New York.
...	...	6	Chicago (Ill.) public library.
1	Chickering & Sons, Boston, Mass.
...	...	3	Cleveland (O.) public library.
...	...	1	Council Bluffs (Ia.) public library.
1	Daily News, St. Joseph, Mo.
4	Daily Press, St. Joseph, Mo.
...	...	1	Dayton (O.) public library.
...	...	3	Decatur (Ill.) public library.
...	...	1	Delavan University, Greencastle, Ind.
...	...	1	Detroit (Mich.) public library.
...	...	2	Drexel Institute library school, Philadelphia, Pa.
...	...	1	Duluth (Minn.) public library.
...	...	1	East St. Louis (Ill.) public library.
1	Eliff, J. D., St. Joseph, Mo.
...	...	1	Enoch Pratt free library, Baltimore, Md.
...	...	1	Erie (Pa.) public library.
...	...	1	Evanston (Ill.) public library.
1	Farnsworth & Co., Cincinnati, O.
3	Fassett, Charles W., St. Joseph, Mo.
2	Ferguson, Rev. Charles, St. Joseph, Mo.
1	Harper & Brothers, New York.
...	...	2	Haverhill (Mass.) public library.
...	...	3	Hawaiian Islands—Government of.
...	...	2	Helena (Mont.) public library.
1	Hepburn, Mrs. A. P., New York.
46	Hehl, Mrs. G. M., St. Louis, Mo.
...	...	1	Huttig-Moss Mfg. Co., St. Joseph, Mo.

Vois.	Nos.	Pamp.	Donors.
2	Illinois historical society, Springfield, Ill.
...	...	1	Indianapolis (Ind.) public library.
...	...	5	Iowa library commission, Des Moines, Ia.
1	James, Mrs. W. K., St. Joseph, Mo.
...	...	12	Jersey City (N. J.) Free public library.
...	...	1	John Crerar library, Chicago, Ill.
3	Joseph Lodge 73, I. O. B. B., St. Joseph, Mo.
...	...	4	Kansas City (Mo.) public library.
...	Kelsey Nursery, St. Joseph, Mo., 7 trees.
65	15	20	Kingsbury, Mrs. C. P., St. Joseph, Mo.
...	...	1	Köhler, C.
...	...	1	Lawrence (Mass.) public library.
...	...	2	Library Company of Philadelphia, Pa.
...	...	1	Lombard, Louis.
...	...	12	Los Angeles (Cal.) public library.
...	...	1	Lynn (Mass.) public library.
...	...	1	Maimonides free library, New York.
1	McNeil, W. H., St. Joseph, Mo.
...	12	...	Marshall, Elliot, St. Joseph, Mo.
...	...	2	Mercantile library association, St. Louis, Mo.
...	...	1	Messenger, The, New York.
...	...	4	Milwaukee (Wis.) public library.
1	Missouri—Bureau of labor statistics and inspection, Jefferson City, Mo.
...	...	1	Missouri—Insurance department.
4	Morton, Dr. Daniel, St. Joseph, Mo.
2	Moss, Mrs. J. B., St. Joseph, Mo.
43	Nash, Harvey C., St. Joseph, Mo.
...	...	2	National Bank of St. Joseph, Mo.
1	National sound money league, New York.
...	...	5	Nebraska public library commission, Lincoln, Neb.
...	...	7	Nebraska agricultural experiment station.
800	300	50	Neeley, Mrs. E. B., St. Joseph, Mo., 1 picture.
...	...	12	Newark (N. J.) public library.
...	...	6	New Haven (Conn.) public library.
...	...	2	New Jersey library commission.
...	...	1	New Orleans (La.) public library.
...	...	1	Newton (Mass.) free library.
...	...	12	New York (N. Y.) public library.
...	...	1	New York state library, Albany, N. Y.
...	...	4	Omaha (Neb.) public library.
...	...	1	Patterson (N. J.) public library.
...	...	2	Peabody Institute, Danvers, Mass.
...	...	1	Pennsylvania prison society.
...	...	7	Peoria (Ill.) public library.
1	Phillips, D. L., Washington, D. C.
1	Pillsbury, Albert E., Boston, Mass.

Vois.	Nos.	Pamp.	Donors.
...	...	1	Pratt Institute, Brooklyn, N. Y.
...	...	4	Providence (R. I.) public library.
...	...	4	Quincy (Ill.) free public library.
1	St. Joseph high school class, 1903.
...	...	15	St. Louis, (Mo.) public library.
...	...	1	Salem (Mass.) public library.
...	...	12	San Francisco (Cal.) public library.
1	...	1	Santa Fe R. R., passenger department, Chicago, Ill.
1	Saunders, D. F.
1	...	4	Scranton (Pa.) public library.
...	...	1	Sedalia (Mo.) public library.
...	...	1	Society of colonial wars of Missouri.
1	...	2	Sons of Revolution, Missouri society.
1	...	1	Sons of Revolution, St. Joseph (Mo.) chapter.
...	...	1	Syracuse (N. Y.) public library.
...	...	1	Toronto Canada public library.
...	...	1	University of Colorado.
...	...	1	University of Kansas.
240	60	...	U. S.—P. D. department, maps 21.
...	...	6	University of Missouri.
1	Unknown.
13	Vesey, Mrs. J. H., St. Joseph, Mo.
...	...	13	Washington, Booker T.
1	440	...	Weakley, A. B., St. Joseph, Mo.
...	...	1	Weymouth (Mass.) public library.
1	Willman, Jeremy, Los Angeles, Cal.
30	Willson, Jennie, St. Joseph, Mo.
...	...	3	Wisconsin free library commission.
...	...	1	Worcester (Mass.) free library.

APPENDIX 5—PERIODICALS.

American electrician, w.
 American historical review, q.
 American journal of sociology, m.
 American monthly review of reviews, m.
 American teacher, m.
 Annals of the American academy of social and political science, b-m.
 Architectural record, m.
 Arena, m.
 Athenaeum (London), w.
 Atlantic monthly, m.
 Blackwood's magazine, m.
 Bookman, m.
 Bookseller, m.
 Boston Transcript, W. & S.
 *Cameron (Mo.) Sun, w.
 Canadian magazine, m.
 Cassier's magazine, m.
 Catholic world, m.
 Century magazine, m.
 Chautauquan, m.
 Chambers' journal, m.
 Charities, w.
 Chicago banker, w.
 Chicago Record-Herald, d. & S.
 Chicago Tribune, d. & S.
 Christian science journal, m.
 Christian science sentinel, w.
 Contemporary review, m.
 Cosmopolitan, m.
 Country life in America, m.
 Critic, m.
 Current literature, m.
 Dial, s-m.
 Education, m.
 Educational review, m.
 *Engineer, s-m.
 Engineering magazine, m.
 Engineering news, w.
 Farm and fireside, m.
 Fortnightly review, m.
 Forum, q.
 Frank Leslie's weekly, w.
 *Fresno (Cal.) guide, w.
 Harper's bazaar, m.
 Harper's monthly, m.
 Harper's weekly, w.
 Harvard graduates' magazine, m.

*Herald of the golden age, m.
 *Home and school journal, m.
 Illustrated London News, w.
 Independent, w.
 *Industrial world and mining record, w.
 Inland printer, m.
 International quarterly, q.
 International studio, m.
 *Jewish review, St. Joseph, Mo., w.
 Journal of education, w.
 *Journal of osteopathy, m.
 *Labor, St. Louis, w.
 *Ladies' review, w.
 Lamp, m.
 Library journal, m.
 Life, w.
 Lippincott's magazine, m.
 Littell's living age, m.
 Little chronicle, w.
 McClure's magazine, m.
 McMillan's magazine, m.
 Magazine of art, m.
 *Medical fortnightly, m.
 *Medical herald, m.
 Missionary review of the world, m.
 *Modern farmer and busy bee, m.
 *Modern miller, St. Louis, w.
 Musical courier, w.
 Nation, w.
 New England historical and genealogical register, m.
 New York Tribune, d & S.
 Nineteenth Century, m.
 North American review, m.
 *Official journal brotherhood of painters, decorators and paper hangers
 of America, w.
 *Official Gazette of the United States patent office, w.
 Outing, m.
 Outlook, w.
 Out west, m.
 Overland, m.
 *Park review, park college quarterly, Parkville, m.
 Political science quarterly, q.
 Popular science monthly, m.
 Public library monthly, m.
 Publisher's circular (London), w.
 Public opinion, w.
 Publisher's weekly, w.
 Quarterly journal of economics, q.

- Quarterly bibliography of book reviewed, q.
 Records of the past, m.
 Revue des du mondes, s-m.
 *St. Andrews' cross, m.
 *St. Joseph Gazette, d & S.
 *St. Joseph News and Press, d.
 *St. Joseph Post, w.
 *St. Joseph Union, w.
 St. Louis globe-democrat, d. & S.
 St. Louis republic, d. & S.
 St. Nicholas, m.
 *Saturday lance, w.
 School journal, w.
 School review, m.
 Scientific American, w.
 Scientific American supplement, w.
 Scientific American building monthly, m.
 Scribner's magazine, m.
 *Sound currency, m.
 *Stock yards daily journal, d.
 Success, w.
 University of Missouri studies, q.
 *Western dry goods, w.
 *Western fruit-grower, m.
 Western review, m.
 William and Mary college quarterly.
 *World's fair bulletin, m.
 World's work, m.
 Youth's companion, m.
 *Gift.

COMMITTEE REPORTS.

ADMINISTRATION COMMITTEE.

To the Board of Directors of the Free Public Library, St. Joseph, Mo.:

Gentlemen: Changes in the library staff during the year were as follows: Miss Minnie Peterman and Miss Maggie Elam resigned, both to be married, the vacancies thus created being filled by the appointment of Miss Tillie Lohr and Miss Jessie Gibson from the substitute list. Miss Jennie Willson and Miss Gertrude Braselton were appointed substitutes, the former afterwards being added to the regular force, the latter resigning. Miss Bessie McCoy and Miss Ethel Fife are the present substitutes, being appointed after competitive examination.

Owing to the unexpectedly small use of the library during Sunday mornings and evenings, as shown by statistics submitted by the Librarian, the experiment of the past year of keeping the library open during these hours has been ordered discontinued from this date. The issuing of books on Sunday afternoons from 1:30 to 6:30 will be continued.

Respectfully submitted,

C. P. CARGILL,
 JAS. H. McCORD,
 JOHN MICHEL,

Administration Committee.

May 1, 1904.

LIBRARY COMMITTEE.

To the Board of Directors of the Free Public Library, St. Joseph, Mo.:

Gentlemen: An inventory of the library, just completed, shows that it contains 28,049 volumes, a gain for the year of 2,503. All purchases were made with the approval of this committee. With the increase in funds occasioned by the larger assessment, the growth of the library is more nearly approaching the needs of the community. The coming year will doubtless witness the largest increase in the number of volumes added to the library in the same length of time in its history, as a greater percentage of its funds will be expended in the book department.

The report of the librarian shows a steady increase in library use, much to the gratification of all interested.

The condition of the books and other property of the library continues good, the large use they are subjected to being taken into consideration.

Respectfully submitted,

H. K. WHITE,
 JAMES H. McCORD,
 J. W. ATWILL,
 Library Committee.

May 1, 1904.

PUBLIC LIBRARY REPORT.

FINANCE COMMITTEE.

To the Board of Directors of the Free Public Library, St. Joseph, Mo.:

Gentlemen: In compliance with the by-laws this committee reports that it has examined the statement submitted by the Treasurer and finds that it shows, correctly, the financial transactions of the Board of Directors. The report checks with that of the city auditor and Librarian.

As a result of a still further increase in the assessed valuation of city property the library will receive for the ensuing year a total of \$13,200, of which \$10,700 will be for the main library and \$2,500 for the Carnegie branch, an increase of \$1,200 for the main library.

Respectfully submitted,

CHARLES A. PFEIFFER,

C. P. CARGILL,

JOHN MICHEL,

Finance Committee.

April 30, 1904.

BUILDINGS AND GROUNDS COMMITTEE.

To the Board of Directors of the Free Public Library, St. Joseph, Mo.:

Gentlemen: Expenditures of the library which came under the immediate jurisdiction of this committee were as follows:

	Main library.	Carnegie Branch.
Janitor service and supplies.....	\$478.00	\$480.00
Coal and engineer	692.22	152.00
Electric light		41.95
Furniture	498.80	81.95

Under the instructions of the Board of Directors this committee is now conferring with the park commissioners looking to the end of turning over to them for city park purposes the grounds surrounding Carnegie branch. There is no park in the southern part of the city, and to get full benefits from the library grounds would require a larger expenditure of library funds than this committee deems advisable to use, especially when the true library needs of the community sought to be served are considered.

Very truly,

ELLIOT MARSHALL,

DANIEL MORTON,

CLAY C. MACDONALD,

Buildings and Grounds Committee.

April 30, 1904.